



REQUEST FOR QUALIFICATIONS

MASTER PLANNING PROFESSIONAL

ELKUS RANCH ENVIRONMENTAL EDUCATION CENTER

HALF MOON BAY, CALIFORNIA

Agriculture and Natural Resources (ANR), a division of the University of California, is seeking Master Planning Professionals for a master plan study for the Elkus Ranch Environmental Education Center.

The study will explore opportunities for the Ranch to continue and expand as a learning center, as well as develop self-supporting opportunities. The study is intended to enable ANR to appropriately plan for future programmatic needs, as well as collaborate with ANR staff on budget analysis of feasible options for Ranch revenue to help support these needs.

The Ranch is a beautiful 126-acres coastal ranch nestled in the rolling hills and canyons five miles south of Half Moon Bay. The Ranch has a 4,400 sq. ft. conference center, ranch house, modular office building, barns, greenhouse, gardens and other typical ranch features. Over 8,500 children visit the Ranch annually and several day and overnight camps are offered.

Scope of Work:

- Participate with ANR and Ranch leadership to identify land use needs and future facilities to support educational programs, growth and self-supporting revenue.
- Develop schematic master plans outlining location of key elements for the Ranch to be used for planning purposes.
- Determine potential agency approvals required for development of the Ranch, along with identifying methods to obtain approvals.
- Provide phased planning level cost estimates for complete build-out of conceptual plan.
- Develop project schedule for phased levels of conceptual plan.

The full Qualification packet, which includes additional information on the Ranch as well as submittal requirements, is available at: <http://ucanr.edu/facilities>

Submit written statements of qualifications on or before Friday, March 6, 2015, 5:00 pm. Questions and format requirements may be obtained by contacting facilities@ucanr.edu.

Every effort will be made to ensure that all persons, regardless of race, religion, sex, color, ethnicity and national origin, have equal access to contracts and other business opportunities with the University. Firms will be asked to show evidence of their Equal Employment Opportunity Policy.



ELKUS RANCH ENVIRONMENTAL EDUCATION CENTER MASTER PLAN STUDY

QUALIFICATION PACKET

Thank you for your interest in the Master Plan Study for the Elkus Ranch Environmental Education Center. The Qualification Packet includes the following items:

1. Request for Qualifications
2. Statement of Qualifications
3. Selection Criteria
4. Program and Project Scope and Schedule
5. Site Map

The screening committee will review the information submitted and, based on the Selection Criteria, will select the top candidates for interviews.

The submittal requirements are:

- Complete the Statement of Qualifications form. In your response, please elaborate on a minimum of three projects listed in question 8. Please provide project data, photographs/graphics and information on the design team members (both in-house and consultants). Organization and brevity will be appreciated. The completed Statement of Qualifications form must be signed by a responsible member of the firm.
- Provide a written narrative which outlines your firm's specific approach to this project. Identify, by names and titles, key staff members and proposed consultants who will be assigned to the project or who will otherwise play a major role in the project. Briefly describe each member's proposed role and include their position on the project team.
- Submit other information or material that demonstrates your firm's ability in meeting the Selection Criteria.

Submittals are due on **or before March 6, 2015, 5:00 pm.** Submittals can be sent electronically to facilities@ucanr.edu or by mail to:

Facilities Planning and Management
EYR Selection Committee
2801 Second Street
Davis, CA 95618



ELKUS RANCH ENVIRONMENTAL EDUCATION CENTER MASTER PLAN STUDY

PROGRAM AND PROJECT SCOPE AND SCHEDULE

PROGRAM:

UC Elkus Ranch Center for Studies in Agriculture, Youth, Nutrition, and the Environment: *Explore. Inspire. Connect.*

Our beautiful 126-acre coastal ranch is an outdoor laboratory where scientists and citizens of all ages and abilities can experience a working farm, investigate the natural world, and come together in the spirit of collaboration to develop innovative, practical solutions to agricultural and environmental challenges. Located minutes from the beach and historic Half Moon Bay, Elkus Ranch Environmental Education Center provides unique learning experiences for Bay Area children. Staff from the University of California Cooperative Extension facilitate hands-on opportunities for children from preschool through high school to explore the processes of producing food and fiber in day and overnight ranch tours, nutrition programs, community service days and special events. Livestock, gardens, and acres of open space create unique learning experiences for children and their adult chaperones. The ranch is dedicated to providing these opportunities for children with special needs and all facilities are fully accessible. Further information is available online at: http://ucanr.edu/sites/elkus_ranch/

