WORKSHEET: PLANNING A UC 4-H PRESENTATION ORGANIZER (PAGE 1)

Presentation Topic	
Title	
Presentation Type	

Introduction		
Opening device or attention getter		
Personal introduction		
Purpose of the speech and summary of main points, reading, skit, performance		

Transition statement

Body (main points)		
Main point 1		
Transition statement		
Main point 2		
Transition statement		
Main point 3		

Transition statement



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	Conclusion
Summary of the body's main points, reading, skit, or performance	
Closing device	

References			
(where you gathered your information)			
1			
2			
3			

Responses to Possible Questions		
Possible Question	Response	

Attire: What will you wear?

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Visual Aids and Note Card

Please review the page for your selected presentation type to determine whether the use of props, supplies, equipment, or note cards are allowed.