

AggieShip Shipping Request - Domestic shipments only - No hazardous materials

Charge String: GL or PPM COA: _____

Ship To:

Name/To: _____

Company: _____

Address: _____

Residential Address: Yes No

Phone: _____

Email: _____

Package Details:

Package Contents: _____

Packaging:

Dimensions: _____ x _____ x _____

Approx Weight: _____

Insurance: Yes No

Value: _____

Comments: Include justification for costly or additional services

Ship From:

Name: _____

Contact: _____

Address: _____

Phone: _____

Email: _____

Shipping Details:

Promised Date (ETA): _____ End of Day

Dept Reference (optional): _____

Select one service or enter in comments if not listed:

FedEx:

UPS:

Ground

3 Day

2Day

Ground

Overnight

2nd Day

First Overnight

Overnight

First Overnight

Additional Services (surcharges):

Indirect Signature Required

Adult Signature Required

Direct Signature Required

Hold at Location

Residential Delivery

Saturday Delivery