

University of California
Agriculture and Natural Resources

POSITION VACANCY ANNOUNCEMENT

**University of California Cooperative Extension
Division of Agriculture and Natural Resources**

**Pests, Pesticides & IPM Project Coordinator
Academic Coordinator II
AP #16-12**

Location Headquarters: Kearney Agricultural Research & Extension Center, Parlier, CA or UC IPM State Office, Davis, CA.

CLOSING DATE: To assure full consideration, application packets must be received by August 12, 2016 (open until filled).

POSITION PURPOSE: The University of California, Division of Agriculture and Natural Resources (UC ANR) is seeking a Project Coordinator (Academic Coordinator II) to provide scientific and administrative leadership for a CDPR/UC IPM project while maintaining the day-to-day operations of the project. The Project Coordinator will be the central point of communications and budget management for all work, ensuring project deliverables are completed as outlined in the contract. The Academic Coordinator's clientele will include a wide diversity of California stakeholders. Primary clientele will include the pesticide regulatory community (state, county and federal), key members in urban, agricultural and natural area pest managers, and IPM academics.

This position solely serves the CDPR/UC IPM contract, a 24-month project entitled *Pests, Pesticides and IPM: Pest Management to Sustain a Growing World Population*. This project is a high level, high profile, statewide agency effort to engage diverse stakeholders to document successes and ongoing concerns about pests, pesticide use, and integrated pest management (IPM) in California while meeting the pest management requirements of an expanding global population. Information generated by targeted interest groups will be used to make specific recommendations to the California Department of Pesticide Regulation and UC



Statewide IPM Program to establish an improved understanding of current perspectives and concerns about pests and pest management.

The desired outcomes of this collaboration are to establish an ongoing public dialogue to productively approach the complex issues surrounding managing pests in our state, nation, and world.

BACKGROUND: University of California, Division of Agriculture and Natural Resources, is the statewide division of the University of California that administers Cooperative Extension, which is responsible for local program development and delivery throughout the state of California. University of California Cooperative Extension (UCCE) is a network of colleagues with a focus on research, education programs, and outreach to resolve local challenges in communities where they live and work. UC ANR is the bridge between local issues and the power of UC Research. UC ANR's CE advisors, CE specialists, Agricultural Experiment Station (AES) faculty and other academics and staff develop and deliver practical, science-based solutions that contribute to healthy food systems, healthy environments, healthy communities, and healthy Californians.

Our priorities in research, education, service, and resource allocation are guided by the UC ANR Strategic Vision (http://ucanr.edu/About_ANR/Strategic_Vision/). There are 5 strategic initiatives that ANR is currently focusing on: Endemic and Invasive Pests and Diseases (EIPD), Healthy Families and Communities (HFC), Sustainable Food Systems (SFS), Sustainable Natural Ecosystem (SNE), and Water Quality, Quantity and Security (WQQS). This position will primarily address priorities found in the Endemic and Invasive Pests and Diseases Strategic Initiative. The Strategic Plans for each strategic initiative can be found at

<http://ucanr.edu/sites/StrategicInitiatives/>.



ACADEMIC EXPECTATIONS: All UC ANR Academic Coordinator appointees are responsible for performance in the areas 1) coordination of academic programs, 2) professional competence and activity and 3) University and public service.

Professional Competence: All UC ANR academics are required to demonstrate professional competence in their programmatic areas. Professional competence includes participation in training activities to enhance professional

development, such as administrative trainings, professional conferences, or workshops. Professional competence also includes activities that reflect professional standing within the programmatic area, such as presenting at conferences or workshops, holding offices in professional societies, invited presentations, or reviewing/editing publications.

University and Public Service: All UC ANR academics are required to actively serve the University, as well as the public. University service may occur at the local, division, state, national, or international levels. Examples of potential University service activities include serving on a university workgroup or committee, providing leadership in program teams, or advocacy efforts. Public service involves activities and events in which the incumbent uses their professional expertise to benefit groups or efforts outside the University. Examples may include serving on external boards or councils, participating in community events, and leadership of non-University collaborative groups.

MAJOR DUTIES AND RESPONSIBILITIES:

- Meet requirements of contractual deliverables on time and on budget.

- Conduct needs assessments to identify priority issues or problems relevant to the clientele groups being served.
- Use information obtained from clientele and interested groups to refine, inform and advance pest management within UC ANR Cooperative Extension applied research and educational programs to address the identified priority needs that are consistent with ANR's Strategic Vision and that:
 - Support applied research designed to monitor changes and solve locally relevant problems.
 - Disseminate useful, science-based information to inform clientele, using extension methods that are responsive to clientele needs and appropriate for the audience and situation.
 - Maintain and promote Cooperative Extension's credibility by providing science-based knowledge and skills independent of personal or parochial interests.
 - Evaluate programs and report accomplishments, results, and potential or actual impacts to scientific and lay audiences.
 - Develop collaborative teams with other UC ANR academics, campus-based specialists and faculty and Department Head level public agencies to address priority issues for UC ANR, within EIPD Strategic Initiative arena.
 - Facilitate processes in the public policy arena to effectively bridge divergent interests around issues that impact subjects within the UC ANR purview.
- Develop and foster a collaborative environment to identify approaches which move pesticide policy and IPM forward.
- Effectively manage and equitably allocate resources; monitor the use of resources and comply with all relevant policies.
- Participate in professional organizations and collaborate with federal, state and county government agencies, non-governmental organizations and others by providing independent science-based information and leadership.
- Foster an increased understanding of Cooperative Extension's research and education programs by clientele, the public and policy makers.
- Maintain a program of continuous self-improvement by participating in in-service training, seminars, workshops, work groups & program team meetings, short courses, professional society meetings and other relevant opportunities.
- Participate in UC and ANR leadership, through work groups & program teams, committees, task forces and other formal or informal structures.
- Serve the California public by participating in activities of public agencies and organizations.
- Actively advocate for UC ANR program awareness and support.



