

ANR Cooperative Extension Risk Assessment Best Practices

Property

1. Clarify UC policies regarding 4-H activities/project meetings/animal housing on private property
2. Clarify policies in relationship to disability accommodation regarding field days, demonstrations, and meetings on cooperators' property
3. Clarify policy on ownership of vehicles, especially with regard to liability
4. Allow county units to assess risk and make common sense decisions regarding use agreements, written agreements, etc., after providing counties with appropriate guidelines
5. Use risk assessment to determine need for controls; don't over control all aspects of program delivery
6. Use waivers for activities/events only when the activity is optional and there is risk of personal injury
7. Provide GAEL/insurance coverage for accidents on UC and non-UC property
8. Use facility use agreements with proper hold-harmless/indemnification language
9. Work with regional office or risk management office on non-standard indemnification language
10. Plan activities before an event on co-operator's property
11. Inventory and label UC property prior to storage on private property
12. Require facility use agreements and proper indemnification language when using non-UC property
13. Make decisions about property with consultation and input from stakeholders
14. Require an agreement when storing equipment on private property (e.g., homes) for extended periods of time
15. Discourage inappropriate use of University property
16. Control public access to UC or county property under UCCE management
17. Learn and comply with University, state and county regulations regarding safety precautions in using facilities and property.
18. Ensure that collaborators understand the University's liability with regard to research endeavors