PROJECT SCOPE:

The master plan study is envisioned to review the existing variety of programs and services that the Ranch currently offers as well as changes to determine the best land use. The project is expected to have a potential multimillion dollar investment. As the State support for the University is uncertain, the study will also consider feasible revenue sources the Ranch can provide. All proposals requiring agency approvals should be reasonably expected to gain approvals, based on the firm's experience.

Specific areas to be addressed:

- Potential development of the conference center as a multi-purpose venue
- Improve use of land space for a variety of programmatic activities (education and research)
- Improve facility accommodations for day and overnight programs
- Design educational and interpretive trails and exhibits
- Innovative energy-efficiency for the Ranch
- Expand administrative and office space with field laboratory areas

SCHEDULE:

Submittals are due March 6, 2015. The selection committee will review submittals and begin interviewing selected firms in mid-March, with final selection shortly after. The successful firm will be expected to begin programmatic meetings in April 2015. Progress reports are expected monthly, with the study being completed by September 1, 2015.



**ELKUS RANCH ENVIRONMENTAL EDUCATION CENTER
MASTER PLAN STUDY**

STATEMENT OF QUALIFICATIONS

1. Firm Name: _____

2. Business Address: _____

3. Firm Established: Year: _____ Telephone: _____

4. Type of Organization: (Check one)

- a. Sole Proprietorship
- b. Partnership
- c. Corporation
- d. Joint Venture

5. If a sole proprietorship or partnership provide the required information for each Principal (P) and Associates (A) to be utilized on the project: (Check "P" or "A" for each). If a corporation, provide the names of the corporate officer responsible and the required information on each principal employee to be assigned to the project.

