Application Steps and Process for CAL FIRE California Forest Improvement Program



1) Contact the CAL FIRE forestry assistant specialist (FAS) assigned to your county

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Meghan Reeves Forestry Assistant Specialist (707) 883-7331 135 Ridgway Avenue, Santa Rosa, CA 95401

- **7)** RPF contracted by landowner conducts CEQA review process
- **8)** Implementation of the project begins with RPF supervision

APPLICATION

IMPLEMENTATION

8

REIMBURSEMENT

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Step 1

prepared as part of the CFIP project by a RPF

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3) An initial application is prepared. A forest management plan (FMP) must exist prior to project implementation, however a FMP can be

2) Landowner hires a registered professional forester (RPF)

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- **4)** CAL FIRE FAS conducts field inspection to review proposed project and ensure that project meets CFIP goals and guidelines
- **5)** FAS provides recommendation for final application. Final application is ranked at a regional level, top projects are sent to Sacramento to be ranked at the state level according to CFIP criteria
- **6)** Application is approved or denied. Denied applications can be entered into an appeals process or be refiled in the next batching period

- **9)** CFIP project invoiced to CalFire with proof of payment to contractors
- **10)** Field inspection by a CAL FIRE FAS to ensure that project is completed as described in the CFIP application
- **11)** Reimbursement released by CAL FIRE in up to 120 days