**Approved** **Record Book Forms**

**Madera County 4-H**

Good record keeping skills present your 4-H participation and achievements in a complete package that is easily read by others without being repetitive. Record keeping is necessary in order to receive credit for a completed year in 4-H. Use only approved Madera County 4-H Record Book forms. Assembling Your 4-H Records (MCF 20) gives directions on how to assemble your records and how to write a 4-H story. New state Personal Development Report, Annual Project Report and Teen Leader Report can be downloaded at:

http://4h.ucanr.edu/Resources/Members/RecordBook/

**Each year a member must fill out:**

**Current State Personal Development Report**

**4H 1070** **Madera County Annual 4-H Project Report Form** **OR State Annual 4-H Project Report** for each project completed.

**4H 1070A** **Madera County Supplemental Annual 4-H Project Report Form IF using Madera County APR form.**

**Each year a Jr/Teen Leaders must fill out:**

**Current State Jr. & Teen Leadership Development Report**

**Each year Mini Members may fill out** (they do not fill out a Personal Development Report):

**MCF 1** **Project Report Mini Members OR State Primary Report Form**

**Optional Forms that can be used are:**

**MCF 4** (9/99) **Meat Animal Record**

Detailed record of income and expenses for market animals. DO NOT USE WITH ADVANCED LIVESTOCK OR DAIRY RECORDS.

**MCF 5** (8/96) **Supplementary Clothing Record**

Detailed record of participation, expenses, inventory, value and time involved in project.

**4-H 1066** (6/99)**Advanced Livestock/Dairy Record**

**MCF 11** (8/96) **Advanced Poultry Record**

Detailed record of participation, inventory, expenses, income, and time involved in poultry project.

**MCF 12** (8/96) **Advanced Rabbit Record**

Detailed record of participation, inventory, expenses, income, time and management in the rabbit project.

**MCF 13** (8/96) **Supplementary Vegetable Gardening Record**

Detailed record of participation, plot, varieties, inventory, expenses, income, time and management in the gardening project.

**4H 1069** (2/80) **Record of Wildlife Observations**

For use with Wildlife project. Detailed record of observations.

Projects that do not have curriculum (individual & group sports, self/group determined) must have a current leader plan on file at the 4-H Office that has been approved by the 4-H Youth Development Staff. Self/Group determined projects are projects not listed.

http://4h.ucanr.edu/Resources/Member\_Resources/RecordBook/RBResources/

**(10/2017 Revision)**