

# DEPARTMENT OF PESTICIDE REGULATION

## 2016 LICENSING RENEWAL DATES



### TIME TO RENEW



# DATES FOR DEPARTMENT OF PESTICIDE REGULATION LICENSING RENEWAL

Renewal packets  
to be mailed out  
by DPR in August.

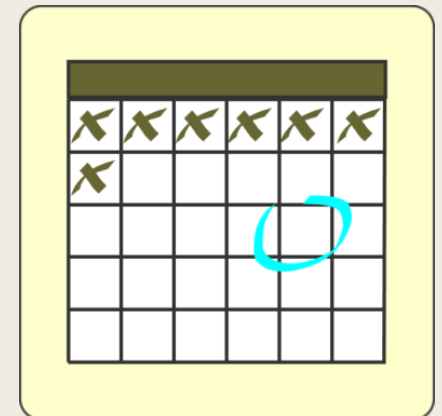
Submit application to  
**DPR by November 1,  
2016** to receive  
license/certificate by  
Dec. 31, 2016.

If submitted after  
November 1, you  
may not receive  
license/certificate  
by Jan. 1, 2017.

Processing time  
can take 60 days.

To check if you're renewed, go to DPR's website:

[www.cdpr.ca.gov/docs/license/currlic.htm](http://www.cdpr.ca.gov/docs/license/currlic.htm)



# **WHY IS IT IMPORTANT TO RENEW EARLY?**



- **Submitting by November 1 provides time to address issues such as lacking CE hours and you will be renewed by January 1.**
- **Submitting your renewal before October will ensure you have your license by early December and allows you to register with the County prior to the New Year.**
- **Avoid late fees.**

# ADDRESS OR NAME CHANGE

Notify DPR by June 15 of any changes if you renew this year.

Always notify DPR immediately of any address or name changes.

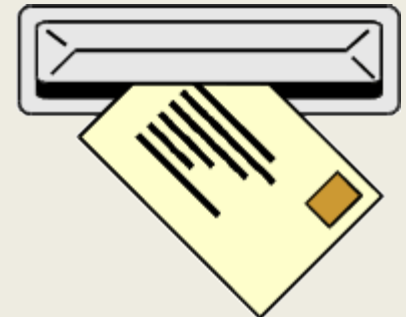
Use Address/Name Change form PR-PML-002 located on DPR's Licensing website.

Fee for a replacement card is \$20.00

If no replacement card is needed, mail form to DPR or e-mail to:  
[licenseemail@cdpr.ca.gov](mailto:licenseemail@cdpr.ca.gov)

# MAILING OF RENEWAL PACKETS

- **DPR will mail renewal packets in August to license and certificate holders renewing this year. (Those with last names or business names starting with A-L)**
- **You are encouraged to get your CE hours completed early and submit your renewal to DPR as soon as you get it.**





# CONTINUING EDUCATION

- You must keep CE records for three years.
- At any time DPR may request copies of the CE records.
- Submit your CE hours by one of the following options:
  1. DPR CE Records Renewal Summary form (PR- PML-123).
  2. Copies of course completion certificates.
  3. A summary record of CE attendance from a third party professional association.



# **LICENSEE AND COURSE SPONSOR CE RECORDS MUST INCLUDE THE FOLLOWING:**

- 1. License/Certificate Holder's Name**
- 2. License/Certificate Number and Type**
- 3. Course Location**
- 4. Course Title**
- 5. Course Date**
- 6. DPR Course I.D. Number**
- 7. Course hours attended for each CE category**
- 8. Name of instructor or sponsoring organization**
- 9. Your Signature**



***Note: CE records must be kept for three years.***

# GENERAL INFORMATION ABOUT LICENSE RENEWAL



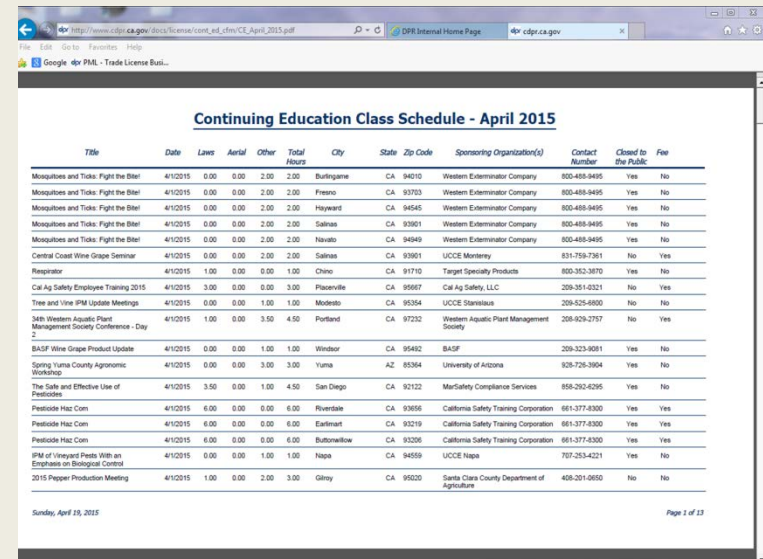
- DPR can only renew a Business License if the designated qualified person has renewed.
- The County can only renew your business registration after DPR renews your Business License.
- You can not operate without a current license and county registration.