NAME	P	A	DEGREE OR CERTIFICATION	INSTITUTION

6. Average staff employed in home office: (Average of past 5 years)

- a. Architects _____
- b. Planners _____
- c. Clerical _____
- d. Other _____

7. California Professional License Number: _____

8. List major projects within past 5 years that indicate your experience with similar projects:

PROJECT	OWNER	YEAR	PROJECT COST

9. References:

a. _____

b. _____

c. _____

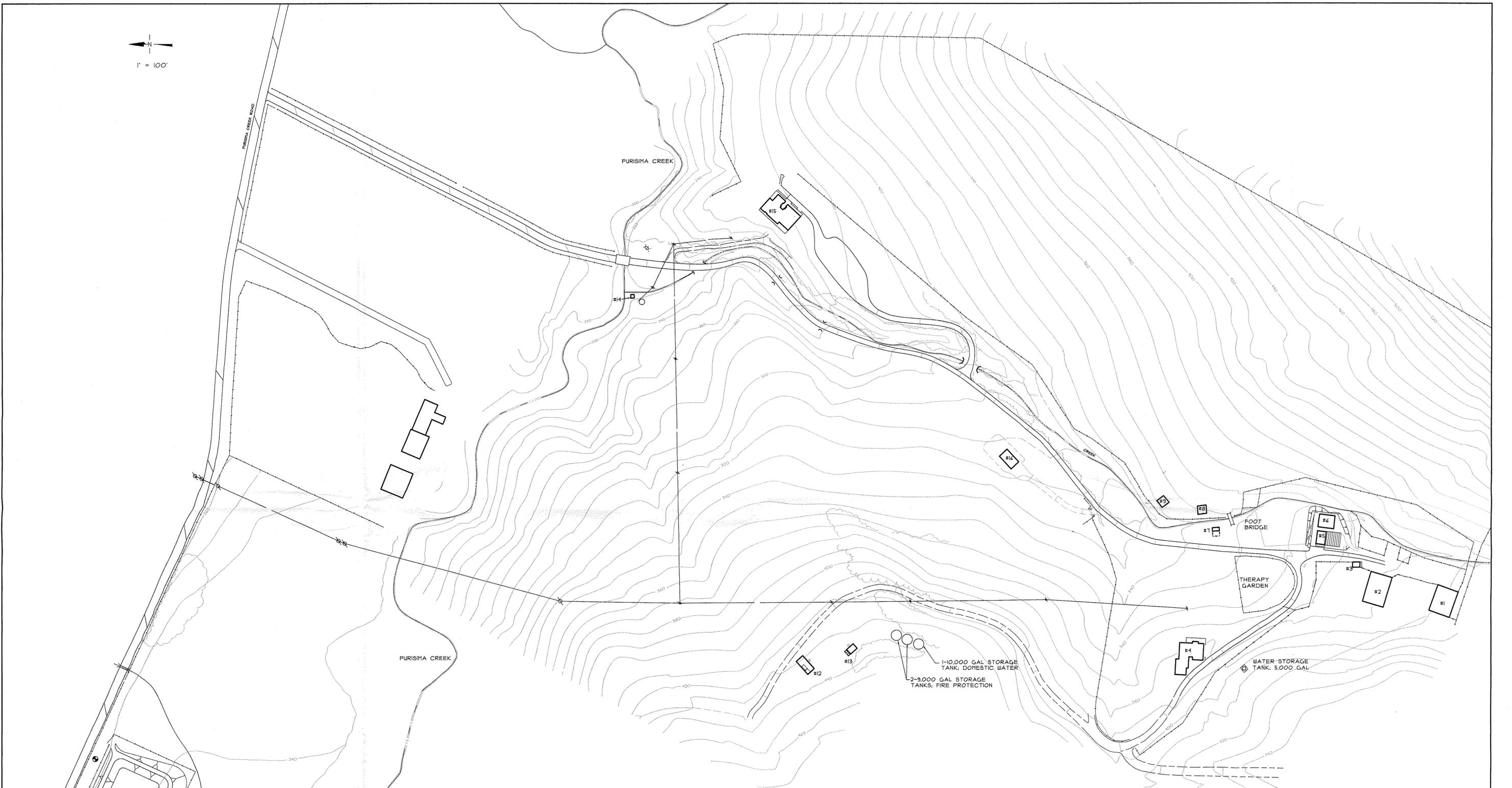
By: _____

Title: _____

Date: _____

Please attach to this form any other information that is specifically related to the requirements of this project.

1" = 100'

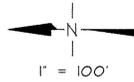


BUILDING LEGEND	
#1	UPPER BARN
#2	LOWER BARN
#3	VOLATILE STORAGE
#4	RANCH HOUSE
#5	POTTING SHED/LATHHOUSE
#6	GREENHOUSE
#7	CHICKEN COOP
#8	TENT CABIN
#9	TENT CABIN
#12	EQUIPMENT SHED
#13	WATER TREATMENT PLANT
#14	PUMP HOUSE
#15	CENTER BUILDING
#16	COOPERATIVE EXTENSION OFFICE

SITE LEGEND	
---	PROPERTY BOUNDARY
[104]	BUILDING STRUCTURE
[Handicap symbol]	HANDICAP PARKING
[X-X-X]	FENCE
[Star symbol]	POWER POLE
[Double line]	IMPROVED PUBLIC ROAD
[Single line]	IMPROVED STATION ROAD
[Dashed line]	UNIMPROVED STATION ROAD
[Circle with dot]	MONITORING WELL LOCATIONS
[Bridge symbol]	BRIDGE
[Wavy line]	CREEK

