Form 5.2 Mid-Year 4-H Club Peer Review Checklist

- ☐ 4-H Club budget (proposed, approved, actual final, and any addendums)
- ☐ Monthly 4-H club ledger reports (completed)
- ☐ Cancelled and voided checks & deposit slips
- ☐ On-line annual financial report months entered
- ☐ Check request forms with attached receipts
- ☐ Reconciled bank statements
- ☐ Receipts for all income
- ☐ Fundraising proposals mid year forms turned in to County Director

The Peer Review Committee found the following:	Recommendations:

This certifies that the audit/peer review committee has reviewed the financial records and finds them:

- ☐ In order
- ☐ In order upon implementation of the recommendations
- ☐ Requiring further review and action

Signatures of peer review committee:

_____ _____

_____ _____