

California 4-H Youth Development Program Club and County Record Book Evaluation

Instructions to Evaluators:

1. In general, youth should be evaluated against this standard as appropriate to the age of the member. We recommend that books be evaluated in groups of same age youth so that appropriate developmental expectations are applied.
2. At a minimum, a complete Record Book has the Personal Development Report Form, My 4-H Story and Annual Project Report Form(s).
3. All books that are developed in the 4-H Online Record Book (ORB) are accepted as printed from the ORB feature. Members who use ORB as their Record Book of choice may not be penalized for any print or formatting features.
4. The difference between scoring a one (1) or two (2) is sometimes difficult to determine. In general, when scoring a 2, there should be some indication of a pattern of action or behavior. For example, if a senior member lists one citizenship activity of bringing in cans for a food drive, that's more than 0, but is obviously not a pattern; it is also not appropriate to the age of the member. Even for very young members, we would expect to see more than one or two entries to establish a pattern of citizenship. It is important for judging teams to confer and calibrate your scores with each other prior to scoring so that you are as close to the same interpretation as possible.
5. Use the following points and formula to figure out the scored percentage:

Total Points Possible (without JTLDR): 48

Total Points Possible (with JTLDR): 60

Total Points Awarded = _____ X 100 = _____
Total Points Possible = _____

Suggested Scale:

Gold Seal: 85 – 100 %

Blue Seal: 70 – 84 %

Red Seal: 55 – 69%

White Seal: Participation

6. Primary members do not complete a Record Book and are not eligible for competition. If you so choose, clubs and counties may award a Green Seal for Primary members who complete a Primary Personal Report Form.

California 4-H Record Book Judging Club and County Evaluation Worksheet

Name: _____ Club: _____

Total Points Awarded = _____ X 100 = _____%

Total Points Possible = _____ Award Earned: _____

Scale: 0=no evidence 1=moderate evidence 2=strong evidence

Presentation and Layout (one option only)

___ The 4-H Record Book printed the ORB format and is in the correct order.

___ The 4-H Record Book paper copy is formatted correctly and in correct order.

Total _____

Section 1: Preliminary Information

___ The Title Page includes required information and is appropriate for the age of the member.

___ The Table of Contents includes the appropriate sections for the age of the member.

Total _____

Section 2: Personal Development Report

___ Are events and activities listed in the correct categories in the PDR ?

___ Is the PDR consistent with the APR?

___ Did the member follow all directions and guidelines?

___ Do activities demonstrate growth appropriate to the age of the member?

___ Did the member list outside of 4-H activities that are meaningful to the member and appropriate to her/his age?

___ Does the member demonstrate 4-H leadership and citizenship involvement appropriate to the age of the member?

___ Is there evidence that the member uses age appropriate communication skills to represent 4-H using verbal and/or nonverbal methods to a variety of audiences?

Total _____

Section 3: 4-H Story

The 4-H Story gives the reader an opportunity to get to know the 4-H member's experiences, leadership roles and citizenship/community service experiences, both in the 4-H program and in his/her school and community.

Did the member

___ Does the length of the story meet the minimum requirements for the age of the member?

___ Describe personal learning experiences appropriate to her/his age?

___ Give examples of working with others appropriate to her/his age? (For older members you would expect to see examples of leadership and citizenship).

___ Show overall growth appropriate to their age?

When reading the story

___ Did you learn more about the 4-H member and her/his activities and experiences from the story?

___ Does the story match what is requested in the RB Manual description appropriate to the age of the member?

___ Did the story demonstrate writing skills appropriate to the age of the member?

Total _____

Section 4: Annual Project Reports

- ___ Did the member demonstrate growth in project experiences?
- ___ Are the project meetings well documented?
- ___ Did the member tell what he/she did and learned in the project, appropriate to her/his age?
- ___ Do Expression Pages demonstrate a specific concept or knowledge gained from the project?

Total_____

Junior and Teen Leadership Reports (for Junior and Teen Leaders Only—Score whole sub-section N/A for all others)

- ___ Did the member list overall and specific project goals and specific strategies to reach their goals?
- ___ Did the member list specific obstacles or challenges that got in the way and required him/her to shift gears?
- ___ Did the member describe his/her roles and responsibilities in the project?
- ___ Did the member tell how he/she taught project skills to members in the project?
- ___ Did the member demonstrate leadership skills learned and future application?
- ___ Did the member describe growth in one or more of the 6 Cs?

N/A OR Total_____

Section 5: Collection of Work

- ___ Did the member select examples of current 4-H work that enhanced his/her record?
- ___ Were the examples in the collection a good representation of the member's 4-H activities and experiences?
- ___ Did the Collection of Work illustrate the 4-H members' sparks?

Total_____

Judges Comments: