Section 8: Financial Forms

Form 8.1 – 4-H Club Ledger

4-H CLUB LEDGER	
Club Name:	
Location:	
Month:	Year:

INCOME

Opening Account Balance: \$

				J		
DATE	RECEIPT	FROM	PURPOSE	SUB-ACCOUNT TO:	AMOUNT	
				otal Income for Month: \$		

Total Income for Month: \$

Total Expenses for Month:\$

EXPENSES

CHECK	ТО	PURPOSE	SUB-ACCOUNT	AMOUNT	
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Keep the following with this report:

- Bank statements
- Receipts for income
- Canceled and voided checks
- Expenses for each month
- Statement of cash collections

Income	+
Expense	-
Total Closing Balance	= \$