GOALS TEMPLATE

To be used by all Academics in all titles

**Due February 1, 2018**

***Review Process Reminder:***

*Your supervisor will discuss his/her evaluation of your performance with you. Check the AE Guidelines for instructions on how to acknowledge online that the review took place.*

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| --- | --- |
| Name: |  |

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| Title: |  |

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| County/Program: |  |

**Goals for the Coming Year (limit 6 pages, 11 or 12 pt. font)**

*Provide a brief description of goals and any barriers or obstacles to achieving these goals.*

## **GOALS FOR THE COMING YEAR: October 1, 2017 - September 30, 2018**

* *Projects you intend to accomplish in the coming year, anticipated collaborators and anticipated outcomes.*
* *What needs to be accomplished to advance?*
* *You may want to organize your goals according to the themes you are going to use in your Program Review Dossier.*

*Suggested format to develop and measure goals, to be developed for specific goals in each criteria area*

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| ***Specific Goals*** | ***Anticipated Collaborators*** | ***Anticipated Outcomes*** |
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1. **BARRIERS/OBSTACLES IN ACCOMPLISHING YOUR GOALS**

Provide a brief description.

1. **Signature Blocks**

**•** Include signature blocks for you (the academic) and your supervisor/reporting authority.