

Small Off-Site Project Review

Consult the following policy for more details: <https://ucanr.edu/sites/anrstaff/files/341491.pdf>
UC ANR Policy and Procedure Manual **Section 216, Third-Party Property Improvements**
(use this form when making improvements at Master Gardener Demo Gardens, 4-H Farms, etc.)

County:

Submitted by:

Date:

Location name:

Program (4-H, MG, etc.):

Location address:

Facility agreement/MOU/Lease?:

Describe project/improvements:

Approx. cost of improvements:

Temporary/Portable or Fixed?

Permission from owner?

Who will assemble/install improvements?

Building permit?

Electrical? By whom?

Water? By whom?

Other improvements?

Other concerns (waste, haz mat, etc.)?

Reviewed by:

County Director:

Disclaimer: Any further modifications to the above proposed Third-Party Property Improvement must be discussed and approved by Risk Services and Facilities.

ANR Risk Services:

ANR Facilities: