INSTRUCTIONS FOR PREPARING PEAR RESEARCH REPORTS

Research reports will be published in the *California Pear Research Report* distributed at the two annual grower meetings in the Sacramento Delta and North Coast and madeavailable to researchers, industry members and others upon request. Reports will also be uploaded to the California Pear Advisory Board website ([www.calpear.com](http://www.calpear.com)).

**Please adhere to the following format:**

1. Use **Arial 12-point font size (same as this page)**, **full justification**, and **no page numbers.**
2. Leave **1-inch margins** on both sides, and top and bottom of page.
3. Type title in **12-point Arial font bold** at left margin, skip two lines, and type author's name(s) in lower case (no bold). Include department affiliation, location, etc., of author(s).

4. Include these sections: abstract, introduction, objectives, procedures, results, and discussion.

5. Start text of report **three spaces** below author's name(s) in block form (no indentation). Precede each with a section heading in **12-point font bold capitals** at left margin, i.e., **ABSTRACT, OBJECTIVES**, etc. Skip two lines between the section headings and the text.

6. **Single space text.**

7. **Skip two lines between paragraphs.**

8. Abstract – limit to 300 words, not including the title.

9. Tables, graphs, or charts can be in color or black and white.

10. References are not required but may be included if desired.

11. Submit a camera-ready original and an electronic copy in **MS Word**. Email the camera-ready original to Bob McClain, bob@calpear.com and Rachel Elkins, rbelkins@ucanr.edu.

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