

CONSTITUTION AND BY-LAWS
of the
FEATHER RIVER 4-H CLUB

Constitution

Article I - Name

The name of this group shall be the Feather River 4-H Club.

Article II - Purpose

The purpose of this unit is to aid in development of its 4-H members through project, meetings, demonstrations, judging, community service, and events.

Article III - Membership

Membership is open to any boy or girl in the 4th grade or nine years old before January 1 of the following year. There shall be no regard to race, creed, religion, color, national origin, sex, physical or mental handicap, ancestry, citizenship, medical condition, or disability. A special mini-member group for members age 5-9 years may be organized at the discretion of the club advisor.

Article IV - Officers

The officers of this group shall be President, Vice President, Secretary, Treasurer, Reporter, Historian, and Sergeant at Arms.

Article V - There shall be at least eight 4-H Club meetings each year to be held at the Feather River Grange Hall on the 2nd Thursday of each month.

By-Laws

Article I - Attendance

In order to receive credit (hat and/or year stripe) for membership in the current year a member must turn in one completed project sheet as well as attending 70% of the club meetings and project meetings. The only exceptions for missed meetings to be excused and counted as attended are: if the member is sick, there's a family emergency, or the member is at another 4-H function. The organization leader or a club officer must be notified before an excused meeting. In order to receive a 100% attendance pin the member must be physically present at every club meeting. Refer to the council statement concerning members who do not live within council boundaries during part of the 4-H year.

Article II - Election of Officers

Officers shall be elected annually at the September meeting and shall take office at the following meeting. Voting privileges are limited to those enrolling for the current year.

Article III - Qualifications of Officers

Section 1 - A nominee for president or vice-president shall have completed three or more projects, reached his/her 15th birthday by January 1 of the following year and turned in a completed record book for the previous year.

Section 2 - A nominee for secretary or treasurer shall have completed two or more projects and reached his/her 13th birthday by January 1 of the following year and turned in a record book for the previous year.

Section 3 - A nominee for reporter, historian, or sergeant at arms shall have completed two or more projects, reached his/her 12th birthday by January 1 of the following year and turned in a completed record book for the previous year.

Section 4 - An officer must be responsible for office duties in his/her absence. An officer is expected to attend monthly officers' meetings.

Section 5 - Qualifications for officers may be adjusted if necessary due to lack of qualified nominees.

Article IV - Officers' duties

Section 1 - The President shall preside at all meetings and have in mind at all times the best interests of the 4-H members. The president may make appointments to fill any vacancy that may occur in any office or committee. The president may call special meetings with the consent of the organization leader.

Section 2 - The vice-president shall perform the duties of the president in the absence of the president. The vice-president shall serve as chairperson of the yearly program committee.

Section 3 - The secretary shall keep minutes of all 4-H meetings, act as the group's correspondent, and keep correct roll of 4-H members. A completed Secretary's Book shall be turned in to the organization leader at the end of the 4-H year. The secretary shall also act as the telephone committee chairman and the refreshment chairman.

Section 4 - The treasurer shall keep account of all money received by the club and deposit it in the bank in the name of the Feather River 4-H Club, keep accurate account of money spent, pay all bills on order of the president, and serve as chairman of the fundraising committee. A summary of the club's account shall be completed and turned in to the 4-H Office at the end of the 4-H year.

Section 5 - The reporter shall write a news report of each club meeting and activity and turn in a report to the Farm Advisor's Office and to the local newspaper.

Section 6 - The historian shall keep a scrapbook of articles and photographs of club activities and members' achievements.

Section 7 - The sergeant at arms shall keep order during the club meetings and perform other duties as directed by the president.

Article V - Committees

Committees, standing and special, will be appointed by the President. Standing committees will be program and membership. Suggested standing committees, such as finance,

community service, and recreation, may be appointed. Special committees will be appointed as needed.

Article VI - Quorums

A quorum shall consist of a majority of the 4-H membership.

Article VII - Program of Work

A written plan of work for the year shall be adopted not later than the third meeting of the 4-H year.

Article VIII - Amendments

These by-laws may be amended by a majority vote of the 4-H membership present at any regular meeting.

The constitution and by-laws were adopted _____, 19____.