

University of California
Agriculture and Natural Resources

POSITION VACANCY ANNOUNCEMENT

**University of California Cooperative Extension
Division of Agriculture and Natural Resources**

**Area Cooperative Extension Advisor
Nutrition, Family, and Consumer Sciences (NFCS)
Serving Fresno and Madera Counties
AP #18-03**

LOCATION HEADQUARTERS: Fresno, Fresno County, California

SUBMISSION DATE: To ensure full consideration, submit materials by **September 3, 2018**. Those received after **September 3, 2018**, may be considered if the position has not yet been filled. (open until filled)

POSITION PURPOSE: The Area Cooperative Extension (CE) advisor for Nutrition, Family, and Consumer Sciences (NFCS) will conduct a multi-county based extension, education and applied research NFCS program to meet clientele needs in Fresno and Madera Counties. The CE advisor will provide leadership to the University of California Cooperative Extension (UCCE) low-income nutrition education programs funded by the Expanded Food and Nutrition Education Program (EFNEP) and the UC CalFresh Nutrition Education Program (a SNAP-Ed Program).



BACKGROUND: University of California, Division of Agriculture and Natural Resources (UC ANR), is the statewide division of the University of California that administers Cooperative Extension, which is responsible for local program development and delivery throughout the state of California. UCCE is a network of colleagues with a focus on research, education programs, and outreach to resolve local challenges in communities where they live and work. UC ANR is the bridge between local issues and the power of UC Research. UC ANR's CE advisors, CE specialists and Agricultural Experiment Station (AES) faculty develop and deliver practical, science-based solutions that contribute to healthy food systems, healthy environments, healthy communities, and healthy Californians. To learn more about UCCE in Fresno and Madera Counties, please read

about existing UCCE programs in these vibrant communities at <http://cefresno.ucanr.edu/> and <http://cemadera.ucanr.edu/>.

Our priorities in research, education, service, and resource allocation are guided by the UC ANR Strategic Vision ([http://ucanr.edu/About ANR/Strategic Vision/](http://ucanr.edu/About%20ANR/Strategic%20Vision/)). There are 5 strategic initiatives that ANR is currently focusing on: Endemic and Invasive Pests and Diseases (EIPD), Healthy Families and Communities (HFC), Sustainable Food Systems (SFS), Sustainable Natural Ecosystem (SNE), and Water Quality, Quantity and Security (WQQS). This position will primarily address priorities found in the Strategic Plan for the Healthy Families and Communities Strategic Initiatives ([http://ucanr.edu/sites/StrategicInitiatives/Healthy Families - Communities/](http://ucanr.edu/sites/StrategicInitiatives/Healthy%20Families%20-%20Communities/)).

ACADEMIC EXPECTATIONS: All UC ANR CE advisors are responsible for performance in the areas of 1) applied research and creative activity, 2) extension of knowledge and information, 3) professional competence and activity, and 4) University and public service.



Research: All UC ANR CE advisors develop and implement applied research programs to provide science-based information addressing complex issues. The focus of the applied research program will be based on a needs assessment, and may include partnerships with a variety of campus and county-based colleagues, to develop an applied research program addressing behaviors and skills associated with issues such as obesity, inactivity, food insecurity, foodborne illness, poor food choices and chronic disease in high-risk populations.

Science-based research results and other educational information will be disseminated via meetings, conferences, UC ANR publications, peer-reviewed journals, consultations, newsletters, and an appropriate mix of contemporary and emerging electronic tools (such as online learning, web content systems and repositories, social media, impact and evaluation tools), along with specialized and public media outlets.

Extension of Knowledge: County and community partners have come to rely on UC ANR CE advisors as a critical resource for providing research-based information across a variety of disciplines. CE advisors disseminate appropriate, science-based information to inform clientele, using extension methods that are responsive to clientele needs and appropriate for the audience and situation. This CE advisor will address critical and high priority NFCS issues in two counties with a combined population over one million people. The CE advisor will provide academic leadership in the areas of teaching and adaptive research activities dealing with pertinent nutrition issues with a variety of collaborative partners. Community partners will include government health and social service agencies, health care organizations, schools, and community-based organizations with special emphasis on agencies and professionals serving at-risk, low-income youth and adults.

Professional Competence: All UC ANR CE advisors are required to demonstrate professional competence in their programmatic areas. Professional competence includes participation in training activities to enhance professional development, such as administrative trainings, professional conferences, or workshops. Professional competence also includes activities that reflect professional standing within the programmatic area, such as presenting at conferences or workshops, holding offices in professional societies, invited presentations, or reviewing/editing publications.

University and Public Service: All UC ANR CE advisors are required to actively serve the University, as well as the public. University service may occur at the local, division, state, national, or international levels. Examples of potential University service activities include serving on a university workgroup or committee, providing leadership in program teams, or advocacy efforts. Public service should involve activities and events in which the CE advisor uses their professional expertise to benefit groups or efforts outside the University. Examples may include serving on external boards or councils, participating in community events, and leadership of non-University collaborative groups.

Major Responsibilities:

- Provide academic leadership for two federally funded nutrition education programs targeted toward low-income families and youth (namely EFNEP and UC CalFresh Nutrition Education). Supervise the UC CalFresh Nutrition Education Program Manager, who is responsible for managing, directing, and leading program development, evaluation, and delivery for three program supervisors, a fiscal support person, and 21 staff. Supervise a nutrition educator and ensure the programmatic success of EFNEP focusing on Hmong communities.
- Conduct a comprehensive communitywide NFCS needs assessments and monitor trends and issues to identify priority community needs.
- Develop and implement applied research designed to monitor changes and solve locally relevant problems.
- Evaluate programs and report accomplishments, results, and potential or actual impacts to scientific and lay audiences through a variety of outreach methods.
- Interact with others within UC ANR's research/extension network (such as the UC ANR Statewide Programs and Institutes, UC ANR Program Teams, CE specialists, CE advisors, Agricultural Experiment Station (AES) faculty, and others) to participate in extension and applied research activities, and to develop, strengthen, and expand the local delivery of statewide programs at the local level.

