

**University of California**  
Agriculture and Natural Resources

## POSITION VACANCY ANNOUNCEMENT

### University of California Cooperative Extension Division of Agriculture and Natural Resources

**Area Cooperative Extension Advisor  
Nutrition, Family, and Consumer Sciences (NFCS)  
Serving UCCE Central Sierra Multi-County Partnership  
AP #16-09**

**LOCATION HEADQUARTERS:** Calaveras County, San Andreas, California

**SUBMISSION DATE:** To ensure full consideration, submit application materials by **September 1, 2017**. Those received after **September 1, 2017**, may be considered if the position has not yet been filled. (open until filled)

**POSITION PURPOSE:** The Area Cooperative Extension (CE) advisor for Nutrition, Family, and Consumer Sciences (NFCS) will conduct a multi-county based extension, education and applied research NFCS program to meet clientele needs in Calaveras, Tuolumne, Amador and El Dorado counties. The CE advisor will also provide leadership to the University of California Cooperative Extension (UCCE) low-income nutrition education program in these counties that is funded by the UC CalFresh Nutrition Education Program (a SNAP-Ed Program) as well as the Master Food Preserver (MFP) program. The CE advisor will provide leadership and expertise in nutrition and obesity prevention to other health-nutrition oriented programs in the counties. Key clientele will include participants in CalFresh (social services offices), Women, Infants, and Children (WIC), Head Start, public school districts, parks and recreation, community hospitals, First 5 California, UC Master Food Preserver program, community transformation projects, and other community based organizations that serve youth, families and a rapidly growing elder population.

**BACKGROUND:** University of California, Division of Agriculture and Natural Resources (UC ANR), is the statewide division of the University of California that administers Cooperative Extension, which is responsible for local program development and delivery throughout the state of California. UCCE is a network of colleagues with a focus on research, education programs, and outreach to resolve local challenges in communities where they live and work. UC ANR is the bridge



between local issues and the power of UC Research. UC ANR's CE advisors, CE specialists and Agricultural Experiment Station (AES) faculty develop and deliver practical, science-based solutions that contribute to healthy food systems, healthy environments, healthy communities, and healthy Californians. To learn more about UCCE in the Central Sierra Multi-County Partnership counties, please read about existing UCCE programs in these vibrant communities at: <http://cecentralsierra.ucanr.edu/>.

Our priorities in research, education, service, and resource allocation are guided by the UC ANR Strategic Vision ([http://ucanr.edu/About ANR/Strategic Vision/](http://ucanr.edu/About%20ANR/Strategic%20Vision/)). There are 5 strategic initiatives that ANR is currently focusing on: Endemic and Invasive Pests and Diseases (EIPD), Healthy Families and Communities (HFC), Sustainable Food Systems (SFS), Sustainable Natural Ecosystem (SNE), and Water Quality, Quantity and Security (WQQS). This position will primarily address priorities found in the Strategic Plan for the Healthy Families and Communities Strategic Initiative. The Strategic Plans for each strategic initiative can be found at <http://ucanr.edu/sites/StrategicInitiatives/>.

**ACADEMIC EXPECTATIONS:** All UC ANR CE advisors are responsible for performance in the areas of 1) applied research and creative activity, 2) extension of knowledge and information, 3) professional competence and activity, and 4) University and public service.

**Research:** All UC ANR CE advisors develop and implement applied research programs to provide science-based information addressing complex issues. The focus of the applied research program will be based on a needs assessment, and may include partnerships with a variety of campus and county-based colleagues, to develop an applied research program addressing behaviors and skills associated with issues such as obesity, inactivity, food insecurity, foodborne illness, poor food choices and chronic disease in high-risk populations. Research efforts will also include garden enhanced nutrition education utilizing expertise from urban horticulture, sustainable agriculture, and small farm programs.



The CE advisor will coordinate with public and private sector nutrition-health related collaborators; seek external funding to supplement federally funded nutrition programs and research related to the Healthy Families and Communities Initiatives; and develop nutrition education and policy relevant materials. Community partners will include government health and social service agencies, health care organizations, schools, and community-based organizations with special emphasis on agencies and professionals serving at-risk, low-income youth and adults.

**Extension of Knowledge:** County and community partners rely on UC ANR CE advisors as a critical resource for providing research-based information across a variety of disciplines. CE advisors disseminate appropriate, science-based information to inform clientele, using extension methods that are responsive to clientele needs and appropriate for the audience and situation. Science-based research results and other educational information will be disseminated using a variety of methods including individual consultations, presentations at community and industry

meetings, workshops, short courses, demonstrations, UC ANR publications, peer-reviewed journal articles, newsletters, technical reports to funding agencies, and an appropriate mix of contemporary and emerging electronic tools (such as online learning, web content systems and repositories, social media, impact and evaluation tools), along with specialized and public media outlets.

**Professional Competence:** All UC ANR CE advisors are required to demonstrate professional competence in their programmatic areas. Professional competence includes participation in training activities to enhance professional development, such as administrative trainings, professional conferences, or workshops. Professional competence also includes activities that reflect professional standing within the programmatic area, such as presenting at conferences or workshops, holding offices in professional societies, invited presentations, or reviewing/editing publications.

