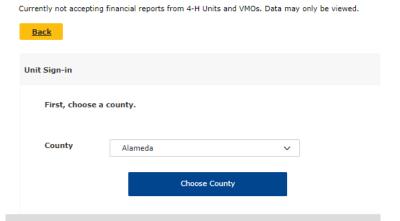# 4-H Annual Financial Reporting System Updates: 2022-2023

<u>**4-H Unit/Club Login Steps:**</u>

- **Go to: https://4h.ucanr.edu/Resources/Financial/**
- **Click through to new Financial Reporting site: https://4hfinancialreporting.ucanr.edu/**
- **Select "Unit Sign In".**

- **Choose County from drop down list.**

- **Choose the Unit name from the drop down list.**

- **Enter your password. This will be provided by your county 4-H personnel.**
  NOTE: Passwords used for 2020-2021 reporting have been refreshed and are no longer valid for 2021-2022 reporting.

FAQ

- **When will the Financial Reporting System open to 4-H Units to login and enter 2021-2022 reports?**
  - The system is anticipated to open to 4-H Units on July 6, 2022.

- **Where is the url for the 4-H Financial Reporting System?**
  - Users will go to https://4h.ucanr.edu/Resources/Financial/ and will click through to new financial reporting system page.

- **My Unit/Club Sign-In password is not working, who do I contact?**
  - Contact your county 4-H personnel to verify the password you have is correct. Passwords are case sensitive. Be sure you are entering the password exactly as provided to you.

- **When are 4-H Units Annual Financial Reporting due?**
  - 4-H Units have until September 15th, 2022 to login and enter their 2021-2022 financial reporting.

- **Has any of the reporting information changed in the new financial reporting system?**
  - No. All the existing financial reporting forms, Form 6.3 financial report, Form 6.2 Inventory report, Form 8.5 Peer Review & 8.6 Peer Review & Review Checklist are to be completed, submitted to the county 4-H personnel and entered into the online financial reporting system.

For additional questions on any of the above information, please contact your county 4-H Office personnel, https://4h.ucanr.edu/contactus/County/index.cfm