- Maintain and promote UC ANR CE's credibility and visibility by participating in professional organizations and collaborating with county government partners, health agencies, policy makers, and community organizations by providing independent science-based information and leadership.
- The CE advisor may also participate in the UC Master Food Preserver Program or other family consumer science activities after becoming established in their programmatic and research responsibilities.



RELATIONSHIPS: The CE advisor is administratively responsible to the UCCE Director of the Fresno-Madera Multi-County Partnership and programmatically to the Director of the Statewide Nutrition, Families and Consumer Sciences Program.

AFFIRMATIVE ACTION: An understanding of and commitment to UC ANR's affirmative action goals and commitments is expected of all CE advisors. UC ANR Affirmative Action policy and information can be found at: http://ucanr.edu/sites/anrstaff/Diversity/Affirmative_Action/

EDUCATION AND EXPERIENCE: A minimum of an earned master's degree, though other advanced degrees are encouraged, in disciplines such as Nutrition, Health Education, Human Development, or other closely related field is required by the appointment start date. Applicants currently enrolled in a graduate program in an appropriate academic field and nearing completion may apply. Academic training and/or professional experience must provide an understanding of nutrition. Additionally, academic training and/or professional experience in program design and research methodologies is required. Program and personnel management experience is required. Excellent written, oral and interpersonal communication skills are required. The ability to apply low-literacy and cultural/ethnic principles to program and research design is desired. Having community collaboration experience and being bilingual in Spanish or an Asian language is highly desirable.

ADDITIONAL REQUIREMENTS: A background investigation will be required for the successful candidate, including fingerprinting and a criminal history clearance by the Department of Justice and the Federal Bureau of Investigation. This position is subject to the requirements and compliance of California's Child Abuse and Neglect Reporting Act (CANRA). Employment within UC ANR is contingent upon securing written acknowledgement to comply with California law.

SALARY: Beginning salary will be in the Cooperative Extension Assistant Advisor Rank, and commensurate with applicable experience and professional qualifications. For information regarding Cooperative Extension advisor salary scales, please refer to the University of California website: <http://ucanr.edu/sites/anrstaff/files/286596.pdf>. If the successful candidate is currently a UCCE advisor with indefinite status, the candidate will be offered the position

commensurate with applicable experience and professional qualifications with eligibility to retain such indefinite status.

BENEFITS: The University of California offers comprehensive benefits including two days per month paid vacation, one day per month paid sick leave, and approximately thirteen paid holidays per year. This position is eligible for sabbatical leave privileges as per the terms of University policy. For more information, refer to the UC Benefits website at: <http://ucnet.universityofcalifornia.edu/>

HOW TO APPLY: To be considered, applicants must electronically submit the following six components of the Application Packet to ANRacademicsearch@ucanr.edu:

1. Cover Letter
2. ANR Academic Application Form— available at: <http://ucanr.edu/sites/anrstaff/files/278846.pdf>
Please include a list of potential references. If you are selected for an interview, the search committee may contact the references you listed on the UC ANR application form (a minimum of four and a maximum of six names, current addresses, phone numbers and email addresses). Please do not send letters of reference.
3. CV or Resume
4. Statement of Contributions to Diversity: Please submit a 1-page Statement of Contributions to Diversity addressing past and/or potential contributions to diversity through personal experience, teaching, research, extension, professional activity, and/or service. This should include how you would ensure that all potential clientele have access and benefit from your program
5. Statement of Research and Extension Interests: Please submit a 2-page Statement of Research and Extension Interests including how your current and/or past research and extension experience could contribute to, or be applicable to, the needs of the local community. Provide examples of potential goals and outcomes from your research and extension activities.
6. College Level Transcripts: Electronic transcripts or legible scanned copies (PDF) of original transcripts will be accepted. Transcripts must identify course work completed, grades earned, degrees conferred and confer dates.

Application and associated materials will not be returned to the applicant. A search committee will review all applications, interview candidates, and recommend individuals most suitable for the position.

Interview information:

Approximately 2 to 3 weeks after the submission deadline, applicants with appropriate and applicable education and experience will be invited to participate in a preliminary, Zoom interview.

The formal in-person interviews will take place approximately 2 to 3 weeks after the preliminary interviews for those applicants selected to proceed.

Applicants may wish to explore the UC Davis Services for International Students and Scholars web page at https://siss.ucdavis.edu/scholars_depts/permanent_residence.html as a resource.

For information regarding this position, please contact:

***University of California
ANR Academic Human Resources***

***Karen Ellsworth
(530) 750-1284***

E-mail: ANRacademicsearch@ucanr.edu

Internet: <http://www.ucanr.edu/jobs>

PLEASE REFER TO POSITION NUMBER AP #18-03 IN ALL CORRESPONDENCE

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age, protected veteran status or other protected categories covered by the UC nondiscrimination policy.

As of January 1, 2014, ANR is a smoke- and tobacco-free environment in which smoking, the use of smokeless tobacco products, and the use of unregulated nicotine products (e-cigarettes), is strictly prohibited.