

# Post-fire Forest Resilience Education Coordinator

## Academic Coordinator II

### Position Overview

**Location Headquarters: Placerville, El Dorado County.**

**Purpose:** The Post-fire Forest Resilience Education Academic Coordinator will develop and oversee a post-fire forest resilience education program for private forest landowners to help them begin the process of reversing the ecological, economic, environmental, aesthetic, and social impacts of the 2019 to 2021 wildfires. The academic coordinator will serve as a liaison between UC ANR academics, other forest and fire professionals, private landowners and the public to provide education and outreach around post-fire activities and build broad awareness of the need and best practices for forest restoration. The incumbent will support the distribution of research-based information through the development of post-fire forest resilience curriculum and the dissemination of information via electronic and in-person formats.



Additional responsibilities include supervision of project personnel, identifying extramural fund development opportunities, and developing a system to track project performance.

### Major Duties and Responsibilities

#### Programmatic competence includes:

- Oversees the development of a post-fire forest resilience education curriculum for outreach and education to private landowners.
- Performs needs assessment to assess needs and opportunities for post-fire forest resilient forests.
- Organizes and hosts extension activities including steering committee meetings, workshops and site visits.
- Oversees a team of UC ANR post-fire staff in development of educational materials in a variety of formats.
- Coordinates the provision of post-fire technical assistance by UC ANR post-fire team.
- Serves as liaison between UC academics, other forest and fire professionals, private landowners and the public on information regarding resilient, fire adapted forests.
- Develops and implements a system to track project performance, gather data and report outcomes.
- Assures compliance with affirmative action policies including supporting outreach efforts to underserved and underrepresented audiences.

**Reporting Relationship:** The Post-fire Forest Resilience Education Academic Coordinator is administratively responsible to the UC ANR Central Sierra Forestry and Natural Resources CE Advisor and will supervise a team of UC ANR post-fire Staff Research Associates. The coordinator will work closely with the Forest Stewardship Academic Coordinator.

## Qualifications and Skills Required

### Qualifications

#### EDUCATION AND EXPERIENCE:

##### Required qualifications:

- An earned Master's degree or other advanced degree in Forestry, Natural Resources, Fire, Organizational Development, Education, or other related field by the appointment start date.
- Excellent written and oral communication skills.
- Experience coordinating or managing outreach and educational programs.
- Experience using Microsoft Office (Word, Excel, Publisher, PowerPoint), databases and web-based tools (calendar/documents and social media).
- Ability to organize and prioritize activities to meet programmatic work plans.
- Experience working independently and as a team member.
- Ability to travel to locations within California to host educational events.

##### Desired qualifications:

- General knowledge of fire, forest health, forest management and/or fuels reduction.
- Ability to communicate with forest landowners, land managers and academics.
- Ability to connect people and facilitate group interactions.
- Successful grant writing experience.

##### Other special conditions of employment:

- Must possess a valid driver's license to drive a County or University vehicle. Ability and means to travel on a flexible schedule as needed and proof of liability damage insurance on vehicle is required. Access to public transportation will not be available for most assignments. Reimbursement of job-related travel will be according to University policies. Successful candidate will participate in the DMV Pull Notice System.

**Skills Required:** To be successful, Academic Coordinators require skills in the following:

#### Technical Competence and Impact

The candidate should understand key wildfire and forestry concepts and current issues affecting private landowners in California. The candidate will be comfortable working with collaborators across a broad range of academic disciplines and taking leadership in synthesizing and communicating key concepts drawn from different disciplines. The candidate will also have experience with outreach and engagement to diverse communities and stakeholders.



## Communication

Demonstrated excellence in written, oral, interpersonal and information technology communication skills.

## Collaboration, Teamwork and Flexibility

Demonstrated ability to work collaboratively as a team member with others. Able to adapt as circumstances warrant. Promote diversity, equity and inclusion.

## Lifelong Learning

Demonstrated commitment to ongoing self-improvement - both professionally and as a person. The candidate should be committed to staying abreast of the latest developments in food systems and agricultural sustainability issues, science, and policies.

