

**REQUEST FOR STATEMENT OF QUALIFICATIONS  
FOR  
EXECUTIVE DESIGN ARCHITECT**

***NEW ENGAGEMENT CENTER***

**THE UNIVERSITY OF CALIFORNIA, AGRICULTURE AND  
NATURAL RESOURCES (UC ANR)  
SOUTH COAST RESEARCH AND EXTENSION CENTER, IRVINE,  
CALIFORNIA**

**JUNE 2023**

**SUBMITTAL FORMAT REQUIREMENTS AND INSURANCE REQUIREMENTS**  
**NEW ENGAGEMENT CENTER - SOUTH COAST RESEARCH AND EXTENSION CENTER (SCREC)**

Thank you for your interest in the New Engagement Center project at the South Coast Research and Extension Center (SCREC). The Design Professional Qualification Packet includes the following items:

1. Submittal Format Requirements and Insurance Requirements
2. Summary of ANR lead programming and planning effort to date
3. Proposed project schedule
4. Statement of Qualifications forms
5. Selection Criteria to be used to review submissions and advance successful applicants to shortlist final interviews.

The screening committee will review the information submitted and, based on the Selection Criteria, will select the top candidates for interviews.

The submittal requirements are:

- **Cover Letter** (maximum of one page) that summarizes your firm's qualifications and provides main contact information.
- Complete the **Statement of Qualifications** form. In your response, please elaborate on a minimum of three projects listed in question 8. Please provide project data, photographs/graphics, and information on the design team members (both in-house and consultants). Organization and brevity will be appreciated. The completed Statement of Qualifications form must be signed by a responsible member of the firm.
- Provide a written narrative that outlines your firm's specific approach to this project. Identify, by names and titles, key staff members and proposed consultants who will be assigned to the project or who will otherwise play a major role in the project. Briefly describe each member's proposed role and include their position on the project team.
- Submit other information or material that demonstrates your firm's ability in meeting the Selection Criteria.

Although not required in the submittal, the selected firm must be able to provide proof of insurance acceptable to the University, naming The Regents of the University of California as an additional insured with a minimum of \$10,000,000 in comprehensive form or commercial form general liability insurance.

Please submit all requirements and questions to Violeta Kovacevic, Contract Administrator, UC ANR, at [vkovacevic@ucanr.edu](mailto:vkovacevic@ucanr.edu)

Submittals are due on or before **Wednesday, July 5, 2023, 5:00 pm.**

## **SUMMARY OF PROGRAMMING AND PLANNING EFFORTS TO DATE**

### **NEW ENGAGEMENT CENTER - SOUTH COAST RESEARCH AND EXTENSION CENTER (SCREC)**

#### **History and Overview of Operations**

South Coast Research and Extension Center (SCREC) was established by the University of California in 1956 as a representative site for agriculture and horticulture research in California's south coastal plain-temperate climatic zone. Located on 200 acres of deep, moderately sloped alluvial fan soil, the Center and its mild winter climate are conducive to farming a wide range of crops including subtropical as well as ornamentals for the urban landscape. The Center is also complemented by supporting work in entomology, plant pathology, biological control, and integrated pest management.

The new facility will strengthen SCREC's commitment to research and public education and outreach which focuses on providing trusted, research-based information and educational opportunities to youth and adults in and around Orange County. The Facility will provide resources and serve as a center for the numerous field days, workshops, U-pick events, field trips, seminars, and tours that occur annually as well as serve as an anchor for programming around the Hub for Urban Living.

More information about the South Coast Research Center and the Hub for Urban Living can be found at <https://screc.ucanr.edu/>

#### **Specific Project Efforts**

- The Master Planning / Land Use firm MIG has been retained to provide project support and is currently developing preliminary general programming and siting information. A planning committee of local stakeholders, with ANR representatives from both the Research Center and the statewide office, has been developing conceptual programming and site/building design.
- The 10,000 to 14,000 (+/-)AGSF is based upon the following space allocation:
  - Conference Center
  - Demonstration Kitchen
  - Classrooms
  - Audio/Video Tech Center
  - Supporting spaces including offices, reception, restrooms, custodial, and storage.
- The spaces may be arranged within a single building footprint or a small group of clustered structures.
- The proposed building site is at the highest point within the 200-acre Center where an abandoned irrigation reservoir currently exists. New utilities will need to be extended from the City of Irvine systems. Current studies are underway to determine the best location and design for a new vehicular access point to service the building.

### **Executive Architect PROJECT LEADERSHIP Duties**

The Executive Architect will serve as the Architect of Record and will manage and coordinate all design and construction document preparation tasks and construction administration responsibilities for this project. Some of these duties include the following:

- The selected Executive Architect will be asked to vet and use the developed MIG products as a starting point for their own initial detailed programming and design work that will be required to refine the finished building/site design.
- ANR anticipates that the project will require the Executive Architect to provide the services of external consultants or professional expertise from its staff in at least the following disciplines; Structural Engineering, Civil Engineering, Mechanical, Electrical and Plumbing Engineering, Landscape Architect, Food Service Equipment Consultant, Acoustical Engineering Specialist, and Specification Writing.
- Strong understanding of all applicable codes and regulations, and UC design requirements.
- Provide full management of the LEED certification process and UC sustainability requirements.

