

Los Angeles County 4-H Council Minutes - May 9, 2015

Held at Jack Kramer Club, 11 Montecillo Dr., Rolling Hills Estates, CA Hosted by SSG District

Meeting called to order by President Noel Keller at 10:00 am after time to greet and meet. Flag salute and 4H pledge were led by Megan Tahbaz. Introductions were given. Those in attendance are Noel Keller, Judylynn Pelling, Dee Keese, Sallie DeYoung, Meghan Tahbaz, Camille Norczyk, Mary Lash, Johanna Stewart. The meeting agenda was approved. A quorum was present.

The minutes from the March 21, 2015 meeting were approved as printed. Motion by Dee, seconded by Meghan .

Treasurer's Report: The financial report for Jan. to April 30 was approved with the club closure funds (held until 2014) added in. Moved by Judylynn , seconded by Dee. We would like the office to forward names of leaders who request reimbursement for finger print live scanning to the treasurer in a timely manner.

Council correspondence-- Three thank-you notes for County Field Day medals were received. We discussed how to give out information about county council so more members can sent thank you notes.

President's Report Welcome! Thank you for joining us today for this very important county council meeting where we will be planning the 2015-2016 LA County 4-H program year. Our current LA County 4-H year is moving along. We had a successful County Field Day and Fashion Revue in March. Today we will be evaluating what went well during the year, where we should be putting our efforts, what we want to accomplish and how to keep our 4-H program relevant to the current needs of our youth. Our county 4-H planning needs to be done by all clubs in the county, not just a few. We need to have representatives from all the county clubs at our county council meetings. I thank you for coming and representing your clubs at this meeting today. We need to have a quorum at our meetings so we conduct the council business and members can vote. Please take the information that you gain today back to your clubs and encourage others to attend future meetings. We thank the South San Gabriel district for hosting this meeting. As we work on our calendar of events for next year, let's try to plan an exciting program of 4-H activities and opportunities. Let's try to find dates that will work for our events. Let's make the 2015-2016 LA County 4-H program a great 4-H year for our members!

Program –Megan Tahbaz spoke on her ham radio project. She talked about members can communicate with submarines in San Francisco and be of use in an emergency.

Vice Pres. Report- Dee reported that her committee has worked on the calendar so it can be voted on today. She was also able to get a quorum for this meeting. She is working on a way to get more participation from SFV and AV.

County Office Report---Dawn Fuller **Be Sure to Re-Enroll** - July 1, 2015 will start the new 4-H Program Year. The program fees for the 2015-2016 4-H Program Year are \$38 per youth and \$14 per adult. We expect these to be the enrollment fees for the next several years.

COMMITTEE REPORTS:

1.County Incentive and Recognition Committee Report by Noel Keller, County I&R Committee Chair **New LA County All-Star Ambassadors – Camille, Jessica and Meghan**

LA County 4-H All-Star Ambassador is the highest county rank a member can earn. Note that we have changed the title from All Star to All Star Ambassador. We were happy to announce Camille Norczyk of Greenleaf 4-H Club, Jessica Fint of San Fernando Valley 4-H Club and Meghan Tahbaz of PVP 4-H Club as the new 2015-16 LA County 4-H All-Star Ambassadors at County Field Day on March 28. We look forward to their leadership and participation in our county events. **County 4-H Field Day and Fashion Revue 2015** The County 4-H Field Day and Fashion Revue was held on Saturday, March 28 at Mt. SAC. It was a fun day of presentations, fashions and cultural arts. The awards presented at this event were listed in the April 2015 Clover Notes issue.