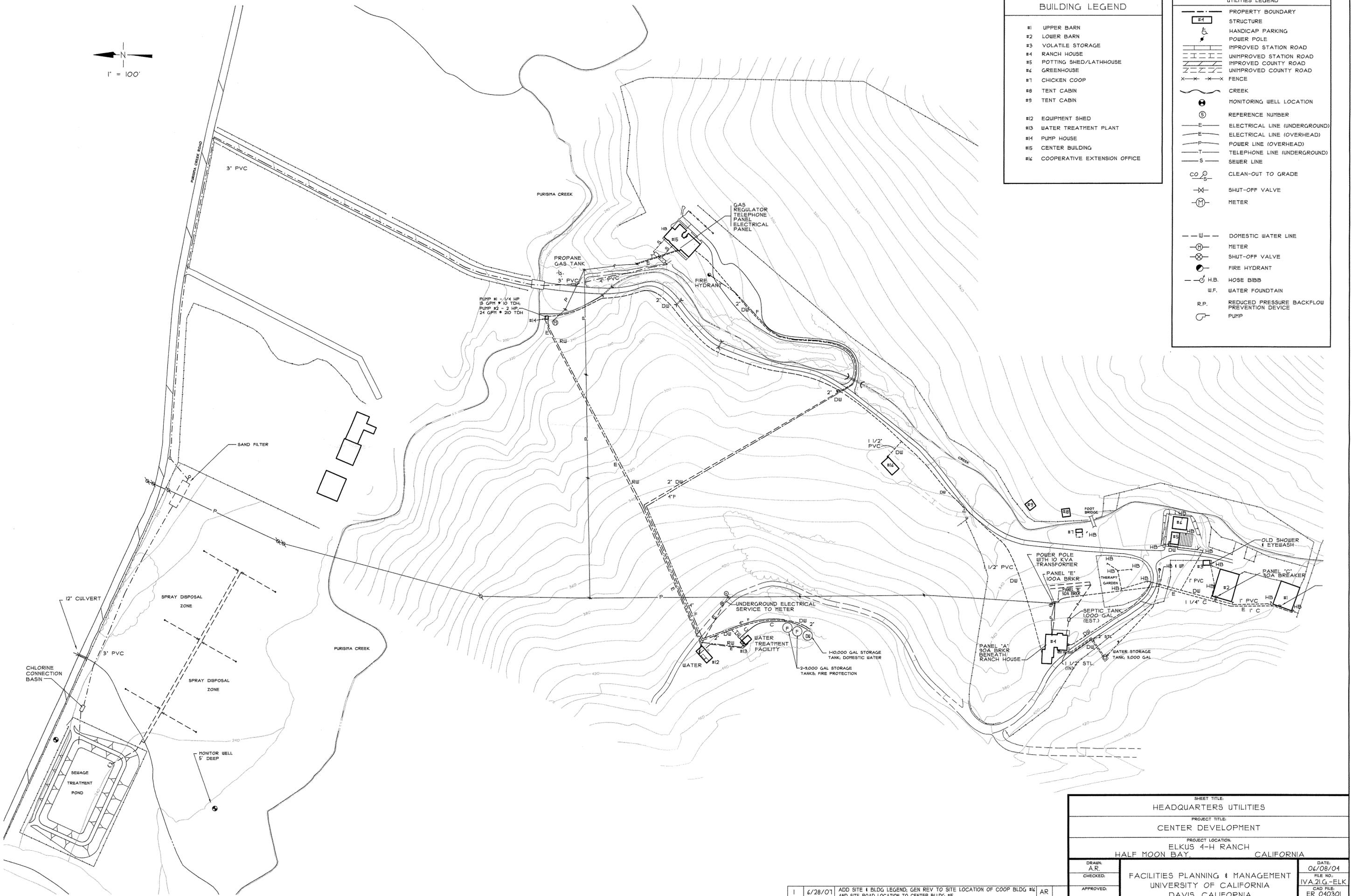
REV. NO.	DATE	DESCRIPTION	BY	CHKD BY
3	6/25/01	ADD COOP EXTN BLDG 15; REVISED ROAD TO CENTER BLDG 16	A.R.	
2	9/10/03	ADD BLDGS 108, 109, & 220; DEL BLDG 301; GEN REV	A.R.	
1	5/10/03	REFORMAT STATION & HDQTRS PLAN; GENERAL REVISION	D.G.	