**University and Public Service:** All UC ANR CE advisors are required to actively serve the University, as well as the public. University service may occur at the local, division, state, national, or international levels. Examples of potential University service activities include serving on a university workgroup or committee, providing leadership in program teams, or advocacy efforts. Public service involves activities and events in which the incumbent uses their professional expertise to benefit groups or efforts outside the University. Examples may include serving on external boards or councils, participating in community events, and leadership of non-University collaborative groups.

### **Major Responsibilities:**

- Design and implement applied research and educational programs consistent with UC ANR's Strategic Vision to address behaviors and skills associated with the prevalence of childhood obesity, inactivity, food insecurity, food borne illness and poor food choices observable in high risk populations.
- Provide academic and administrative leadership for the UC CalFresh Nutrition Education Program, the UC Master Food Preserver Program, FoodCorps, and other UC ANR NFCS programs in the Central Sierra counties.
- Conduct a comprehensive communitywide NFCS needs assessments and monitor trends and issues to identify priority community needs.
- Develop and implement applied research designed to monitor changes and solve locally relevant problems.
- Evaluate programs and report accomplishments, results, and potential or actual impacts to scientific and lay audiences through a variety of outreach methods.
- Collaborate within UC ANR's research/extension network (such as the UC ANR Youth, Families and Communities Statewide Program, UC ANR Program Teams, CE specialists, CE advisors, Agricultural Experiment Station faculty, and others) to participate in extension and applied research activities, and to develop, strengthen, and expand the local delivery of statewide programs at the local level.



- Maintain and promote UC ANR CE's credibility and visibility by participating in professional organizations and collaborating with county government partners, health agencies, policy makers, and community organizations by providing independent science-based information and leadership.

**RELATIONSHIPS:** The CE advisor is administratively responsible to the UCCE Director of the Central Sierra Multi-County Partnership and programmatically to the Director of the UC ANR Statewide Youth, Families and Communities Program. The CE advisor will provide academic supervision and direction to the nutrition program managers and academic leadership to the nutrition staff.

**AFFIRMATIVE ACTION:** An understanding of and commitment to UC ANR's affirmative action goals and commitments is expected of all advisors.

**EDUCATION AND EXPERIENCE:** An earned master's degree or other advanced degree in nutrition, health education, public health, human development, social policy or a closely related field is required by the appointment start date. Academic training and/or professional experience must provide an understanding of nutrition. Additionally, academic training and/or professional experience in program design and research methodologies is required. Program and personnel management experience is preferred. Excellent written, oral and interpersonal communication skills are required. The ability to apply low-literacy and cultural/ethnic principles to program and research design is desired. The ability to build partnerships and to work with multidisciplinary teams to address challenges of low income populations is preferred.

**ADDITIONAL REQUIREMENTS:** A background investigation will be required for the successful candidate, including fingerprinting and a criminal history clearance by the Department of Justice and the Federal Bureau of Investigation. This position is subject to the requirements and compliance of California's Child Abuse and Neglect Reporting Act (CANRA). Employment within UC ANR is contingent upon securing written acknowledgement to comply with California law.

**SALARY:** Beginning salary will be in the Cooperative Extension Assistant Advisor Rank, and commensurate with applicable experience and professional qualifications. For information regarding Cooperative Extension Advisor salary scales, please refer to: <http://ucanr.edu/sites/anrstaff/files/263860.pdf>.

If the successful candidate is currently a UCCE advisor with indefinite status, the candidate will be offered the position commensurate with applicable experience and professional qualifications with eligibility to retain such indefinite status.

**BENEFITS:** The University of California offers comprehensive benefits including two days per month paid vacation, one day per month paid sick leave, and approximately thirteen paid holidays per year. This position is eligible for sabbatical leave privileges as per the terms of University policy. For more information, refer to the UC Benefits website at: <http://ucnet.universityofcalifornia.edu/>

**HOW TO APPLY:** To be considered, applicants must electronically submit the following five components of the Application Packet to [anracademicsearch@ucanr.edu](mailto:anracademicsearch@ucanr.edu):

1. Cover Letter

2. ANR Academic Application Form— from the ANR website at: <http://ucanr.edu/academicapplication>  
Please include a list of potential references. If you are selected for an interview, the search committee will contact the references you listed on the UC ANR application form (a minimum of four (4) and a maximum of six (6) names, current addresses, phone numbers and email addresses). Please do not send letters of reference.
3. CV or Resume
4. College Level Transcripts: Electronic transcripts or legible scanned copies (PDF) of original transcripts will be accepted. Transcripts must identify course work completed, grades earned, degrees conferred and confer dates.
5. Two to three examples of peer-reviewed publications, news articles, project reports, and/or education materials developed. Please summarize your role in your cover letter.

**Application and associated materials will not be returned to the applicant.**

A search committee will review all applications, interview candidates, and recommend individuals most suitable for the position.

**For information regarding this position, please contact:**

***University of California***

***ANR Academic Human Resources***

***Soo Hsieh***

***(530) 750-1285***

***E-mail: [anracademicsearch@ucanr.edu](mailto:anracademicsearch@ucanr.edu)***

***Internet: <http://www.ucanr.edu/jobs>***

**PLEASE REFER TO POSITION NUMBER AP #16-09 IN ALL CORRESPONDENCE**

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, age or protected veteran status.

As of January 1, 2014, ANR is a smoke- and tobacco-free environment in which smoking, the use of smokeless tobacco products, and the use of unregulated nicotine products (e-cigarettes), is strictly prohibited.