Position Overview

Location Headquarters: Sutter-Yuba County, Yuba City, CA

Purpose:

The University of California, Agriculture and Natural Resources (UC ANR) offers a unique recruitment opportunity for a Forestry Youth Education Coordinator (AC II). UC ANR operates a statewide network of researchers, educators and support staff dedicated to the development and application of knowledge to address local agricultural, environmental and (community) health issues. Research, outreach and education from locally based CE offices serves all 58 counties from 70+ locations throughout the state. By working and living among those we serve, UC ANR expands the University of California’s reach to engage all people and communities in California, ensuring equal access to the UC System.

The Forestry Youth Education Academic Coordinator will oversee the Forestry Institute for Teachers program and develop a comprehensive forest education program preparing California’s youth to tackle future forest management needs. The academic coordinator will serve as a liaison between UC ANR academics, other credentialed educators, forestry professionals and the general public to provide education on forest resilience, forest management, career opportunities, and community resilience. The incumbent will also support the development and distribution of research-based information to address ongoing workforce capacity issues throughout the state. Additional responsibilities include identifying extramural fund development opportunities, and developing a system to track project performance.

Major Duties and Responsibilities

- Collaborate with environmental education centers and outdoor camps to develop and deliver new K-12 forestry education trainings.
- Evaluate and identify opportunities which lead towards increased youth engagement in the Professional Forestry and Natural Resource workforce.
- Manage Forestry Institute for Teachers (forestryinstitute.org) education program.
- Collaborate with current education curriculum (i.e. Ag in the Classroom, Project WET, California FireWorks, 4-H, PLT, Project WILD, etc) and local education departments (i.e. Office of Education, school districts, etc) to identify relevant training needs and ensure environmental curriculum meets or exceeds local district and California State Standards.
- Evaluate accessibility and utilization of current forestry recruitment programs and improve engagement within previously underserved communities.
• Track project performance, gather data and report outcomes.
• Assist in the identification and submission of extramural fund development opportunities.

**Counties of Responsibility (Statewide).** This position is responsible for statewide coverage and is headquartered in Sutter-Yuba County. There is an opportunity to work collaboratively across counties.

**Reporting Relationship:** The Forest Youth Education Academic Coordinator is administratively responsible to the UC ANR Sutter-Yuba Forestry and Natural Resources CE Advisor.

**Qualifications and Skills Required**

**Required Qualifications**

**Education:** An earned Master's degree or other advanced degree in Forestry, Education, Natural Resources, or related field is required at time of appointment.

**Additional Requirements**

• General knowledge of forest health, forest management or ecology; and/or general knowledge of K-12 environmental education curricula.
• Excellent written and oral communication skills.
• Experience using Microsoft Office (Word, Excel, Publisher, PowerPoint), databases and web-based tools (calendar/documents).
• Ability to organize and prioritize activities to meet programmatic work plans.
• Experience working independently and as a team member.
• Ability to travel to locations within California to host workshops.

**Skills Required:** To be successful, Academic Coordinators require skills in the following:

**Technical Competence and Impact**

The candidate should understand key forestry concepts affecting forest management in California OR current standards and practices in environmental education. Incumbent will be responsible for developing and coordinating: professional development programs, resources, and collaborations which support education of forestry and natural resource management in California. The candidate will travel to various work sites to meet with adults and youth to engage them in this rewarding program.

Incumbent will be responsible for successful delivery of the existing Forestry Institute for Teachers (FIT) program while working to expand and diversify forestry education offerings throughout California. FIT is an award-winning environmental education curriculum program designed for teachers and other educators, partners and community leaders. FIT is designed to prepare instructors with active learning strategies where children and youth learn environmental education in practice.
Under direction of PI, incumbent will also be responsible for investigating current opportunities and barriers to workforce engagement within California. The candidate will be comfortable working with either forestry principles or environmental education curricula, and be willing to develop competencies in both. The candidate will take leadership in synthesizing and communicating key concepts drawn from these disciplines to support educators in promoting Environmental Education Principles and Concepts as well active learning to facilitate forest health improvement.

This position will promote, in all ways consistent with other responsibilities of the position, the affirmative action goals established by the Division.

**Communication**
Demonstrated excellence in written, oral, interpersonal and information technology communication skills.

**Collaboration, Teamwork and Flexibility**
Demonstrated ability to work collaboratively as a team member with others. Able to adapt as circumstances warrant. Promote diversity, equity and inclusion.