SHEET TITLE: STATION PLAN		DATE: 11/8/02
PROJECT TITLE: STATION DEVELOPMENT		FILE NO.:
PROJECT LOCATION: ELKUS 4-H YOUTH RANCH HALF MOON BAY, CALIFORNIA		IV.21.G.-E4H
FACILITIES PLANNING & MANAGEMENT UNIVERSITY OF CALIFORNIA DAVIS, CALIFORNIA		CAD FILE: ER 04-01-01
SCALE: AS SHOWN		SHEET NO.:
		1 OF 1



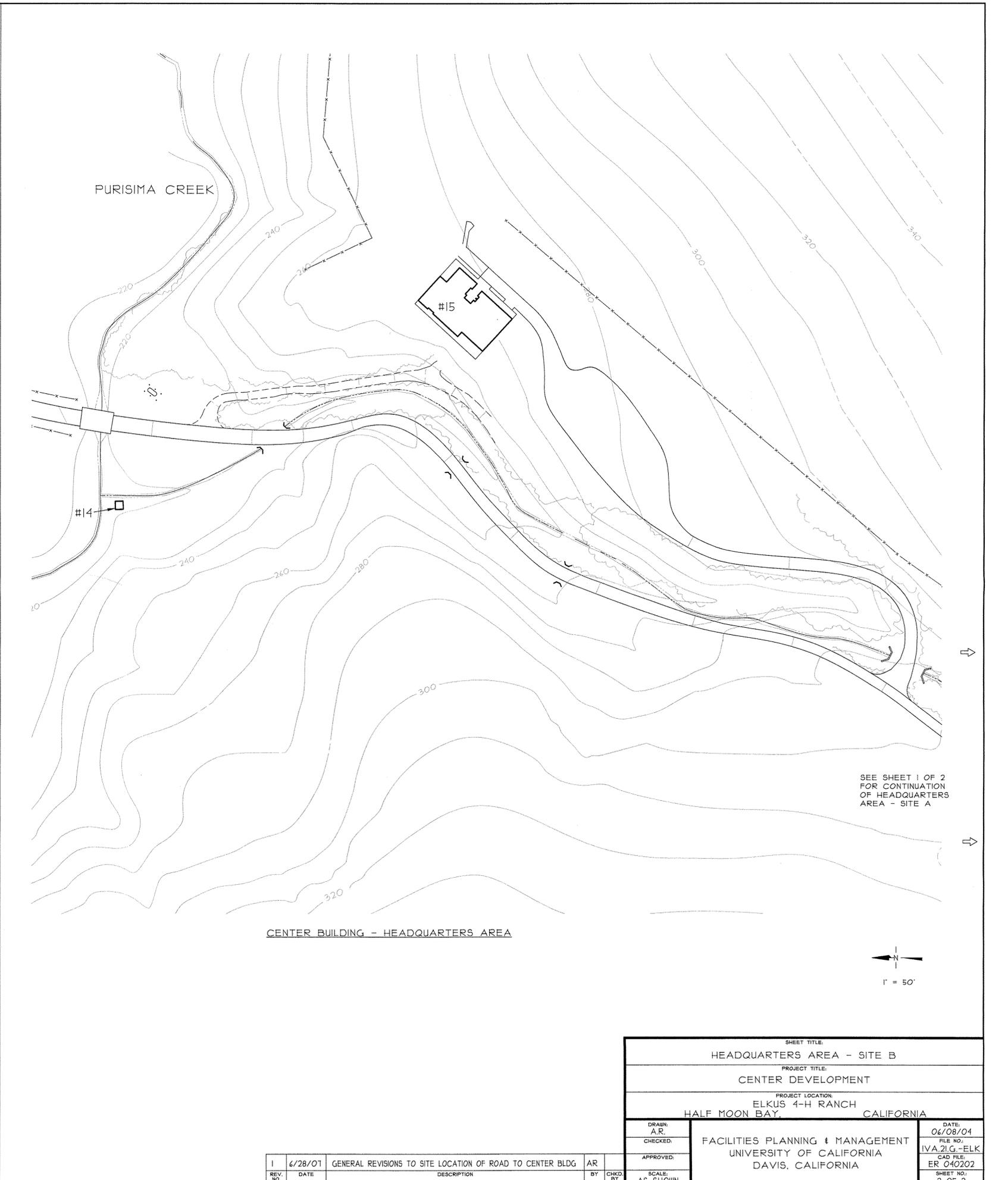
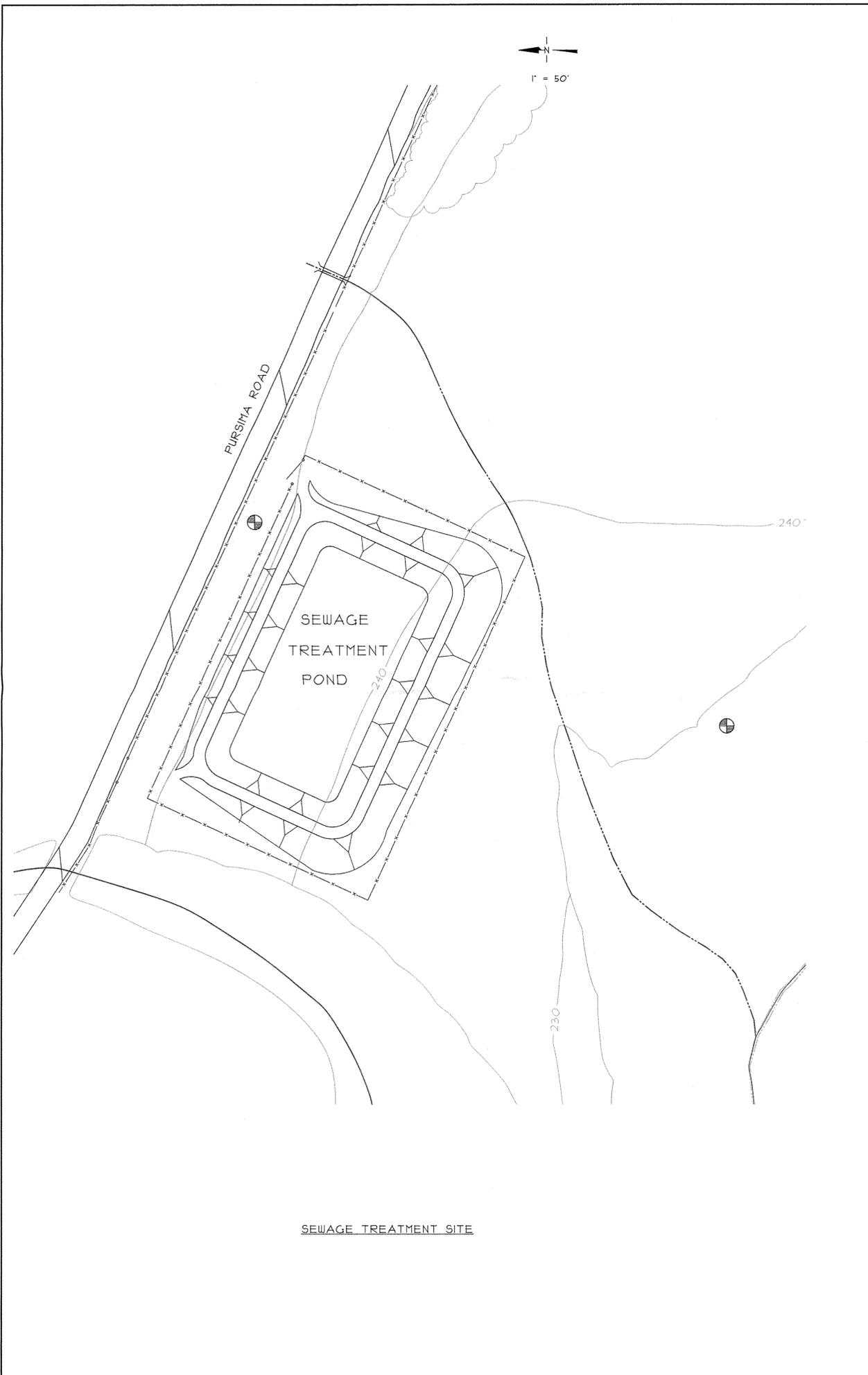
BUILDING LEGEND	
#1	UPPER BARN
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#14	PUMP HOUSE
#15	CENTER BUILDING
#16	COOPERATIVE EXTENSION OFFICE