RELATIONSHIPS: The Project Coordinator is administratively responsible to the Principal Investigators of *Pests, Pesticides and IPM: Pest Management to Sustain a Growing World Population* and the Director of Statewide IPM Program.

AFFIRMATIVE ACTION: An understanding of and commitment to UC ANR's affirmative action goals and commitments is expected of all academic members.

EDUCATION AND EXPERIENCE:

Minimum and Required Qualifications:

- A minimum of a master's degree in a pest management discipline is required, though advanced degrees are encouraged.
- Specialty and/or professional experience must demonstrate capacity or potential to accomplish team-based public policy research and education programs consistent with the values of Cooperative Extension.
- Demonstrated ability to integrate pesticide regulations/regulatory policy and pest management decision support in IPM.
- Demonstrated ability to independently direct and coordinate a complex, high level, statewide project focused on controversial topics.
- Demonstrated success in producing scholarly and technical publications.
- Possess a high level of written and oral communication skills across diverse audiences from scientific to non-technical constituents.
- Possess skills, knowledge and experience in working with diverse groups in person, by conference call, or by video conference.
- Demonstrated knowledge and experience working with the complex pesticide regulatory structures in California.

Preferred and Desired Qualifications:

- Experience working with CDPR or CDFA contracts and contacts.
- Mastery of pesticide policy and the role of IPM in addressing pesticide policy.
- Possess a wide-range, working network across California including pesticide manufactures, regulatory community, commodity organizations, scientific community, farmer, and pest control organizations.
- An understanding of UC ANR contract and financial procedures.
- Ability to quickly identify, organize, and coordinate interest groups around controversial topics surrounding pesticide and pest management issues.
- Possession of Pest Control License or Crop Consultant Certificate.

SALARY: Beginning salary will be in the **Academic Coordinator II rank** and *commensurate with applicable experience and professional qualifications*. For information regarding Cooperative Extension Academic Coordinator salary scales, please refer to the University of California website:

<http://ucanr.edu/sites/anrstaff/files/218497.pdf>

This is not an academic career-track appointment. This position is funded for the period August 2016 through July 2018. Performance in this position will be evaluated annually. The merit cycle for this position will be evaluated every two (2) years. The position may be extended based on performance and availability of funding.

BENEFITS: The University of California offers a generous benefits package and you are eligible for participation in UC health benefits and retirement programs in accordance with the benefits eligibility requirements. This appointment also provides for sick and vacation leave in accordance with standing policies of UC. Information about UC's benefits programs may be reviewed online at <http://ucnet.universityofcalifornia.edu/compensation-and-benefits/roadmaps/new-employee.html> For information about the 2016 Retirement Choice Program including a description, Program Fact Sheet, FAQs and more, visit <http://ucnet.universityofcalifornia.edu/compensation-and-benefits/2016->

[retirement-benefits/index.html](#) It is important that you review the information soon to be sure you're aware of deadlines to make choices about your benefits.

HOW TO APPLY:

To be considered, applicants must submit the following four components of the Application Packet to anracademicsearch@ucanr.edu:

1. Cover Letter
2. ANR Academic Application Form— from the ANR website at: <http://ucanr.edu/academicapplication>

Please include a list of potential references. If you are selected for an interview, the search committee will contact the references you listed on the UC ANR application form (a minimum of four (4) and a maximum of six (6) names, current addresses, phone numbers and email addresses). Please do not send letters of reference.

3. Curriculum Vitae or Resume
4. College Level Transcripts: Only electronic transcripts or legible photocopies of original transcripts will be accepted.

Application and associated materials will not be returned to the applicant.

A search committee will review all applications, interview candidates, and recommend individuals most suitable for the position. Please be sure your application responds directly to the qualifications noted in the position description.

For information regarding this position, please contact:

University of California, Agriculture & Natural Resources

Kim Ingram

(530) 750-1282

E-mail Address: ANRacademicsearch@ucanr.edu

Internet: <http://ucanr.edu/jobs/>

Please refer to Position #16-12 in all correspondence

The University of California is an Equal Opportunity/Affirmative Action Employer advancing inclusive excellence. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age, protected veteran status, or other protected categories covered by the UC nondiscrimination policy.

As of January 1, 2014, ANR is a smoke- and tobacco-free environment in which smoking, the use of smokeless tobacco products, and the use of unregulated nicotine products (e-cigarettes), is strictly prohibited.