REMINDER - Record Book Manual 2011-2014 and forms Encourage your club members to complete a 4-H record book this year. Being organized and keeping records are life skills. Consider offering incentives to club members who complete a record book. We have stated that Record Book Manual 2011-2014 is the only record book manual and forms that should be used this year. It is available on the state 4-H website and on our county website. The online record book system uses the forms from this 2011-2014 manual. If you have questions contact a member of the county I&R Committee or Noel Keller (nkeller91711@gmail.com). A new Record Book Manual 2011-2015, however, is now available, but its use is only optional at this time. New versions of two record keeping forms are currently being piloted and may be used for your 2014-2015 records: the three page summary of your past records for state record books and a junior and teen leadership development report form which can be used for multiple leadership positions.

State Record Book Competition 2015 Important Dates: From the State I&R Advisory Committee, This is important information for Senior 4-H members.

June 30th: Members must complete an Intent to Submit Form to their county office if they are planning to or thinking about submitting their book to State Competition. Completing this form does not obligate the member to submit, rather it is intended to alert county volunteers and staff working with record books so that they might be prepared to provide support to members.

June 30th: Members must complete the 2015 Record Book Quick Start Course if they plan to submit their book to State Competition. This is earlier than the past two years so that members have ample time to review and prepare their record books.

October 16th: State Record Book Evaluators (judges) applications are due.

November 2nd: Record Books for State Competition must ARRIVE to State Office.

November 13th -15th: State Record Book Competition

County Record Book Judges Professional Development

The I & R Advisory Committee will host a webinar series to orient and calibrate county evaluators (judges) to use the state approved Record Book Evaluation Form for County. The series has two, 1-hour sessions. The first session, Orientation, will cover basic record book evaluation process information, how to use the form and how to write comments. There will be a homework assignment to read and score a book using the approved form. In the second session, Calibration, evaluator scores will be compared with discussion on how to narrow the gap between individual evaluator (judges) scores.

Remaining Orientation Dates:

May 13th or 21st

Calibration Dates:

May 25th, 26th, 27th or 28th or June 1st, 2nd or 3rd

All sessions are from 6:30 – 7:30 pm. Pre-registration is required and the link is on the state website

Record Book Pilot Forms –

Leadership Development Report and Past Years Summary

The State I & R advisory committee has been working to streamline some of the forms and content of the Record Book Manual in preparation for revisions to the 2015-16 edition, which will launch July 1, 2015. They have released two forms as pilots that may be used this year, 2014-15, if members choose to. The Leadership Development Report is an alternate of the Junior/Teen Leadership Development Report and can be especially helpful for members who have multiple leadership roles in their club, county, section and state involvement. They have also provided an example of the Summary Pages that are used for State Competition to document previous years' experiences. For 2014-15, this is only an example and members may choose to use the template provided or complete the Summary pages as they wish according to the guidelines in the Record Book Manual. Evaluators (judges) at club, county and state competitions should accept, treat and score these new forms in the same way as they would the current forms. Both forms may be found as separate items on the State website.

CLUB OFFICERS, CAMP COUNSELORS –

Junior and Teen Leadership Development Report (JTLDR)

The Junior and Teen Leadership Development Report should be filled out by Junior and Teen Leaders in your club. It should also be filled out by your Club Officers and Leadership Project members. The form is also to be used by county All Stars, State Ambassadors, Camp Counselors and Exchange program participants. At the top of the form, you indicate for which leadership position the form is being completed. A member might actually fill out several of these forms during the planning at the start of the 4-H year. At the end of the year, remember to complete the forms and include them in your record book.

A new form is being piloted this year which would replace the JTLDR being filled out multiple times. This year you can use this pilot form or fill out multiple JTLDR forms for your leadership positions.

New Uniform Update:

New uniform guidelines have been recommended to the Associate Director of 4-H Program & Policy and the Policy Advisory Committee (PAC). The Statewide Incentives and Recognition Committee will review the comments from PAC at the April 18th meeting of the State I & R Advisory Committee. I & R will submit a secondary report to PAC during the week of April 20th for a final review.

LA County 4-H Leaders' Luncheon – June 6

The San Fernando Valley 4-H district is hosting a special luncheon for 4-H leaders and volunteers to be held on Saturday, June 6th to thank you for all your support and efforts during the year. Please save the date. More information to come out about the event.

