

# Policies & Agreements

## Santa Barbara County Summary of 4-H Policy



This summary defines some of the University of California 4-H policies and Santa Barbara County 4-H Council policies that govern the 4-H program in Santa Barbara County. All 4-H Clubs/Units are expected to comply with these policies. The following is only a summary of these policies:

- The Primary Member Policy for Santa Barbara County, as adopted by the 4-H Council and distributed at the Annual Community Leaders' Orientation, is the current policy for the 4-H year.
- All volunteer leaders shall complete the volunteer application, be approved by the 4-H Office, complete Leader Orientation, and pay insurance before that leader can supervise any 4-H youths. This includes conducting project meeting and providing transportation of 4-H youths to any 4-H functions. Documentation of completion of approved leader status is maintained at the 4-H Office and in the 4-H Enrollment Database.
- Approved volunteer leaders are agents of the University of California while acting within the course and scope of the 4-H Program.
- 4-H youth members cannot drive other 4-H members to and from 4-H activities, including community meetings, project meetings, club/unit activities, council-sponsored activities, etc.
- Membership fees or dues cannot be a requirement for enrollment in the 4-H Program. However, insurance cost and other charges incidental to program participation may be required in order to defer cost for specific programs or activities. A breakdown of these costs should be provided to each member at enrollment.
- Lotteries, drawings of chance, raffles, jackpot shows, and bingo are not permitted under state law.
- Should a club/unit close enrollment, a written notice to the 4-H Office is required, stating enrollment size. In addition, should the club/unit maintain a waiting list, a copy of this list is to be sent to the 4-H Office. The waiting list shall be updated by the community leader as the list changes.
- Under no circumstances should the 4-H volunteers or members execute or sign licenses, use agreements, facility use agreements, or any contracts that commit U.C. Cooperative Extension for any type of 4-H activities.
- Club/Unit Treasurer's Book, Secretary's Book, and Community Leader's End-of-the-Year Report are due to the Santa Barbara County 4-H Council by the date established (usually end of May) in order to be a Club/Unit in Good-Standing.
- If a Club/Unit is not in Good-Standing, the Club/Unit will not be allowed to attend the Santa Barbara County Fair, Santa Barbara Expo, or the San Luis Obispo County Mid-State Fair. Fair management will be informed of Clubs/Units that are not in Good-Standing.
- If a Club/Unit is not in Good-Standing, the Club/Unit member record books, and the Club/Unit secretary, treasurer and reporter books will not be eligible to be judged at the county level.
- Acceptance of these policies is mandatory by all 4-H Clubs/Units in Santa Barbara County in order to be chartered for the current 4-H year. Adherence is mandatory and failure to abide by these policies may result in the club's/unit's charter being revoked, community leader status being revoked, or other consequences as appropriate.