Form 8.6 Year-End 4-H Club Peer Review Checklist

- ☐ 4-H Club budget (proposed, approved, actual, and addendums)
- ☐ Monthly club ledger reports (completed)
- ☐ Reconciled bank statements
- ☐ Cancelled and voided checks & deposit slips
- ☐ Receipts for all income
- ☐ Fundraising proposals
- ☐ Check Request Forms (attach receipts)
- ☐ Inventory report
- ☐ Annual financial report (through June 30)
- ☐ Club mid-year and year-end audit report
- ☐ On-line annual financial report

The peer review committee found the following:	Recommendations:

This certifies that the audit/peer review committee has reviewed the financial records and finds them:

- ☐ In order
- ☐ In order upon implementation of the recommendations
- ☐ Requiring further review and action

Signatures of peer review committee:

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