

UC ANR Request for Contracting Out Services

Purchaser	
Requestor Name:	
Requestor Location:	
Supplier/Vendor Name:	
Description of Service:	
Location of services performed:	Dollar value of contract:
Entire contract term:	Extension of Existing?
Justification:	
Labor Relations	
SX Covered Service -	Yes: No:
Comparable Job Title -	
Employee(s) Displaced -	Yes: No:
Carve Out Exception to Policy -	
<div style="margin-left: 40px;"> Emergency need Lack of sufficient quantity and/ or expertise Incidental to a contract for the purchase or lease of real property Urgent, temporary or occasional Remote and not within a 10-mile radius (lack of equipment, material, etc.) </div>	
Wage and Benefit Parity -	Amount: Met:
Notice Requirement -	Yes: No:
<div style="margin-left: 40px;"> Over \$100K (requires union notice upon RFP issuance) Supplier employees performed 1000 hrs in rolling 12 month period or 35% in 36 months </div>	
Insourcing Recommended -	Yes: No:
APPROVALS	
Approved: _____ Date: _____ <div style="margin-left: 40px;">ANR Labor Relations</div>	