

Small Animal PDC (SAPDC) Meeting Minutes – June 21, 2017
Cooperative Extension Office – Conference Room

1. Meeting called to order by Monika James and Jill Lujan at 6:07.

2. In attendance were:

Brooke Allen, Sespe, market turkey	Cassy Larson, Chief Peak, rabbits, pygmy goats
Kerrie Allen, Sespe, market turkey	
Kitty Beckmann, Council Board	Gina Larson, Chief Peak, rabbits, pygmy goats
Gabi Billington, Santa Rosa Valley, rabbits	
Brad Cook, Santa Rosa Valley	Jackie Larson, Chief Peak, pygmy goats
Tiffany Cook, Santa Rosa Valley	Jill Lujan, Santa Rosa Valley
Deion Gerhard, Chief Peak, pygmy goats	Crystal McLean, Loma Vista, rabbits
Alicia Hicks, Sespe, market turkey	Sue Poland, Bardsdale, market turkey
Monika James, Santa Rosa Valley	Jennie Willoughby, Santa Rosa Valley, pygmy goats

3. **Minutes** from the 3/29/17 PDC meeting were distributed. Crystal mentioned that the potential Humane Society guest speaker she'd contacted can't make it tonight.

Motion to approve the 3/29/17 minutes as submitted (Deion Gerhard, Kitty Beckmann) passed unanimously.

4. **Treasurer Report:** Monika distributed and shared the SAPDC Treasurer's Report showing an ending account balance of \$3147.09. SAPDC received a \$1200 grant from Bank of Sierra which will be applied to belt buckles for Fair. Those buckles should cost about \$1300-\$1475 and will be ordered soon. SAPDC will work with Council regarding proper handling for expected growth in the Small Animal Field Day subaccount (currently \$797.52).

5. Old Business:

- a. **Bank of Sierra Grant** – Thank you, Alicia, for seeing this effort through. Hopefully an article that's been submitted to the Moorpark Acorn will appear soon.
- b. **Small Animal Field Day:** Gabi hasn't yet completed her Emerald Star report, and will include her observations and suggestions for future field days in that report.
- c. **Educational Materials:** We have \$180.22 "use or lose" in our budget for Education and Events which we have until June 30 to spend. Two turkey-related books were presented for potential purchase – Storey's Guide to Raising Turkeys and Turkeys – Popular Farm Series. Purchase price for these two is about \$30, plus S&H.

Motion to approve this ballpark expenditure for purchase of these two items (Kitty Beckmann, Tiffany Cook) passed unanimously.

Sue offered to do some hunting for best pricing and purchase these items tomorrow.

- d. **Species Chairs:** The PDC needs a volunteer to oversee activities for each animal species. A job description for this role was distributed. Generally speaking, the species chair oversees relevant awards, is available to answer questions, and handles any species-level issues or conflicts.

Those volunteers are:

Tiffany Cook	Cavies
Melissa Ziegler	Rabbits
Jonra Cross	Poultry
Sue Poland	Small market animals

6. New Business:

- a. **Introducing Carol Welks** – new Small Livestock Superintendent. We’d hoped to introduce her tonight. She was invited to attend, but couldn’t make it.
- b. **Introducing Crystal McLean:** Crystal has volunteered to chair the Small Animal PDC – thank you! Her specialties include rabbits, cavies, and dogs. She would especially appreciate volunteers who know pygmy goats and poultry to lend her a hand.
- c. **Fair Entry Dates:** Market animals were tagged on June 3. Other entries are due July 2. Exhibition animals will coop-in 8/1 (4:00-8:00 p.m.) and out on 8/6 (8:00-10:00 p.m.). Market animals coop-in on 8/7 (7:30 a.m.-noon).
- d. **Fair Wrist Bands:** For \$15, parents and siblings can purchase wristbands for fair entry from 8/2-8/6. For \$20, parents and siblings can purchase wristbands for fair entry from 8/7-8/13. For \$36, one can purchase a WOW pass from the Fair ticket booth, which allows entry from 8/2-8/13.
- e. **Ages for competition levels at Fair:** Primary: 5-8; Junior: 9-1; Intermediate: 12-14; Senior: 15+. Ages are as of 12/31/16. Primary age cannot enter Market Animals.
- f. **Miscellaneous Fair Rules:** Youth can enter up to age 19. Each exhibitor can enter up to 3 exhibition animals per class. Exhibition animals must be at least 6 months old (except for pygmy goats and rabbits). There will be no private animal sales at Fair. All exhibition animals will be fed by Fair except for pygmy goats. The question was raised: Are cavies fed by Fair? Fair personnel must have access to exhibition animals, so, we cannot lock their cages. Each species entered must be submitted on a separate entry form.

- g. **Fair Code of Conduct Forms:** For youth and adult, these forms will be required at Coop-In. Jill reviewed some of the rules specifically applicable to adult conduct, emphasizing prohibitions related to alcohol.
- h. **Fair Judging Schedule:**
 - Rabbits: Judging 8/2, 11:30. Showmanship 8/2, 2:00.
 - Poultry: Judging 8/3, 11:30. Showmanship 8/3, 2:00.
 - Pygmy goat: Judging and Showmanship: 8/4, 9:00
 - Cavy: Judging 8/4, 11:30. Showmanship 8/4, 2:00.
 - Market Rabbit and Poultry: Judging: 8/7, 6:30. Showmanship: 8/8, 2:00.
 - Costume Contests: 8/6, 2:00
- i. **Species Chairs** will help should issues arise:
 - Tiffany Cook Cavies
 - Melissa Ziegler Rabbits
 - Jonra Cross Poultry
 - Sue Poland Small market animals
- j. **Champion of Champions:** Discussed ways to collect points for the competition. Items such as posters will be turned in during coop-in. Remember – don't put your name on the front of your poster.
- k. **Avian Bowl and Rabbit Bowl** (and Swine Bowl) will be included in this year's Ag Building events during Fair. Sue will follow up with Ag Department Superintendents to confirm dates/times on these events.
- l. **Fair Feedback:** Please pay attention during Fair to things that go well, and things that could be improved, and ASAP after Fair, please email your comments/suggestions to Jill and Monika. They'll compile a SAPDC feedback list to submit to Council.

7. Motion to adjourn (Deion Gerhard, Gabi Billington) passed unanimously at 7:03.

Questions raised tonight that Jill will submit to Carol. When she receives answer, she'll pass the information along:

- Are cavies fed by Fair
- Will turkey showmanship include "the flip"? Will fair provide the birds?
- Can order of competition for costume contest be changed, with pygmy goats going first?
- Could we have a pool for ducks to swim in? (would require special supervision – Tiffany offered to help Jill and Monika with this)
- Will separate Champion of Champion competitions be held for "Exhibition" week and "Market" week?
- Please confirm when exhibitors can put their names/signs on animal cages.