

DEPARTMENT OF

AGRICULTURE, WEIGHTS AND MEASURES

Promoting and protecting agriculture, environmental quality, and ensuring equity in the marketplace.

Ag Pass

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Marin County's Ag Pass Program provides a pathway for vetted and trained commercial agricultural producers to obtain an ID Card that may allow them to bypass road closures during a disaster event (with permission from public safety representatives).

Ag Pass ID cardholders can then perform essential activities on their farm or ranch properties, such as:

- Feeding, watering and transporting livestock
- Milking dairy cows
- Repairing fences, managing irrigation

Ag Passes are valid for 3 years and one pass covers the cardholder and up to 6 vehicle occupants.

Requirements (see required documents on page 2)

- Property must be zoned for production agriculture.
- Operation must be a commercial Ag enterprise.
- Applicant must be an owner, lessee or "managerial employee."
- Sign Waiver & Release and agree to Conditions of Use.
- Applicants must complete the required emergency safety and preparedness training.

Steps to get an Ag Pass ID card

- 1. Apply with the Marin Ag Department
 - a. Contact Inspector Kayla Friedrichsen to talk through the application process:

Email: kayla.friedrichsen@marincounty.gov

Phone: 415-473-6700

- b. Apply Online. <u>Please note:</u> The application cannot be started and stopped. It will not save your progress. You must complete the application in one session. The application should take approximately 15 minutes to complete if you have compiled all of your documents. See below for a list of acceptable documents to be submitted with your Ag Pass.
- 2. Ag Department reviews the application and once complete, refers the applicant for mandatory Fire Safety Training
- Once Fire Safety Training is complete, applicant is referred to the Marin County Sheriff's department to set up an appointment and get an Ag Pass ID Card.

Verification Documents for Qualified Producers.

This list details the documents our department will accept as a part of the Ag Pass application. Applicants should read through it carefully and compile the documents that apply to their operation before beginning the online application.

- 1. Property Verification (required for each property associated with the Ag Pass):
 - a. Assessor's Parcel Numbers (APNs)
 - i. This will determine zoning.
 - b. Street ("situs") address
 - i. The situs address will be printed on the Ag Pass ID card.
- 2. Commercial / Research Agricultural Operation Verification. Please provide **one or more** of the following documents:
 - a. Operator Identification Number or Restricted Material Use Permit, both of which track commercial agriculture-related pesticide use
 - b. Organic Registration or Organic Certification
 - c. Certified Producer's Certificate (CPC)
 - d. Most recent <u>redacted</u> "Schedule F" tax form (black out sensitive information)
 - e. USDA FSA documentation; and/or
 - f. CDFA Bureau of Livestock Identification
- 3. Owner, Leasee or Managerial Employee Verification.
 - a. Owner
 - i. Provide proof of land ownership
 - b. Leasee
 - i. Provide proof of business ownership **and** a <u>redacted</u> lease agreement (black out financial information)
 - c. Managerial Employee
 - i. Provide a signed authorization letter from the employer stating:
 - 1. The applicant has the authority and responsibility to oversee the care and well-being of the Ag Producer's livestock and/or crops; and.
 - 2. The applicant engages in managerial job duties and customarily and regularly exercises discretion and independent judgment in these duties.
 - a. Also provide a written job description generally outlining these job duties
 - 3. The applicant is an employee whose monthly salary is equivalent to no less than two times the state minimum wage for full-time employment.