

### **What is an Interview Contest:**

The Interview Contest is a Public Speaking contest that gives members an opportunity to practice the real-life skill of applying for a job. The contest involves

a set of fictitious Job Descriptions for the various age groups that the members can

go through the process of applying for. To enter the Interview Contest the member

must:

- pick a **job description** for a job the member feels qualified for and interested in
- develop a **resume** of their real-life education and experiences that they feel make them a good candidate for that job
- write an accompanying **Cover Letter** for their resume
- **prepare** for the interview
- participate in an actual **interview** where they are judged on all of the key elements in the process

### **Pre-Entry:**

Due to the constraints of the contest process, members must apply to enter the contest in advance.

### **Contest Day:**

On the morning of the contest the member must show up by the designated time with their Resume and Cover Letter prepared for the interview. Interviews will be scheduled throughout the event.

### **Results:**

The results of the contest will be available at the end of the event

**California State 4-H  
Interview Contest**

<http://www.ca4h.org/projresource/fieldday/>



**Sugar Shack Bakery  
Position: Assistant Cake Decorator**

**Position Overview**

Sugar Shack is seeking a creative and motivated Assistant Cake Decorator. We create treats that are as beautiful as they are delicious. The Assistant Cake Decorator would make a design on paper, clay, or other medium. After mixing up frosting, the Assistant would help decorate cupcakes and cookies. Must be able to creatively display our goodies to entice people to buy.

**Essential Job Functions**

- Assist in the design, preparation, and decoration of baked goods.
- Interact with customers and take orders.
- Help create signs and displays.
- Maintain a clean shop and kitchen.
- Educate the customers on our gluten-free offerings.

**Other Necessary Skills**

- Artistic Flair
- Sense of humor
- Being part of a team
- Planning/Organizing
- Communication

**Eligibility:** 4-H Junior category

**Bring:** Cover letter and Résumé for this position

NOTE: This job description is not intended to be all-inclusive. Employee may perform other related duties as negotiated to meet the ongoing needs of the organization.

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**California State Parks  
Position: Jr. Park Ranger**

**Position Overview**

The State Parks is looking for a Jr. Park Ranger to assist the Park Ranger team. Duties would include assisting the park rangers with varying activities. The Jr. Park Ranger would be directly responsible for presentation props and assisting the Ranger with those presentations. They would also assist in the posting and notices of weather advisories.

**Essential Job Functions**

- Assist the Park Ranger in duties
- Check campsites for unclean or unsafe conditions
- Assist in presentations given by the Park Ranger
- Manage the props used in presentations
- Help with posting weather conditions and advisories

**Other Necessary Skills**

- Knowledge of Personal Safety
- Self-Responsibility
- Cooperation with Team
- Communication
- Contributions to a Group Effort

**Eligibility:** 4-H Junior category

**Bring:** Cover letter and Résumé for this position

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**B' Safe Training Company  
Position: Bike Safety Demonstrator**

**Position Overview**

B' Safe Training Company is looking for a Bike Safety Demonstrator to joining their training team! The demonstrator will need be trained on proper bike safety and follow directions during demonstrations. They should also be able to help other youth in bike safety classes. The demonstrator will assist in class check-in, answering questions and class promotion. The demonstrator should assist in finding bike safety needs and creating programs to address these needs.

**Essential Job Functions**

- Be willing to learn proper bike safety
- Assist the demonstration by following directions on the bike
- Work with youth in classes for bike safety
- Some administration help such as checking in, answering questions and promotion
- Work with the community to identify bike safety needs and areas of concern

**Other Necessary Skills**

- Service Learning
- Contribution to a group effort
- Concern for Others
- Community Service Volunteering
- Planning/Organizing

**Eligibility:** 4-H Junior category

**Bring:** Cover letter and Résumé for this position

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**Cows and Sows Petting Zoo  
Position: Petting Zoo Helper**

**Position Overview**

Cows and Sows Petting Zoo is looking for a youth to assist in their petting zoo this summer! The helper will work with the animals in the petting zoo and answer visitor's questions about the animals. They will also manage the feeding station to make sure enough food is in the stations for visitors. They should be comfortable with farm animals and be willing to learn about animal types, breeds and care. Some animal care may be necessary. The position will help others understand and enjoy animals.

