PROJECT MEETING REPORT FORM San Bernardino County 4-H

Meeting (Project) Leader Assistant Project Leader Project Data of Macting			
Date of Meeting			
Time of Meeting Start End			
Place of Meeting			
Educational Component of Meeting			
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	_		
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	_		
	—		
	_		
Attendance: (members attending meeting)			
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	_		
	_		
	_		
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	_		

Outreach Efforts: (guests)

Junior or Teen Leader Report: (How did you participate at this session?)

Did your project group send an article to the Headlines newsletter about your project? Yes___ No___ Explain reason why you did not submit an article.

Does anyone give a monthly report on your project at your Local Club meeting? Who?_____ Yes___ Yes___ No___ Explain why you do not report to your local club monthly.

I attest to the accuracy of this report according to the 4-H code of conduct.

Project Leader Signature	
Assistant Project Leader Signature	
Junior Leader Signature	
Teen Leader Signature	