UTILITIES LEGEND	
	PROPERTY BOUNDARY STRUCTURE
	HANDICAP PARKING
	POWER POLE
	IMPROVED STATION ROAD
	UNIMPROVED STATION ROAD
	IMPROVED COUNTY ROAD
	UNIMPROVED COUNTY ROAD
	FENCE
	CREEK
	MONITORING WELL LOCATION
	REFERENCE NUMBER
	ELECTRICAL LINE (UNDERGROUND)
	ELECTRICAL LINE (OVERHEAD)
	POWER LINE (OVERHEAD)
	TELEPHONE LINE (UNDERGROUND)
	SEWER LINE
	CLEAN-OUT TO GRADE
	SHUT-OFF VALVE
	METER
	DOMESTIC WATER LINE
	METER
	SHUT-OFF VALVE
	FIRE HYDRANT
	HOSE BIBB
	W.F. WATER FOUNTAIN
	R.P. REDUCED PRESSURE BACKFLOW PREVENTION DEVICE
	PUMP



SHEET TITLE: HEADQUARTERS UTILITIES	
PROJECT TITLE: CENTER DEVELOPMENT	
PROJECT LOCATION: ELKUS 4-H RANCH HALF MOON BAY, CALIFORNIA	
DRAWN: A.R.	DATE: 06/08/04
CHECKED:	FILE NO: IVA.21G-ELK
APPROVED:	CAD FILE: ER 040301
BY: CHKD. BY:	SHEET NO. 1 OF 1
FACILITIES PLANNING & MANAGEMENT UNIVERSITY OF CALIFORNIA DAVIS, CALIFORNIA	

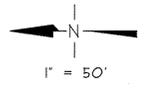
REV. NO.	DATE	DESCRIPTION	BY	CHKD. BY	SCALE
1	6/28/01	ADD SITE & BLDG LEGEND, GEN REV TO SITE LOCATION OF COOP BLDG #16 AND SITE ROAD LOCATION TO CENTER BLDG #5	AR		AS SHOWN



REV. NO.	DATE	DESCRIPTION	BY	CHKD BY
1	6/28/01	GENERAL REVISIONS TO SITE LOCATION OF ROAD TO CENTER BLDG	AR	

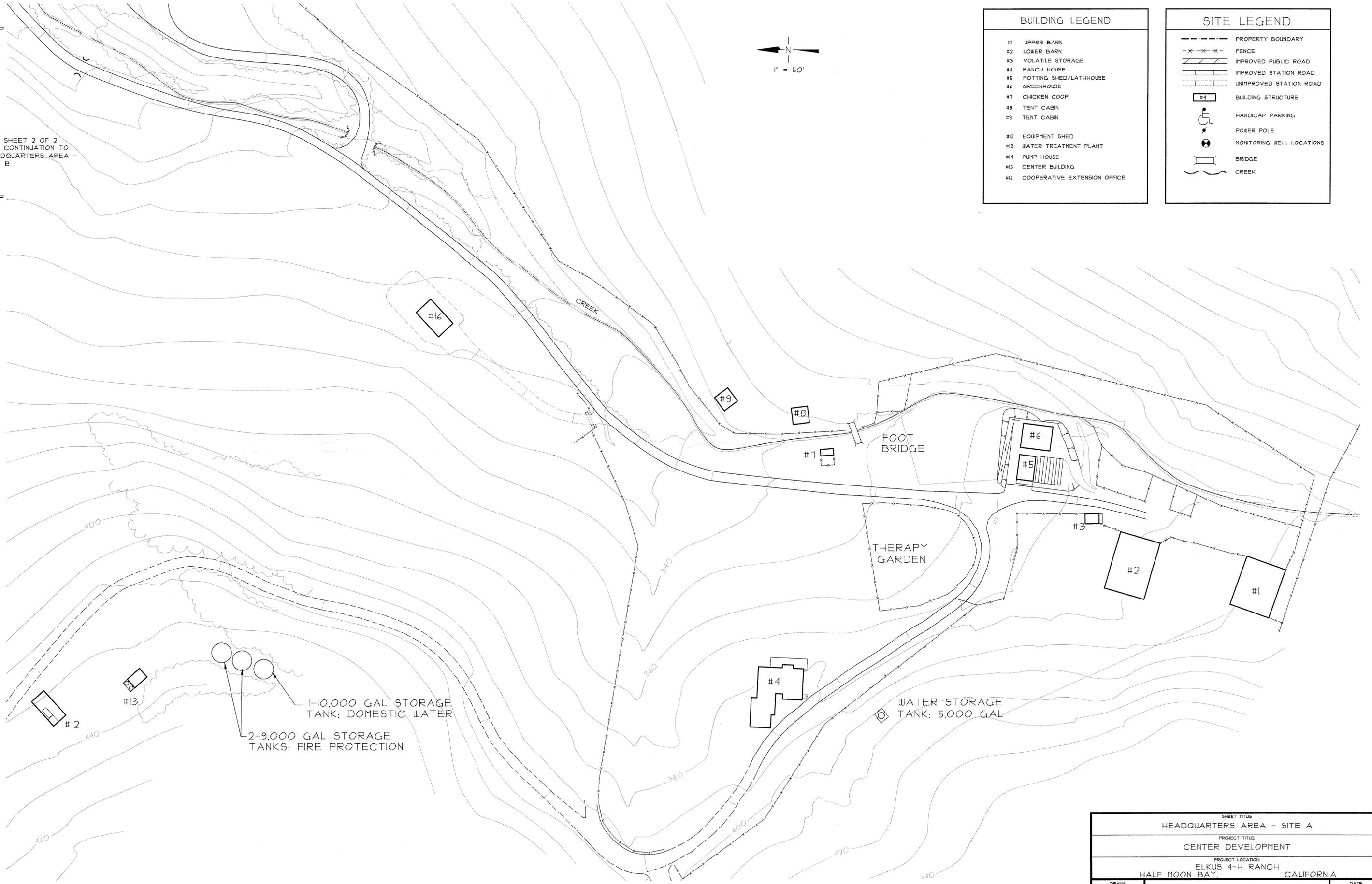
SHEET TITLE: HEADQUARTERS AREA - SITE B		DATE: 06/08/04
PROJECT TITLE: CENTER DEVELOPMENT		FILE NO.:
PROJECT LOCATION: ELKUS 4-H RANCH HALF MOON BAY, CALIFORNIA		IVA.21.G-ELK
DRAWN: A.R.	CHECKED:	CAD FILE: ER_040202
APPROVED:		SHEET NO.:
SCALE: AS SHOWN		2 OF 2
FACILITIES PLANNING & MANAGEMENT UNIVERSITY OF CALIFORNIA DAVIS, CALIFORNIA		

