

Tools of the Trade

Giving Kids a Lifetime Guarantee



4-H Afterschool Training Guide[®]

Curriculum Manual-08-02

Tools of the Trade is a staff development module that uses a "train-the-trainer" approach to deliver a comprehensive 15 hour training for afterschool program front-line staff and youth workers. Using a hands-on, interactive skill-building approach, it provides the latest tools to help afterschool staff enhance communication, management and educational delivery of afterschool programs.

Each session outline provides the trainer with complete instructions, readily available supplies and session evaluations.

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|-------------------|---|
| Session 1: | The Power of Youth Workers |
| Session 2: | Brushing Up on Yourself: What Does Your Personality Offer Afterschool Programs? |
| Session 3: | Blueprints for Positive Youth Development |
| Session 4: | Bits and Bolts of Afterschool Program Management |
| Session 5: | Nailing It! Age Appropriate Practices |
| Session 6: | On the Level...Positive Guidance and Discipline |
| Session 7: | Constructing Strong Relationships...Parents as Partners |
| Session 8: | Building Leadership and Life Skills...Teens as Teachers |
| Session 9: | A Finished Product...It's Just the Beginning! |

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