

4-H Adult Volunteer Initial Appointment Process

2022-2023 Enrollment

University of California
Agriculture and Natural Resources



Thank you for your interest in becoming a 4-H adult volunteer. As a volunteer, you will play an important role in the development of young people, helping them to identify their spark and develop the skills and positive outcomes that lead to thriving. Below are the steps to becoming a volunteer. We look forward to working with you as a valuable asset to the 4-H Youth Development Program. Please contact the Glenn County UCCE Office for questions.

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STEP #1	<p>Fill out the 4-H Adult Volunteer Interest Survey online at: http://ceglenn.ucanr.edu/glenn_county_4-h_program_286/join_4-h/become_a_leader/.</p> <p>*Note: One-on-one interview may be required (will be notified by county-based staff or volunteer).</p>
STEP #2	<p>Submit the 4-H adult volunteer application packet to UCCE Office or process online enrollment at: https://v2.4honline.com/#/user/sign-in. Create a profile, enter all required information, and submit. 4-H Online adult volunteer status will show as pending until all steps listed below are completed.</p>
STEP #3	<p>Complete the required “2022-23 California New Volunteer Course” in eXtension* (go to: https://campus.extension.org/course/view.php?id=2225.) (3 Hours Completion Time)</p> <ol style="list-style-type: none">Module 1: 4-H Orientation – 40 minutesModule 2: Foundations of Positive Youth Development – 20 minutesModule 3: Toward an Interculturally Connected 4-H – 60 minutesModule 4: Abuse Risk Management for Volunteers – 15 minutesModule 5: Reporting Child & Abuse Neglect for UC Volunteers – 45 minutes <p>* Note: The Glenn County Volunteer Enrollment Key is “Glenn” * For all eXtension help & support, visit: https://ucanr.edu/sites/extensionsupport/Tutorials/createaccount/.</p>
STEP #4	<p>Complete your fingerprints (live-scan clearance) with the State Department of Justice. You will need to bring the “Glenn County 4-H Request for Live Scan Service” form with you. The forms can be obtained at the UCCE Office or online at: https://ucanr.edu/sites/glenn/files/322710.pdf</p> <p>Listed are a few places you can have your fingerprints taken:</p> <ul style="list-style-type: none">GLENN COUNTY OFFICE OF EDUCATION (\$20, subject to change) – (530) 934-6575 311 South Villa Avenue, Willows, CA 95988 Office Hours: Monday-Friday 8:00 a.m. – 4:30 p.m. and fingerprints are by appointment only and only certain days of the week <p>Please note: YOU MUST CALL AHEAD AND SET UP AN APPOINTMENT AND YOU MUST PROVIDE A PHOTO ID. If there is a fee charged, we will reimburse you. Please bring your receipt to the UCCE Office or email glenncounty4h@ucanr.edu and allow two weeks for your request to be processed.</p>



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STEP #5

The application is reviewed by the County Director.

- a. If approved, notification of your 4-H adult volunteer appointment will be sent from 4-H Online and you will receive a letter of approval from the County Director along with your 2022-2023 Adult Volunteer Appointment Card.
- b. If there are any limitations on the appointment, they will be included in a letter sent from the County Director.
- c. If not approved, a letter will be sent to the applicant from the County Director.

Support Document:

This document outlines best practices for staff and volunteers working with youth to help establish positive environments that promote safety and well-being for all.

- [Clover Safe Note #99 Youth Protection: Safe and Appropriate Environments](#)
- Or the link at: <http://safety.ucanr.edu/files/254108.pdf>.

Note: If you need paper forms or do not have internet access contact your local county 4-H Office at:

UC Cooperative Extension – Glenn County
821 E. South Street, P.O. Box 697, Orland, CA 95963
(530) 865-1107 or email glenncounty4h@ucanr.edu

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Inquiries regarding ANR's nondiscrimination policies may be directed to UCANR, Affirmative Action Compliance Officer, University of California, Agriculture and Natural Resources, 2801 Second Street, Davis, CA 95618, (530) 750-1343.

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