

**UNIVERSITY OF CALIFORNIA**  
**KEARNEY RESEARCH & EXTENSION CENTER**  
**CONFERENCE, MEETING ROOM CHARGES**

**EFFECTIVE – July 1, 2022**  
**REVISED – November 2, 2022**

	<u><b>UC Users</b></u>	<u><b>Researchers without projects at KARE</b></u>	<u><b>Non-UC Users</b></u>
Bldg 117 Teaching Lab	*No Charge	\$25	\$50.00
Bldg 105 Raisin Room	*No Charge	\$25	\$50.00
Bldg 101 Walnut Room	*No Charge	\$75	\$125
Bldg 114 Nectarine Room	*No Charge	\$125	\$250
BBQ area	*No Charge	*No Charge	*No Charge
Bldg 114 Courtyard/Outside	\$50	\$25	\$100
Bldg 101 Grass Area	\$50	\$25	\$100

**Setup and cleaning fee will be \$75. This fee will apply for all Non-Default set-ups or when space needs cleaning after use.**

All room reservations will be made through the KREC Administrative Office.

**Meeting sponsor** is responsible for reserving A/V equipment through KAC A/V coordinator.

**Meeting sponsor** is responsible for providing food/beverage services.

Contact KREC Administrative Office for approval and coordination of visitors' vendors' and sponsors' special needs.

Grass Area setups for more than 20 will require meeting sponsor to rent tables/chairs from outside vendor.

Coordinate rental through KREC Administrative Office.

Meetings held on Saturdays, U.C. Holidays, or during non-normal working hours will be charged additional for overtime staff costs.

Meeting and conference facilities are closed on Sundays and National Holidays.

An additional fee will be charged for tours held in conjunction with meetings/conferences.

Meetings are to be scheduled 48 hours (2-working days) prior to event. Major conferences are to be scheduled at least two-weeks prior to event.

48 hours cancellation notice (2-working days) is required to avoid a room set-up fee.