*Renew early to avoid late fees and stay in business!*



# GENERAL INFORMATION ABOUT CONTINUING EDUCATION

- DPR does not track CE hours for individuals, but can audit CE records.
- Courses must be listed on DPR's website as being approved for DPR CE hours.



**Continuing Education Class Schedule - April 2015**

Title	Date	Laws	Aerial	Other	Total Hours	City	State	Zip Code	Sponsoring Organization(s)	Contact Number	Closed to the Public	Fee
Mosquitoes and Ticks: Fight the Bite!	4/12/15	0.00	0.00	2.00	2.00	Burlingame	CA	94010	Western Exterminator Company	800-488-9495	Yes	No
Mosquitoes and Ticks: Fight the Bite!	4/12/15	0.00	0.00	2.00	2.00	Fresno	CA	93703	Western Exterminator Company	800-488-9495	Yes	No
Mosquitoes and Ticks: Fight the Bite!	4/12/15	0.00	0.00	2.00	2.00	Hayward	CA	94545	Western Exterminator Company	800-488-9495	Yes	No
Mosquitoes and Ticks: Fight the Bite!	4/12/15	0.00	0.00	2.00	2.00	Salinas	CA	93901	Western Exterminator Company	800-488-9495	Yes	No
Mosquitoes and Ticks: Fight the Bite!	4/12/15	0.00	0.00	2.00	2.00	Navajo	CA	94949	Western Exterminator Company	800-488-9495	Yes	No
Central Coast Wine Grape Seminar	4/12/15	0.00	0.00	2.00	2.00	Salinas	CA	93901	UCCE Monterey	811-759-7361	No	Yes
Respirator	4/12/15	1.00	0.00	0.00	1.00	Chico	CA	91710	Target Specialty Products	800-352-3870	Yes	No
Cal Ag Safety Employee Training 2015	4/12/15	3.00	0.00	0.00	3.00	Placerville	CA	95667	Cal Ag Safety, LLC	209-351-0321	No	Yes
Tree and Vine IPM Update Meetings	4/12/15	0.00	0.00	1.00	1.00	Modesto	CA	95354	UCCE Stanislaus	209-525-6800	No	No
34th Western Aquatic Plant Management Society Conference - Day 2	4/12/15	1.00	0.00	3.50	4.50	Portland	CA	97232	Western Aquatic Plant Management Society	208-929-2757	No	Yes
BAISF Wine Grape Product Update	4/12/15	0.00	0.00	1.00	1.00	Windsor	CA	95402	BAISF	209-323-9081	Yes	No
Spring Yuma County Agronomic Workshop	4/12/15	0.00	0.00	3.00	3.00	Yuma	AZ	85364	University of Arizona	928-726-3904	Yes	No
The Safe and Effective Use of Pesticides	4/12/15	3.50	0.00	1.00	4.50	San Diego	CA	92122	MarSafety Compliance Services	858-292-6295	Yes	No
Pesticide Haz Com	4/12/15	6.00	0.00	0.00	6.00	Riverdale	CA	93656	California Safety Training Corporation	881-377-8300	Yes	Yes
Pesticide Haz Com	4/12/15	6.00	0.00	0.00	6.00	Earlham	CA	93219	California Safety Training Corporation	881-377-8300	Yes	Yes
Pesticide Haz Com	4/12/15	6.00	0.00	0.00	6.00	Butteville	CA	93206	California Safety Training Corporation	881-377-8300	Yes	Yes
IPM of Vineyard Pests 10th an Emphasis on Biological Control	4/12/15	0.00	0.00	1.00	1.00	Napa	CA	94559	UCCE Napa	707-253-4221	Yes	No
2015 Pepper Production Meeting	4/12/15	1.00	0.00	2.00	3.00	Glory	CA	95020	Santa Clara County Department of Agriculture	408-201-0650	No	No

Sunday, April 19, 2015

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[www.cdpr.ca.gov/docs/license/cont\\_ed\\_cfm/classes.htm](http://www.cdpr.ca.gov/docs/license/cont_ed_cfm/classes.htm)

# **AVOID RETESTING**

If you are short CE hours, after Dec. 31 of your renewal year, you will have to retest in laws/regulations and all categories!

# CE CLASS INFORMATION

CE hours must occur during the valid period listed on the license or certificate.

*From the 'date of issue' until the 'expiration date.'*

- NO grace period to obtain needed CE hours.
- NO excess hours can be transferred to the next renewal period.

# DPR Licensing and CE LISTSERVE

*Best way for DPR to get info to you quickly!*

- Sign up for important information and updates from DPR about Licensing and CE:

[www.cdpr.ca.gov/docs/dept/listserv/sub1113.htm](http://www.cdpr.ca.gov/docs/dept/listserv/sub1113.htm)

- DPR's Licensing web page:

[www.cdpr.ca.gov/docs/license/liccert.htm](http://www.cdpr.ca.gov/docs/license/liccert.htm)

- DPR's Licensing Program email address:

[LicenseMail@cdpr.ca.gov](mailto:LicenseMail@cdpr.ca.gov)