**Learn more about Skills and Areas of Programmatic Review** (including Professional Competence, University and Public Service and Affirmative Action and DEI) at:

[https://ucanr.edu/sites/Professional\\_Development/files/355229.pdf](https://ucanr.edu/sites/Professional_Development/files/355229.pdf)

## About UC ANR

The University of California, Division of Agriculture and Natural Resources (UC ANR) consists of a network of scientists and educators working in partnership across the state of California. We are committed to developing and supporting healthy food systems, healthy environments, healthy communities, and healthy Californians. UC ANR administers Statewide Programs and Initiatives (SWP/I's) that focus research and extension on solving priority problems that engage ANR academics and UC faculty in integrated teams to work on complex issues requiring trans-disciplinary approaches; as well as UC Cooperative Extension (UCCE), which is responsible for program development and delivery in counties throughout the state.

### Learn more about

- UC ANR at <https://UCANR.edu>
- UC ANR Fire Resources and Information: <http://ucanr.edu/sites/fire/>
- UC ANR in counties: [https://ucanr.edu/sites/ucanr/County\\_Offices/](https://ucanr.edu/sites/ucanr/County_Offices/)
- Our Strategic Initiatives <http://ucanr.edu/sites/StrategicInitiatives/>
- Our Public Value statements at [https://ucanr.edu/sites/anrstaff/Divisionwide\\_Planning/UC\\_ANR\\_Public\\_Values/](https://ucanr.edu/sites/anrstaff/Divisionwide_Planning/UC_ANR_Public_Values/)
- DEI: Further to the above, academics are expected to share and exhibit UC ANR's commitment to Diversity, Equity and Inclusion [https://ucanr.edu/sites/Professional\\_Development/Office - Team\\_Management/Diversity\\_Equity\\_Inclusion\\_Belonging/](https://ucanr.edu/sites/Professional_Development/Office_-_Team_Management/Diversity_Equity_Inclusion_Belonging/)
- Affirmative Action: Further to the above, academics are expected to share and exhibit UC ANR's commitment to affirmative action. Learn more of UC ANR Affirmative Action policy: [http://ucanr.edu/sites/anrstaff/Diversity/Affirmative\\_Action/](http://ucanr.edu/sites/anrstaff/Diversity/Affirmative_Action/)
- The University of California Agriculture and Natural Resources is committed to attracting and retaining a diverse workforce and will honor your experiences, perspectives and unique identity. We encourage applications from members of historically underrepresented racial/ethnic groups, women, individuals with disabilities, veterans, LGBTQ+ community members, and others who demonstrate the ability to help us create and maintain working and learning environments that are inclusive, equitable and welcoming.

## Salary & Benefits

**Salary:** The beginning salary will be in the Academic Coordinator II series. For information regarding the Academic Coordinator series salary scales, please refer to:  
<https://www.ucop.edu/academic-personnel-programs/files/2022-23/july-2022-salary-scales/t36-ii.pdf>

**This is a definite term appointment.** This position is funded for 2 years, with the possibility of renewal based on performance and availability of funding. The performance in this position will be evaluated annually. The merit cycle for this position will be evaluated every two (2) years.

**Benefits:** The University of California offers comprehensive benefits including health insurance, retirement plans, two days per month paid vacation, one day per month paid sick leave, and approximately thirteen paid holidays per year. For more information, refer to the UC Benefits website at:  
<https://ucnet.universityofcalifornia.edu/compensation-and-benefits/index.html>

## How to Apply

If interested in this position, please visit:  
<https://recruit.ucanr.edu/> and choose “applicants” (refer to position #22-53)

**Closing Date:** To assure full consideration, application packets must be received by **August 12, 2022.**

## Questions?

Contact Pam Tise email: [ptise@ucanr.edu](mailto:ptise@ucanr.edu)

“Please note that successful applicants are responsible for ensuring work authorization without need of employer sponsorship for the duration of the appointment period.”



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*University of California Agriculture and Natural Resources*

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As a condition of employment, you will be required to comply with the University of California [SARS-CoV-2 \(COVID-19\) Vaccination Program Policy](#). All Covered Individuals under the policy must provide proof of Full Vaccination or, if applicable, submit a request for Exception (based on Medical Exemption, Disability, and/or Religious Objection) or Deferral (based on pregnancy) no later than the applicable deadline. New University of California employees should refer to Appendix F, Section II.C. of the policy for applicable deadlines. (Capitalized terms in this paragraph are defined in the policy.) Federal, state, or local public health directives may impose additional requirements.

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age, protected veteran status or other protected categories covered by the UC nondiscrimination policy.

As of January 1, 2014, ANR is a smoke- and tobacco-free environment in which smoking, the use of smokeless tobacco products, and the use of unregulated nicotine products (e-cigarettes), is strictly prohibited.