### **Executive Architect PROJECT SUPPORT Duties**

ANR operates its own statewide Facilities, Planning, and Management (FPM) office that is based in Davis, CA, and provides full Contracting and Project Management services for all ANR construction projects. While under contract, the Executive Architect will have one main point of contact with one dedicated FPM Project Manager (Davis based) and one dedicated ANR Facilities Operations member at the Research Center. Some of the duties include the following:

- Assist FPM in securing all Agency reviews/approvals of documents. This process is expected to involve the UCD fire marshal (fire and life safety), UCD in-house accessibility review office, and private third party (structural safety)
- Participate in and support the cost-estimating process. FPM to directly contract with a private cost estimating consultant.
- Support the efforts led by FPM to participate in required review and approvals by the University Office of the President at both Preliminary and Agency Approved stages of the project.
- Provide Bidding and Construction support including on-site milestone project observations. Present anticipation is to retain private on-site inspection services to compliment ANR Facilities and Project Management staff during construction.

## PROJECT SCHEDULE

## NEW ENGAGEMENT CENTER - SOUTH COAST RESEARCH AND EXTENSION CENTER (SCREC)

[illegible]

**STATEMENT OF QUALIFICATIONS**

**NEW ENGAGEMENT CENTER - SOUTH COAST RESEARCH AND EXTENSION CENTER (SCREC)**

1. Firm Name: \_\_\_\_\_

2. Business Address: \_\_\_\_\_

3. Firm Established: Year: \_\_\_\_\_ Telephone: \_\_\_\_\_

4. Type of Organization: (Check one)

- |                        |                          |                  |                          |
|------------------------|--------------------------|------------------|--------------------------|
| a. Sole Proprietorship | <input type="checkbox"/> | b. Partnership   | <input type="checkbox"/> |
| c. Corporation         | <input type="checkbox"/> | d. Joint Venture | <input type="checkbox"/> |

5. If a sole proprietorship or partnership provides the required information for each Principal (P) and Associate (A) to be utilized on the project: (Check "P" or "A" for each). If a corporation, provide the names of the corporate officer responsible and the required information on each principal employee to be assigned to the project.

NAME	P	A	DEGREE OR CERTIFICATION	INSTITUTION

6. Average staff employed in home office: (Average of past 5 years)

- |                               |                    |
|-------------------------------|--------------------|
| a. Architects _____           | b. Surveyors _____ |
| c. Drafting Technicians _____ | d. Clerical _____  |
| e. Other _____                |                    |

7. California Professional License Number: \_\_\_\_\_

8. List 5 major projects constructed within the past 5 years that indicate your experience with similar projects:

PROJECT	OWNER	YEAR	PROJECT COST

9. References:

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Please attach to this form any other information

## **SELECTION CRITERIA**

### **NEW ENGAGEMENT CENTER - SOUTH COAST RESEARCH AND EXTENSION CENTER (SCREC)**

**Function program development, site use design, and facility design abilities.** Ability, as it can be evaluated by examination, of the functional, technical, economic, and aesthetic quality of similar projects completed for the University or similar clients.

**Architectural Philosophy.** Incorporate proven technologies, material type, and construction methodology that is practical and is focused on first-time and life cycle costs while producing an aesthetically pleasing structure and surrounding exterior spaces.

**Coordination and Supervision and the ‘right fit’.** Evidence of ability to provide efficient and comprehensive management of Executive Architect’s responsibilities during all phases of design, bidding, and construction. Project team members that are experienced and ‘appropriate’ match the requirements of their assigned project tasks. Extra merit for full project teams (internal firm members and members of consultants firms) with prior experience in like projects. Evidence that key staff of firm and consultant offices will participate in the full duration is a high priority.

**Client Relationships.** Recognition of the need to work harmoniously with University of California project management and research Center staff in an effective manner to minimize work effort and time while maximizing stated goals and objectives.

**Rational approach to LEED.** The University appreciates a practical approach to compliance with LEED requirements preferring to avoid incorporating features and functions that would not otherwise find a logical place in the building project should they not have been driven by the need for LEED certification.

**Accept and advance design product from previous consulting efforts.** As elaborated in the Summary of Programming and Planning document the selected Executive Architect should be able to comfortably and effectively receive, vet, and advance the existing high-level schematic efforts produced by ANR consulting firm.

**Production Capability** – evidence of ability to perform all programming, design, and document production phases of the work that is consistent with program schedule, budget, and technical requirements. Ability to produce documents of superior quality, consistent with the University of California and public sector bidding processes.

**Equal Opportunity** –Every effort will be made to ensure that all persons have equal access to contracts and other business opportunities with the University within limits imposed by law or University policy. Each Candidate Firm shall be required to show evidence of its equal employment opportunity policy.