

2019-2020 County Level Record Book Evaluation Form

Youth Name:	Evaluator Name:
Age Group (Junior/Intermediate/Senior):	
Club:	

Scale:
0 = No Evidence
1 = ~ 25%+ of the time or 25% +of the prompt
2 = ~ 50%+ of the time or 50%+ of the prompt
3 = ~ 75%+ of the time or 75%+ of the prompt

Preliminary Information	Score 0, 1, 2, or 3
Member followed all directions and Record Book is assembled in the correct order.	
Title Page includes required information.	
Table of Contents lists the required sections.	

Section 2: Personal Development Report	Score 0, 1, 2, or 3
List events and activities only one time and in the appropriate categories?	
Demonstrate a variety of experiences that developed skills in project(s) (<i>In-Person or Virtually</i>)?	
Attend various 4-H events (club, county or higher levels, <i>In-Person or Virtually</i>)?	
Serve in age appropriate leadership roles in project, club, county or at a higher level?	
Participate in citizenship and community service activities to benefit the community?	
Develop communication skills by giving reports (verbal and nonverbal), presentations or online communication representing 4-H to varied audiences?	
Participate in significant activities outside of 4-H in school and community?	

Section 3: 4-H Story	Score 0, 1, 2, or 3
Meet appropriate 4-H story word counts? Junior: 250 – 500 words; Intermediate: 500 – 1000 words; Senior: 1000 – 2000 words	
Describe personal learning experiences in project(s)?	
Discuss beginning or advanced leadership experiences and activities working with other members?	
Give examples of experiences working with others on citizenship/community service projects?	
Show overall growth and share Sparks in 4-H and outside of 4-H?	

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Section 4: Annual Project Reports	Score 0, 1, 2, or 3
Have a variety of project experiences OR have multiple levels of experiences in one project that may be a Spark?	
Document required information (date, time, level and location)?	
Describe activities and experiences in the project(s)? These can be virtual/in-person/at home.	
Tell what was learned and skills gained in the project(s)?	
Share learning experiences with other 4-H members or community audiences?	
Include project financial records of expenses and income/value?	

Section 5: Collection of Work (removed for the 2019/2020 program year)

Section 6: Leadership Development Reports (REQUIRED only by Intermediate & Senior members that are Officers and/or Junior/Teen Leaders)	Score 0, 1, 2, or 3
Describe their leadership roles for the year?	
Make a plan at the beginning of the year to develop one or more of the 6 Cs and at the end of the year, reflect on their accomplishment of that C (or not)?	
Set goals for each leadership role and reflect on the achievement of those goals?	
Determine specific strategies to reach their goals and reflect on the effectiveness of those strategies?	
Identify things that might get in the way of reaching their goals and give examples of when they had to shift gears?	

Section 7: 4-H Resume (Required by ALL Seniors)	Score 0, 1, 2, or 3
Demonstrate a professional and creative style and design on the resume?	
Create a personal development statement that describes what they stand for and who they aspire to become as a human being?	
Describe the skills they have gained through their leadership experiences?	
Describe the skills they have gained through their citizenship experiences?	

Total Points Earned by Youth Member:	
Total points possible:	
ALL Junior members & Intermediate members without LDR	63 points
Intermediate members with LDR	78 points
Senior members without LDR (Resume Required)	75 points
Senior members with LDR (Resume Required)	90 points

Youth Name:
Award:
Total Points Earn:

Evaluator's Comments:

Section 1: Following Instructions & Preliminary Information

Section 2: Personal Development Report

Section 3: 4-H Story

Section 4: Annual Project Reports

Section 6: Leadership Development Report (If applicable)

Section 7: Resume (If applicable)