

REQUEST FOR SALE, TRANSFER, DONATION, OR RECYCLE OF NON-FEPP, UC OWNED PROPERTY

Inventory tagged items with a purchase price of \$5,000 or more

ASSET NUMBER _____
AQC DATE _____
AQC COST _____
CURRENT VALUE _____

CURRENT
CONDITION

APPROVALS

CENTER DIRECTOR

CENTER SUPERINTENDENT
OR ASSET REP

VP OR DELEGATE

DESCRIPTION

LISTED ITEM WAS SOLD TRANSFERRED DONATED SCRAPPED RECYCLED

LOCATION/NAME/GROUP

CONTACT NAME

ADDRESS

PHONE

AMOUNT OF SALE

ACCOUNT FOR FUNDS

