

Beginning of Year Club Reporting Checklist

8/2021



University of California
Agriculture and Natural Resources

Cooperative Extension
Tulare County



Tulare County 4-H Youth Development Program • 4437-B S. Laspina St • Tulare, CA 93274
(559) 684-3300 • Fax (559) 685-3319 • http://ucanr.edu/sites/4-H_Tulare/

August 27, 2021

This checklist provides all of the club planning, financial and additional program related documents that are required to be submitted at the beginning of the year to the County 4-H Office by October 11, 2021.

Required Forms			
	Done	Need to Complete	Notes
Club Leadership List			
Club Project List (include names of adult volunteers for each project)			
Shooting Sports Risk Management Plan			
Facilities Use Agreement form for meeting sites as needed (to be renewed each year) – Contact Shari with questions sconnell@co.tulare.ca.us			
Annual 4-H Club Planner			
4-H Club Meeting Planner			
Club Budget approved by club membership vote and signatures of President, Treasurer, and CCL.			
Fundraiser Approval Request Form 8.7 – Must be turned in at least 2 weeks prior to the start of <u>any</u> fundraiser.			
List of members that have paid enrollment fees and are ready to be made ACTIVE in the 4-H Online 2.0 system.			