At this event volunteers are presented with leader pins for their first, fifth, tenth, fifteenth, etc. (at every five) years of service to the 4-H program. So that the correct pins are given Noel will be contact club leaders to verify that the correct pins are being arranged for their leaders. Please look for this email verification of the years of your leaders.

2015-2016 State Incentives and Recognition Advisory Committee

The State 4-H Office is now accepting applications for the state 4-H Advisory Committees, including the State Incentives and Recognition Advisory Committee, for the 2015-2016 program year. All 4-H members, adult volunteers, and staff are encouraged to apply. The committees offer insight, review and input for the operation and management of the state 4-H program. Applications are due to the CA State 4-H Office postmarked by May 31, 2015 or entered online. For more information, see: http://4h.ucanr.edu/Administration/Advisory_Committees/

District Representation on the County I&R Committee

This is the time when district councils are electing their new officers for the next program year. All districts should have two elected representatives on the county Incentives and Recognition Committee. The representatives should come from different clubs in the district, but if there are not representatives from two different clubs available the district council can vote to have their I&R

representatives from the same club. Please arrange to have your district represented on this important county committee.

The next scheduled I & R committee meeting will be on Tuesday, May 26 at 7:30pm at Good Shepherd Lutheran Church in Los Angeles. Call your I & R district representatives with your incentives, recognition and awards comments, suggestions and concerns.

For more information about LA County 4-H record keeping and awards, consult the county website, the state website, the California 4-H Record Book Manual 2011-2014, the LA County 4-H Clover Notes newsletter, the county office, the state CA 4-H Newsletter, and/or members of the County Incentives and Recognition (I&R) Committee (Noel Keller, Judylynn Pelling, Carrie DeYoung, Dee Keese and Peter Michel).

Golden Glover Award Applications – due by June 1, 2015

For more information, see <http://ucanr.edu/survey/survey.cfm?surveynumber=14956>

Higher Education Scholarship Applications – due by June 1, 2015

For more information, see <https://ucanr.edu/survey/survey.cfm?surveynumber=14957>

2. Summer Camp Committee Report – Sallie DeYoung Applications are up on website. Staff training was very good. They went over accreditation information. They went on an evening hike to the waterfall. More campers are wanted. Staffers are encouraged to take the webinars on camp subjects. The state camping committee will have a retreat next year.

3. 4-H All Star- Ambassadors—The state wants this title to be uniform across the state, to make it a stepping stone to State 4-H Ambassadors.

4. Jr. All Star project is doing fantastic. They will help at Sectional Field Day.

5. Sectional Field Day. Will be the 16th at Mt. SAC. Jr. All Stars and All Star- Ambassadors will be helping. The TIC committee is running the food booth. The South Section is starting a tech committee called the Short Circuit Crew. Applications are on section's website.

6. Sectional Fashion Revue—It will be May 16th at Mt. SAC.

7. Leader's Appreciation event is planned by SFV district for June 6.

8. South Section Council Report – by Ru Ekanayake

- Discussion about the State Staff and pulling of cards of volunteer leaders
 - Proposed group to write a letter of suggestion to State Office voicing concerns about the procedures being followed
- Short Circuit Crew applications available
 - Contact Amanda Penicks with questions, applications are available
- Riverside County Small Animal Contest
 - Online judging
 - Post pictures of different angles
 - Deadline is May 22nd
- TIC planning committee discussed food booth at Sectional Field Day
 - Pizza instead of traditional barbeque
- Discussion Meet coming up at State Field Day

Additional South Section Council Report – Noel Keller, South Section 4-H Council President