**Essential Job Functions**

- Assisting with the animals
- Answering customer questions
- Maintaining feeding stations
- Comfortable with animals and animal care
- Knowledge or willingness to learn about animals

**Other Necessary Skills**

- Communication
- Nurturing Relationships
- Self-Responsibility
- Disease Prevention
- Social Skills

**Eligibility:** 4-H Junior category

**Bring:** Cover letter and Résumé for this position

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**Full Bloom Gardening Company  
Position: Gardener**

**Position Overview**

Full Bloom Gardening Company is looking for a gardener to join their team. This gardener will be responsible for a home's garden and working with the owner to complete a year around plan for their garden. This requires some horticulture knowledge or willingness to learn of seasons and planting. A garden guide book will also be provided. Other duties will be to plant and maintain the garden according to plan and address any plant health issues that arise.

**Essential Job Functions**

- Plan out the garden according to the seasons and the owner's desires
- Learn about plant seasons, planting and soil conditions
- Observe and treat for plant health
- Work with owner to install any garden decorations, such as fencing or stones
- Plant and maintain garden

**Other Necessary Skills**

- Learning to Learn
- Communication
- Planning/Organizing
- Decision Making
- Self-Responsibility

**Eligibility:** 4-H Intermediate category

**Bring:** Cover letter and Résumé for this position

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**Sunrise Trails**

**Position: Hiking Guide**

**Position Overview**

Sunrise Trails provides all types of hiking trips in local parks. They provide informative trips on the local area, plants and local history and stories. The position requires good communication skills and a dedication to a flexible weekend and summer schedule. An out-going personality and GPS knowledge are a plus, but not required. The guide should also enjoy being outside and exploring different trails. Some administrative tasks are required for keeping records and insurance releases.

**Essential Job Functions**

Guide hikes in local parks

Provide hikers with information such as history, plant types and stories

Maintain a safe condition for hikers

Enjoy being outside and flexible hours

Some administrative tasks

**Other Necessary Skills**

Communication

Personal Safety

Keeping Records

Self-Responsibility

Decision Making

**Eligibility:** 4-H Intermediate category

**Bring:** Cover letter and Résumé for this position

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**Heartland News**  
**Position: Freelance Reporter**

**Position Overview**

Heartland News is looking for an active youth to report stories to the daily newspaper. These stories are produced at the reporter's leisure and should focus on community and youth activities. Reporters will observe, write, edit and submit stories on local issues and activities. Reporter will also be responsible for notifying the assignment editor of upcoming stories and have them ready on time. Photographs of events would be a plus.

**Essential Job Functions**

- Observe activities in community
- Concisely write a article about the event
- Appropriately edit the article for submission
- Produce stories by the designated timeline
- Nurture relationships with community members

**Other Necessary Skills**

- Nurturing Relationships
- Communication
- Self-Discipline
- Marketable Skills
- Wise Use of Resources

**Eligibility:** 4-H Intermediate category

**Bring:** Cover letter and Résumé for this position

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**Zap! Game Studios  
Position: Video Game Tester**

**Position Overview**

Zap! is looking for experienced gamers to join our team. The Testers will interact with our newest games during development, identify bugs, and suggest improvements to games. Testers will be sworn to secrecy and agree in writing not to disclose details of pre-released games. This position requires long hours and a commitment to solving different types of games.

**Essential Job Functions**

- Play games for hours on end.
- Design characters
- Provide feedback to developers.
- Adapt to various challenges.

**Other Necessary Skills**

- Communication
- Creativity
- Critical thinking
- Endurance, especially thumbs.