**Lifelong Learning**
Demonstrated commitment to ongoing self-improvement.

**Learn more about Skills and Areas of Programmatic Review** (including Professional Competence, University and Public Service and Affirmative Action and DEI) at:
https://ucanr.edu/sites/Professional_Development/files/355229.pdf

**Desired qualifications:**
- General knowledge of forest health, forest management and current Workforce challenges/or fuels reduction.
- Ability to communicate with youth, forestry professionals, educators, and academics.
- Ability to connect people and facilitate group interactions.
- Experience coordinating or managing outreach and educational programs.
- Successful grant writing experience.
- Experience developing a social media outreach presence

**About UC ANR**

The University of California, Division of Agriculture and Natural Resources (UC ANR) consists of a network of scientists and educators working in partnership across the state of California. We are committed to developing and supporting healthy food systems, healthy environments, healthy communities, and healthy Californians. UC ANR administers Statewide Programs and Initiatives (SWP/Is) that focus research and extension on solving priority problems that engage ANR academics and UC faculty in integrated teams to work on complex issues requiring trans-disciplinary approaches; as well as UC Cooperative Extension (UCCE), which is responsible for program development and delivery in counties throughout the state.

**Learn more about**
- UC ANR at [https://UCANR.edu](https://UCANR.edu)
- UC ANR in counties: [https://ucanr.edu/sites/ucanr/County_Offices/](https://ucanr.edu/sites/ucanr/County_Offices/)
- Our Strategic Initiatives [http://ucanr.edu/sites/StrategicInitiatives/](http://ucanr.edu/sites/StrategicInitiatives/)
- Our Public Value statements at [https://ucanr.edu/sites/anrstaff/Divisionwide_Planning/UC_ANR_Public_Values/](https://ucanr.edu/sites/anrstaff/Divisionwide_Planning/UC_ANR_Public_Values/)
• **DEI:** Further to the above, academics are expected to share and exhibit UC ANR's commitment to Diversity, Equity and Inclusion [https://ucanr.edu/sites/Professional_Development/Office_-Team_Management/Diversity_Equity_Inclusion_Belonging/](https://ucanr.edu/sites/Professional_Development/Office_-Team_Management/Diversity_Equity_Inclusion_Belonging/)

• **Affirmative Action:** Further to the above, academics are expected to share and exhibit UC ANR's commitment to affirmative action. Learn more of UC ANR Affirmative Action policy: [http://ucanr.edu/sites/anrstaff/Diversity/Affirmative_Action/](http://ucanr.edu/sites/anrstaff/Diversity/Affirmative_Action/)

• The University of California Agriculture and Natural Resources is committed to attracting and retaining a diverse workforce and will honor your experiences, perspectives and unique identity. We encourage applications from members of historically underrepresented racial/ethnic groups, women, individuals with disabilities, veterans, LGBTQ+ community members, and others who demonstrate the ability to help us create and maintain working and learning environments that are inclusive, equitable and welcoming.

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**Salary & Benefits**

**Salary:** The beginning salary will be in the Academic Coordinator II series. The salary for this position will not exceed Step 4 ($86,133 annually) of the Academic Coordinator II, Fiscal Year Salary Table. Step placement in this series is based on experience. For information regarding the Academic Coordinator series salary scales, please refer to: [https://www.ucop.edu/academic-personnel-programs/_files/2022-23/july-2022-salary-scales/t36-ii.pdf](https://www.ucop.edu/academic-personnel-programs/_files/2022-23/july-2022-salary-scales/t36-ii.pdf)

This position is a definite term appointment. The position is a one-year renewable term appointment (up to 3 years) with a merit cycle every two years. The performance in the position will be evaluated annually. The position will be extended based on the continued need for the position, performance and availability of funding.

**Benefits:** The University of California offers comprehensive benefits including health insurance, retirement plans, two days per month paid vacation, one day per month paid sick leave, and holidays. For more information, refer to the UC Benefits website at: [https://ucnet.universityofcalifornia.edu/compensation-and-benefits/index.html](https://ucnet.universityofcalifornia.edu/compensation-and-benefits/index.html)

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**How to Apply**

If interested in this position, please visit: [https://recruit.ucanr.edu/](https://recruit.ucanr.edu/) and choose “applicants” (refer to position #22-68)

**Closing Date:** To assure full consideration, application packets must be received by **December 27, 2022**

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**Questions?**

Contact Mikyla Perez; email mikperez@ucanr.edu

“Please note that successful applicants are responsible for ensuring work authorization without need of employer sponsorship for the duration of the appointment period.”

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*University of California Agriculture and Natural Resources*

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As a condition of employment, you will be required to comply with the University of California [SARS-CoV-2 (COVID-19) Vaccination Program Policy](https://ucop.edu/health/matters/covid/vaccination-programs/vaccine-requirements.html). All Covered Individuals under the policy must provide proof of Full Vaccination or, if applicable, submit a request for Exception (based on Medical Exemption, Disability, and/or Religious Objection) or Deferral (based on pregnancy) no later than the applicable deadline. New University of California employees should refer to Appendix F, Section II.C. of the policy for applicable
deadlines. (Capitalized terms in this paragraph are defined in the policy.) Federal, state, or local public health directives may impose additional requirements.

The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age, protected veteran status or other protected categories covered by the UC nondiscrimination policy.

As of January 1, 2014, ANR is a smoke- and tobacco-free environment in which smoking, the use of smokeless tobacco products, and the use of unregulated nicotine products (e-cigarettes), is strictly prohibited.