- The South Section Teen Council has been repurposed to be a TIC Planning Committee of the South Section 4-H Council. John Trammell was the adult advisor for the Teen Council and was appointed to be the adult advisor of the new TIC Planning Committee. Due to the requirements of a new job, John needs to step down as the adult advisor and a new advisor is being sought. Please contact Noel Keller or the south section council website if you are interested in this position of adult advisor for the TIC Planning Committee.
- The TIC Planning Committee will be running a food booth at Sectional Field Day on May 16th. Teens who want to help in the booth should contact John Trammell or Noel Keller.
- A new South Section tech team, called the South Section 4-H Short Circuit Crew, is being created to provide technical support for south section meetings and events, workshops and counties and clubs. Applications are now being taken for the Short Circuit Crew. Join the Crew to gain more technological skills and experience. For more information, consult the south section facebook page and/or website.
- Ru Ekanayake would like to organize a Healthy Living Summit for South Section in the fall. She is looking for 4-H adults and members from the nine south section counties to help with the planning of this event. Please contact her if you are interested.
- A new 4-H Presentations Manual is being created and is available for review. Please contact Noel if you are interested in reviewing and commenting on this manual.
- The new field day category of Discussion Meet is being offered to Seniors at State Field Day for the first time this year. The category provides seniors an opportunity to display their committee meeting discussion skills. Scholarships are being awarded to the winners in the new event. The finalists from State Field Day will compete at SLC in July for the four scholarships. For more information about this, contact Noel Keller or Discussion Meet on the state 4-H website.
- The State 4-H Office is requesting that district, county, section and state 4-H Leaders' Councils drop the term "leaders'" from their council titles because senior youth are being encouraged to participate in these 4-H councils.

9. State 4-H Council report by Noel Keller The State 4-H Council met in Ontario, CA on Saturday, March 25. Noel Keller of Los Angeles County 4-H attended the meeting. As South Section 4-H Council President Noel also attended the state council executive committee meeting the night before. This was the first meeting held by the new state council President Louise Silacci. We were reminded that the state, section and county councils exist to support the 4-H leadership of adult volunteers and youth members. There was a lot of good discussion about the current 4-H issues concerning leaders. The 2015-2016 state council budget was approved with more emphasis on supporting leaders. Sandy Cohen, past state council President was appointed as the new publicity officer of the state council. Amanda Penicks was appointed as the new technology officer of the state council. If you are interested in being considered for the position of the healthy living officer of the state council, contact Louise. Plans are moving ahead for a great State 4-H Field Day and Fashion Revue on May 30th in Davis. We are being asked to review the new proposed 4-H Presentation Manual which is on the state website and which will take effect for the 2015-2016 program year on July 1. All state, section and county field days will be required to use this new manual next year. Senior members interested in submitting a state record book for their 2015-2016 4-H work should submit a Letter of Intent to Submit to the county office and complete the online record book course by June

30. The state council decided to write a letter to the state office requesting that this date be moved back to the end of August. The state council will try to meet three times in the program year instead of two. Look for more information from this meeting in the minutes of this meeting on the state council website.

STATE ADVISORY COMMITTEE REPORTS:

Camping—Dennis DeYoung. There is a possible use of webinar for camping training.

State 4-H Policy Advisory Committee report by Dawn Fuller

The State Policy Advisory Committee is comprised of 4-H staff and volunteers representing various counties throughout the State. The Chair of the committee is Shannon Dogan, Associate Director of CA 4-H Program and Policy, and the Co-Chair is Whitney Bell, CA 4-H Analyst. The committee meets four times per year to review and revise State 4-H policies, and address concerns brought forth by various counties pertaining to the application of current policies, and possible revisions.

The committee met by teleconference on March 26, 2015. Currently, the State Policy Advisory Committee is finalizing the *Steps to Success* for the 4-HH Program, further developing recommendations for the Volunteer Orientation Process and continued to review the Dress Code Policy Guidelines. Other topics included ongoing discussion and updates on E-Banking, Treasurers' Training and the Department Of Justice Process for fingerprinting.