**Eligibility:** 4-H Intermediate category

**Bring:** Cover letter and Résumé for this position

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**Geographic Support Company  
Position: GIS Mapping Assistant**

**Position Overview**

The Geographic Support Company has a unique opportunity for a GIS Mapping Assistant. This assistant will be paired with a technician to assist in mapping areas for clients. They will help to decide what the client needs, how to gather this data and assist the technician in gathering and analyzing the data. The assistant should have some knowledge of GIS equipment or the willingness to learn. This position requires organization and a concern for gathering correct information for the system. They will also work in a team atmosphere and be driven to accomplish client needs.

**Essential Job Functions**

- Assist the technician in assessing data needs
- Assist in gathering data in a team environment
- Attention to detail
- Data organization and analyzing gathered data
- Assisting in compiling data and presenting data to clients

**Other Necessary Skills**

- Critical Thinking
- Teamwork
- Keeping Records
- Self-Responsibility
- Goal Setting

**Eligibility:** 4-H Senior category

**Bring:** Cover letter and Résumé for this position

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**Fruit to Go Smoothie Shop  
Position: Nutrition Educator**

**Position Overview**

Fruit to Go is seeking an individual to assist in the nutrition aspect of the smoothie shop. This position is a nutrition educator and will assist the manager in communicating the importance of fruit in the diet and the easy ways to achieve the needed servings. They will work with the manager and other resources to distribute information on the USDA's Food Pyramid and healthy fruit drinks. They will also work with smoothie makers to educate them on the importance of fruit and servings so they can answer customer's questions. This communication could be achieved through signs, brochures, events or other modes.

**Essential Job Functions**

- Utilize a wide variety of resources to educate about nutrition
- Promote nutritious drinks and fruit cups
- Develop and distribute nutrition information
- Collaborate with the manager on communication elements
- Educate smoothie makers to help get information out to customers

**Other Necessary Skills**

- Communication
- Healthy Lifestyle Choices
- Leadership
- Wise Use of Resources
- Social Skills

**Eligibility:** 4-H Senior category

**Bring:** Cover letter and Résumé for this position

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**Union High School Chemistry Lab  
Position: Chemistry Lab Assistant**

**Position Overview**

Union High School's Chemistry Lab is looking for an assistant for their Chemistry Lab. The lab assistant helps in checking out equipment and tool from the lab. They are also responsible for keeping records of who has checked out equipment and returned items. The lab assistant will also help after-school classes in the lab. Basic chemistry knowledge or willingness to learn is encouraged. This position will also assist the lab technician in reproducing safety instructions and trainings in the lab and posting of materials.

**Essential Job Functions**

- Checking out lab items
- Cataloging returned items
- Assisting in after-school classes and events
- Cleaning and Organizing the lab
- Assist Lab Technician in Safety trainings and materials

**Other Necessary Skills**

- Personal Safety
- Communication
- Social Skills
- Keeping Records
- Self-Responsibility

**Eligibility:** 4-H Senior category

**Bring:** Cover letter and Résumé for this position

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**Y.O.L.O. Outfitters  
Position: Secret Shopper**

**Position Overview**

Y.O.L.O Outfitters operates a chain of retail stores offering high-fashion clothing, accessories, and equipment for active youth who are ready for any occasion. We are seeking older girls and boys to pose as shoppers in our local stores, as well as other stores offering products in our market. Shoppers will evaluate our products and judge the overall value we offer our customers in terms of product quality, usability, fashion, and value compared to other brands in the market. They will also interact with and review our staff for friendliness, product knowledge, and attentiveness according to the standards set in our employee training manual.

**Essential Job Functions**

- Pose as customers in our stores and competitors
- Evaluate our products and prices for overall value and market competitiveness
- Judge our customer service against the standards set in our company manual
- Research current trends in materials and technology to help our products stay current
- Compile and summarize scores and results from each shopping trip
- Write useful, anonymous feedback on our overall customer experience

**Other Necessary Skills**

- Consumer Science
- Communication
- Social Skills
- Keeping Records
- Judging

**Eligibility:** 4-H Senior category

**Bring:** Cover letter and Résumé for this position

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