



2025 FYE GL Activities Calendar

Updated: April 3, 2025

May 2025 UCPath GL Processing Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 Pay Confirm – 250426B1X	2 GL Post Confirm 250426B1X	3
4	5 GL Post Confirm – 250426B1X	6 Systemwide Assessment Distribution Run Last SCT Local Approval Due: 8:00 PM	7 SCT Batch Last SCT Local Approval Due: 8:00 PM	8 Processed SCTs in RI SCT Batch	9 Processed SCTs in RI Last SCT Local Approval Due: 8:00 PM Locations submit new GL FY Configurations + Workstudy via JIRA (CBR/GAEL/VLA/etc.)	10
11	12 Pay Confirm – 250501M0YL SCT Batch	13 GL Post Confirm – 250501M0YL Pay Confirm – 250510B2XL Processed SCTs in RI	14 Pay Confirm – 250501M0Y GL Post Confirm – 250510B2XL	15 GL Post Confirm – 250501M0Y Pay Confirm – 250510B2X	16 GL Post Confirm – 250510B2X	17
18	19 GL Post Confirm – 250510B2X DR Local Approval Due: 5:00 PM	20 Direct Retro Batch Last SCT Local Approval Due: 8:00 PM	21 Processed DRs in RI SCT Batch Last SCT Local Approval Due: 8:00 PM	22 Pay Confirm – 250531M0XL Processed SCTs in RI SCT Batch	23 GL Post Confirm – 250531M0XL Pay Confirm – 250531M0X Processed SCTs in RI	24
25	26 Holiday	27 GL Post Confirm – 250531M0X Pay Confirm – 250524B1XL	28 GL Post Confirm – 250524B1XL	29 Pay Confirm – 240524B1X	30 GL Post Confirm – 250524B1X	31

June 2025

UCPath GL Processing Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 GL Post Confirm – 250524B1X	3 Systemwide Assessment Distribution Run Last SCT Local Approval Due: 8:00 PM	4 SCT Batch	5	6 Processed SCTs in RI Last SCT Local Approval Due: 8:00 PM	7
UCPath GL Operations runs Funding Rollover process – E-064 in test environment (PUAT)						
8	9 SCT Batch	10 Pay Confirm – 250607B2XL Processed SCTs in RI	11 GL Post Confirm – 250607B2XL	12 Pay Confirm – 250607B2X	13 Pay Confirm – 250601M0YL GL Post Confirm – 250607B2X	14
15	16 GL Post Confirm – 250601M0YL Pay Confirm – 250601M0Y GL Post Confirm – 250607B2X	17 GL Post Confirm – 250601M0Y DR Local Approval Due: 5:00 PM	18 Direct Retro Batch Last SCT Local Approval Due: 8:00 PM	19 Processed DRs in RI Holiday	20 SCT Batch Pay Confirm – 250628M0YL Funding Entry Freeze (MCOP) – 6/20 8 AM – 6/24 12 PM	21 Processed SCTs in RI
22	23 Pay Confirm – 250630M0XL Pay Confirm – 250620B0YL GL Post Confirm – 250628M0YL	24 GL Post Confirm – 250630M0XL GL Post Confirm – 250620B0YL Pay Confirm – 250621B1XL Pay Confirm – 250628M0Y	25 Pay Confirm – 250630M0X GL Post Confirm – 250621B1XL Pay Confirm – 250620B0Y	26 GL Post Confirm – 250630M0X Pay Confirm – 250621B1X	27 GL Post Confirm – 250630M0X GL Post Confirm – 250621B1X	28 Locations receive Funding Rollover exception reports (E-064) MCOP: 7/1-7/2 Non-MCOP: 7/1-7/2
Funding Entry Freeze (MCOP) – 6/20 8 AM – 6/24 12 PM		Funding Entry Freeze (non-MCOP) – 6/24 12 PM – 6/27 12 PM				
29	30 GL Post Confirm – 250621B1X GL Post Confirm – 250628M0Y					

July 2025 UCPath GL Processing Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 GL Post Confirm – 250620B0Y Final DR Local Approval Due: 5:00 PM Locations request Leave Liability Report (R-006) for 6/30/2025 (Salesforce)	2 Final DR Batch	3 Final SCT Local Approval Due: 8:00 PM	4 Holiday Processed DRs in RI	5
6	7 Locations submit Cost Recovery Forms EAP & IAP reimbursements (Salesforce) Final SCT Batch	8 Pay Confirm – 250705B2XL Systemwide Assessment Distribution Run	9 GL Post Confirm – 250705B2XL Processed SCTs in RI	10 Pay Confirm – 250705B2X	11 GL Post Confirm – 250705B2X	12 UCPath July Release - UCSB OCF
13 UCPath July Release – UCSB OCF	14 GL Post Confirm – 250705B2X Pay Confirm – 250701M0YL	15 GL Post Confirm – 250701M0YL Pay Confirm – 250701M0Y	16 GL Post Confirm – 250701M0Y Last SCT Local Approval Due: 8:00 PM	17 SCT Batch Last SCT Local Approval Due: 8:00 PM	18 Processed SCTs in RI SCT Batch Last SCT Local Approval Due: 8:00 PM	19 Processed SCTs in RI
20	21 SCT Batch	22 Processed SCTs in RI Pay Confirm – 250719B3XL	23 GL Post Confirm – 250719B3XL	24 Pay Confirm – 250719B3X	25 GL Post Confirm – 250719B3X Pay Confirm – 250731M0XL	26
27	28 GL Post Confirm – 250719B3X GL Post Confirm – 250731M0XL Pay Confirm – 250731M0X	29 GL Post Confirm - 250731M0X	30 Last SCT Local Approval Due: 8:00 PM	31 SCT Batch		

CBR FYE True-Up Overview

The composite benefit rate (CBR) over/under fiscal year-end true-up encompasses the following activities:

- In the June general ledger of every year, the UCPath Finance Department will complete the final CBR reconciliation for the fiscal year for each HR business unit. This entry will be ready around the third week of July for the June 2025 g/l close.
- **The over/under adjustment amount for each HR business unit will be sent to the locations via a financial control journal entry:**
 - The journal entry will be posted to the EIAS ledger. Locations should book a corresponding entry in their local ledger financial control.
 - The adjustment will be one grand total number for each HR business unit; no information will be provided by FAU, department number, fund number, or employee level
- **CBR cost recovery forms for cost recovery reimbursement: Must be submitted by July 7, 2025.**