

UC ANR is committed to providing safe learning environments for our volunteers, personnel, and clientele. Requirements below for in-person meetings and events are in accordance with the State of California and University of California policies.

Display the following poster at your statewide program meeting/event sites.


UC ANR COVID-19 Guidelines for Meetings and Events

UC ANR wants to ensure that all of our activities are safe for the youth, volunteers, clientele, and personnel in our community.


The COVID-19 pandemic has transitioned to a phase where most public health restrictions have been lifted, but there is still ongoing transmission of the virus in our communities. Here are some guidelines to follow for any UC ANR activity.

Risk & Safety Services <http://ucanr.edu/covid19>


Symptom monitoring

- Employees, volunteers and program participants must monitor themselves for symptoms of COVID-19 
 - fever or chills, cough, difficulty breathing, fatigue, body aches, headache, new loss of taste or smell, sore throat, runny nose, nausea or vomiting, diarrhea.
- Stay home when:
 - Symptoms are present;
 - You are diagnosed with COVID-19;
 - If public health guidance advises you to quarantine.

Communication

- Maintain a record of attendance at meetings, in case it is necessary for contact tracing. 
- If you or someone you live with tests positive for COVID-19 within 48 hours of a meeting or event, let the leader/coordinator know as soon as possible (within 48 hours).
- The leader/coordinator will contact UC ANR Risk & Safety to review the details and assess possible exposures.
- UC ANR will make its best efforts to communicate relevant information based on public health guidance.


Masks

Masks are generally not required, but are encouraged in areas with high rates of transmission in the community. 


Masks **are required** when:

- a person is recovering from COVID-19;
- a person has been in close contact with someone who has COVID-19;
- a local public health order requires them;
- if the facility requires it.

Hygiene and cleaning

- Encourage everyone to wash hands frequently with soap and water and/or use hand sanitizer. 
- When planning a meeting, make sure you have access to hand washing facilities, a supply of hand sanitizer, masks, cleaning materials, etc.
- Frequently clean high-touch surfaces, equipment, and shared materials.

Facilities

- Hold activities outside as much as possible. 
- Open windows and doors. Place fans with airflow going out the window.
- Use air purifying filters, if available.

These safety standards must be followed for all in-person UC ANR statewide program and volunteer activities.

Symptom/Exposure Monitoring

Do not participate in any in-person activities if you are sick, have COVID-19 symptoms, or if you have tested positive for COVID-19 in the past 10 days.

Symptoms include:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat, Congestion or runny nose
- Nausea or vomiting
- Diarrhea

Protocols for Indoor and Outdoor Activities

- Generally, masks are not required, regardless of vaccination status. In compliance with [CDPH guidelines](#), masks are recommended for indoor settings, but are not required.
- Masks **are required** when:
 - a person is recovering from COVID-19;
 - a person has been in close contact with someone who has COVID-19;
 - local policies or health orders requires them.
- Social distancing is no longer required (indoors or outdoors).
- Communicate with participants that they should monitor themselves for COVID-19 symptoms and stay home if they are sick or have symptoms.
- Post the [Symptom Survey sign](#) at the location to remind persons of symptoms.
- Inform participants that they should let their leader or coordinator know if they test positive for COVID-19 within 48 hours of attending a UC ANR activity.
- When possible, maintain an attendance log. This can be used to inform attendees if there is a positive COVID case.
- Make hand washing facilities and hand sanitizer available.
- Clean facilities before and after UC ANR volunteer activities and programs.
- Outdoor activities are safer. If meeting indoors open windows, use fans and ventilation systems to increase fresh air. Use air purifying filters, if available.

Local public health orders or facilities may have stricter safety protocols. Participants at UC ANR events must follow local or facility safety protocols if they are stricter than these Basic Safety Guidelines.

To find out if your County has a specific mask order or other public health guidance that is different from the state, review [your local public health COVID website](#).

Protocols for Food Service

- Food service is no longer limited to single use items or packaged meals.
- When meals are prepared and served, at least one UC ANR volunteer or employee serving food at the event must complete the [ServSafe training](#). This does not apply to snacks or pre-packaged food items served at UC ANR meetings or activities.
- The ServSafe certified UC ANR volunteer or employee may train additional food servers using the [Clover Safe Note: Food Safety at 4-H Meetings](#)

Vaccination and Testing Requirements for Volunteers or Program Activities

As described in [COVID-19 Vaccine Program Policy - UC ANR Volunteer FAQs](#), in most cases UC ANR volunteers or persons participating in ANR programming (such as 4-H, attending workshops, field days, classes, etc.) are not required to provide their vaccination status or proof of negative testing for COVID-19. However, there are some instances where it may be appropriate to verify vaccination status or a negative test, due to local health orders, facility requirements, or the relative risk of the activity.

Please review this [Risk-based Guidance for Requiring COVID-19 Vaccination or Negative Test for UC ANR Events/Activities](#) for more information and guidance for these situations.