SEE SHEET 2 OF 2
FOR CONTINUATION TO
HEADQUARTERS AREA -
SITE B



BUILDING LEGEND	
#1	UPPER BARN
#2	LOWER BARN
#3	VOLATILE STORAGE
#4	RANCH HOUSE
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#6	GREENHOUSE
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#12	EQUIPMENT SHED
#13	WATER TREATMENT PLANT
#14	PUMP HOUSE
#15	CENTER BUILDING
#16	COOPERATIVE EXTENSION OFFICE

SITE LEGEND	
---	PROPERTY BOUNDARY
-x-x-x-	FENCE
==	IMPROVED PUBLIC ROAD
---	IMPROVED STATION ROAD
----	UNIMPROVED STATION ROAD
[#4]	BUILDING STRUCTURE
[Handicap symbol]	HANDICAP PARKING
[Power pole symbol]	POWER POLE
[Well symbol]	MONITORING WELL LOCATIONS
[Bridge symbol]	BRIDGE
[Creek symbol]	CREEK



1-10,000 GAL STORAGE TANK; DOMESTIC WATER
2-9,000 GAL STORAGE TANKS; FIRE PROTECTION

SHEET TITLE: HEADQUARTERS AREA - SITE A		DATE: 06/08/04
PROJECT TITLE: CENTER DEVELOPMENT		FILE NO.:
PROJECT LOCATION: ELKUS 4-H RANCH HALF MOON BAY, CALIFORNIA		IWA.21.G-ELK
DRAWN: A.R.	CHECKED:	CAD FILE: ER 04-02-01
APPROVED:		SHEET NO.:
FACILITIES PLANNING & MANAGEMENT UNIVERSITY OF CALIFORNIA DAVIS, CALIFORNIA		1 OF 2

REV. NO.	DATE	DESCRIPTION	BY	CHKD. BY	SCALE
1	6/28/01	ADD SITE # BLDG LEGEND; GEN REV TO SITE LOCATION OF COOP BLDG #16 AND SITE ROAD LOCATION TO CENTER BLDG #5	AR		AS SHOWN