



Sonoma County 2023-2024
4-H Youth Member Enrollment Process
For 4-H Program Year: July 1, 2023 – June 30, 2024
Revised August, 18th 2023

Youth are eligible to participate in 4-H if they meet the following criteria:

- **Primary Member:** Must be 5 years old on or before December 31, 2023. Youth who turn 9 on or after January 1, 2024 must participate as a primary member until the end of the program year.
- **Junior, Intermediate, and Senior Members:** Must be 9 years old on or before December 31, 2023. Youth may join if they are not 19 years old on or before December 31, 2023. Youth who turn 19 and who are already a 4-H member may continue capstone activities through December 31, 2024.



Enrollment Steps

1. **Find a local 4-H Club at <http://ucanr.edu/sonoma4h>**
Contact the 4-H Club Leader or visit during a 4-H Club meeting.
2. **Submit 4-H youth member enrollment online at <https://4h.zsuite.org>**
 - a. **New Member:** Create a family profile, create a new youth enrollment, enter all information, and submit. Status will show as pending approval.
 - b. **Returning Member:** *Do not create a new duplicate account!*
Login to your family profile and click "Enroll for 2023-2024." Enter all required information and submit. 4hOnline status will show as awaiting review. To obtain a password, click on "Reset password?" and then check your family email address for the temporary password.
3. **Submit \$63 program enrollment fee.**
 - Contact your 4-H Club Leader and/or Volunteer Enrollment Coordinator to discuss payment options. Some 4-H Clubs offer credit card payments while others only accept check or cash.
 - **Request Fee Waiver:** The 4-H Youth Development Program is open to participants, regardless of their ability to pay. To request a waiver or reduction of program enrollment fees, please submit your request in writing to the 4-H Club Leader and/or Volunteer Enrollment Coordinator.
Form: <https://ucanr.edu/sites/UC4-H/files/145690.pdf>
4. **The application is reviewed by the 4-H Club Leader and the County 4-H Office.**
When approved, notification of your 4-H youth member will be sent from 4hOnline.

University of California Cooperative Extension, Sonoma County
(707) 565-2681 or <http://ucanr.edu/sonoma4h/>

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ZSuite Enrollment Tip-Sheet

Enrollment is completed online at <https://4h.zsuite.org/>

Enrollment Process:

Enrolled in 4-H the past 5 years	New to 4-H or enrolled before 2018-2019
1. Go to https://4h.zsuite.org	1. Go to https://4h.zsuite.org
2. Click <i>Forgot Password?</i> and complete process to reset account and select PIN	2. Click <i>Sign Up</i>
3. Login to <i>Primary</i> profile	3. Create a Household
4. Click ' <i>Enroll Member/Volunteer Now</i> ' for the applicable member	4. Click '+ <i>Household</i> ' member' to add individuals to the household
5. Complete 4-H enrollment including units/projects and waivers	5. Complete 4-H enrollment including units/ projects and waivers
6. Click <i>Submit</i>	6. Click <i>Submit</i>
7. Pay enrollment fees to your local county 4-H office or unit leader	7. Pay enrollment fees to your local county 4-H office or unit leader
For Adult Volunteers:	
8. Complete additional volunteer requirements	8. Complete additional volunteer requirements

Contact your [local county 4-H office](#) for questions and support

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