District Reports: **1. AV**—none submitted. **2. SFV**—They have a very strong primary program this year. Sixty percent of their members are attending 4-H Summer Camp. **3. SSG**—They participated in SGV Fair. It was very successful. The evaluation forms are due tomorrow. Everyone is encouraged to do them on line. **4. NSG**—Pomona Valley won the sweepstakes trophy for SGV Fair. The Fair had more entries from some of their clubs and better attendance.

Event Report: 1. 2015 State Leader's Forum will be in San Diego November 6-8th. First time attendees are encouraged to apply for financial aid. 2. State Leadership Conference is close this year, in Irvine, July 13-19. Thirteen and above can attend. There is financial aid.

Old Business 1. Changes to Constitution/bylaws Marjorie has been working on it to meet the state guidelines. Marjorie and Keith met on it. 2. Friends of 4-H – The two nominations from Macy 4-H Club for Macy Intermediate School and Cristiano Bollini (Bollini's Pizza) were approval by SSG Council. 3. We will talk about a one page new blast in the fall.

New Business 1. **Changes to County Field Day** – County Field Day is a great learning opportunity for our 4-H members. It takes a lot of organization and leadership to run this event. We would like to propose the following changes to improve the running of this event:

1) Set a deadline for entries to this event and hold to the deadline. Do not allow late entries. Once the entries are received there are several tasks that must be done to prepare for the event and time must be allowed to do that.

2) Charge a \$1.00 entry fee for each event entered at county field day by each person. Currently there is a \$1.00 fee for the event and you can enter as many categories as you want.

3) Charge the member a \$1.00 entry fee for each event entered at sectional field day by each person. Currently the county council pays the entry fees of LA County 4-H members who compete at sectional field day.

4) The event information packet and forms should be posted on the county website at least six weeks before the event, if possible.

5) The county field day should be updated to coordinate with the guidelines and rules of the new 4-H Presentation Manual, including category descriptions, guidelines and judging forms. The county could continue categories that are unique to LA County, but those categories offered at the state field day should be the same and consistent at the county level.

Moved by Dee, seconded by Mary. Voted on and passed.

2 Budget: A budget for 15-16 was submitted. Dee moved we collect \$2 per member for Judging Day Participation. Seconded by Johanna. Voted on and passed. Dee moved we have a club assessment of \$5 per member that goes to county council. Meghan seconded. Voted on and passed. Judylynn moved we accept the budget for 2015-2016 as corrected. Seconded by Dee. Voted on and passed.

3. LA County 2015-16 Calendar was presented and discussed. Dee moved and Sallie seconded that we accept the calendar with the adjustments we made. Voted on and passed.

4. Officer nominations for 2015-16 – Judylynn moved we accept all officer nominations by acclimation. Seconded by Sallie. Voted on and passed. Congratulations to the new officers. President—Dee Keese; Vice President—Noel Keller; 2nd Vice President—Camille Norczyk; Secretary—Judylynn Pelling; Treasurer—Mary Lash, Johanna Stewart; I&R Committee Chair: Noel Keller; Home Ec. Committee Chair—Carrie DeYoung; Healthy Living Committee Chair—Meghan Tahbaz; Shooting Sports Committee Chair—Dee Keese; Civics Committee Chair—Ru Ekanayake; Technology Committee Chair—Mike Lopez; Publicity Chair—Peter Michel; Rep. to Sectional leaders Council—Rick Herbert, Dee Keese, Judylynn Pelling, Carrie DeYoung, Camille Norczyk; Alternates - Dennis DeYoung, Meghan Tahbaz, Ru Ekanayake.

5. Dee moved and Johanna seconded that we move the \$6, 000 from the emergency fund into the general fund. Voted on and passed.

General Announcements 1. State 4-H Field Day and State Fashion Revue –May 30, 2015 in Davis.
2. 2015-2016 4-H Program year starts July 1, 2015

Adjournment- 1:25pm. Next LA County Leaders' Council meeting to be October 3, 2015 hosted by AV district.

Respectfully Submitted, Judylynn Pelling, Secretary