

Welcome to PCPA's guide to the California Child Abuse and Neglect Reporting Act, or CANRA for short. In this video, we will briefly review the University of California's policy on CANRA and how to file a report.

The California Child Abuse and Neglect Reporting Act is a state law that establishes legal obligations for reporting child abuse and neglect.

It is the policy of the University of California to require that all employees and administrators who are considered mandated reporters report to Child Protection or law enforcement agencies and University officials. It is also the policy of the university to encourage all members of the university community who observe, have actual knowledge of, or reasonably suspect child abuse or neglect at a university facility to do the same.

There are three steps to filing a report:

1. Call an agency as soon as practical. The reporter needs to make a verbal report to the local law enforcement, Child Protective Services, or the County welfare departments. Let the agency know that you are a mandated reporter at the University of California and tell them you are filing a report under Penal Code section 11160. Provide as much detail as possible and note the date and time of the call, the name of the person who took the report, along with the report number and fax number of the agency.
2. Make a written report no later than 36 hours after the verbal report. The reporter must fill out form SS 8572 and fax the completed form to the agency with whom the incident was reported to.
3. Contact the University compliance hotline. The reporter will then make an internal report to the university compliance hotline by calling 1-800-403-4744 or via the hotline website and share a copy of the completed form SS 8572 from the previous step.

Note that reporting cannot be made anonymously. Visit ANR's CANRA website for training information, detailed steps to file a report, and copies of relevant policies.