



## **Leader's Council Minutes, Monday, 9/27/21, 6:00 pm @ UCCE 4-H Office & Zoom**

- I. The meeting was Called to Order at 6:04 pm by Scott Scheer, President.
- II. The Flag Salute and 4-H Pledge was led by Scott Scheer, President.
- III. Introductions were made by those present: Cammra Bettencourt (Waukena 4-H), Amanda Farquharson (Hi 4-H and Prairie Center 4-H), Stacey Farquharson (Hi 4-H), JoWayne Lyons (Elbow Creek 4-H), Julie Hawes (Exeter 4-H), Natalie Mederos (Oakdale 4-H), Jody Scheer (Ducor 4-H), Scott Scheer (Ducor 4-H), and Rochelle Mederos (Staff). Those attending via Zoom: Michelle Dempsey (Liberty 4-H), Jenna Wyatt (Oakdale 4-H), Angelica Gutierrez (Wilson-Dinuba 4-H), and Christina Carrillo (Burton 4-H).
- IV. A motion was made by JoWayne Lyons and seconded by Julie Hawes to approve the minutes. Motion passed.
- V. A Treasurer's Report was not available. However, Rochelle presented a proposed budget for 2021-2022. A motion was made by Julie Hawes and seconded by Cammra Bettencourt to approve the proposed Budget. Motion passed.
- VI. Rochelle Mederos presented the Staff Report. The UC ANR server is currently down due to attempted bot attacks. UC ANR is working with UC Davis to temporarily move the UC ANR sites under the UC Davis site while UC ANR waits for their new server components to arrive, which can take 3-6 months to arrive. The temporary location should be up and running by the end of this week.
  - A. COVID-19 Update and UC ANR 4-H
    1. Check the 4-H State website [UC ANR 4-H COVID-19 Update page](#) prior to each event.
    2. Consult the [Planning Resources for In-person Activities page](#) for guiding documents.
    3. All 4-H adult volunteers are required to take the [COVID-19 Safety Training](#) in order to conduct in-person meetings during 2021-2022.
  - B. 2020-2021 End of Year Deadlines
    1. Record Books for County Evaluation, Club Officer Books for County Evaluation, County Awards and Scholarships – No County Award or Scholarship applications were received; therefore none will be given out this year. Rochelle will schedule the Incentives and Recognition (I & R) Committee to evaluate the County level Record Books and Officer Books.
    2. County Ambassador Applications and Emerald Star Project Applications – One County Ambassador application received and no Emerald Star Project applications. Rochelle and Amanda will be working with the Ambassador applicant to complete the application requirements and start the program.
    3. Club Year End Reporting Checklist – Rochelle is still reviewing items submitted, she and/or Shari is reaching out to clubs individually to collect outstanding items and enrollment fee payments that are PAST DUE.
    4. [2020-2021 Club Awards Order](#) – allow 2 weeks for order processing.
  - C. 2021-2022 Enrollment
    1. 4-H Online 2.0 – updated enrollment system with new look and new verbiage. Previous members will still have an existing profile and will NOT create new ones.
    2. Enrollment Fees – The 2021-2022 California 4-H enrollment fee is \$62 for youth and \$28 for adult volunteers.
      - a. Tulare County youth enrollment fees will be \$40 cash discount price/\$42 credit card price paid by member.
      - b. Tulare County adult volunteer enrollment fee will be \$0/FREE.
      - c. The difference between the CA 4-H Fees and the Tulare County 4-H Fees (\$22/20

per youth and \$28 per adult) are being offset by the Tulare County 4-H Youth Development Program.

- d. Youth Enrollment Fees can be paid online using a credit card at:  
<https://ucanr.edu/survey/survey.cfm?surveynumber=35454>
  - e. California State 4-H Office has a two-phase enrollment incentive in place based upon 10-year average. Phase 1 – reach or exceed 75% of target by 12/31/21 (603 youth) and receive a 25% reduction in fees billed by state office (\$18 vs. \$24. Phase 2 – reach or exceed 100% of target by 6/30/22 (804) and receive a 25% reduction in fees billed by state office for all enrollments. Tulare County's 10-year average is 804, therefore 75% is 603 by 12/31 and 804 by 6/30. Adult 10-year average is 265 but is not included in this incentive.
3. Adult Volunteers must complete the required eXtension trainings through their website at:  
<https://campus.extension.org/>. Additional information and support is available through the State 4-H Office on the [CA 4-H Learning and Development webpage](#).
    - a. [Returning Adult Volunteers](#) that were active during the 2020-2021 (previous) 4-H year must complete the [2021-2022 California Returning Volunteer Course](#) which includes the Abuse Risk Management course (approx. 20 minutes) only. The enrollment key for the required eXtension training is Tulare with a capital T.
    - b. Returning Volunteers that had a lapse in service due to COVID-19, may qualify for "[2021-2022 Volunteer Exemption](#)" which would allow them to re-apply as a 4-H Returning Volunteer without being re-fingerprinted or completing the new volunteer training. They are required to complete the [2021-2022 California Returning Volunteer Course](#) and the [Reporting Child Abuse and Neglect Course](#) prior to being made active for the current program year. Please contact the 4-H Office to see if you qualify for this "exemption". The enrollment key for the required eXtension training is Tulare with a capital T.
    - c. New Volunteers must complete the [2021-2022 California New Volunteer Course](#) which includes 5 Modules (#1: 4-H Orientation, #2: Foundations of Positive Youth Development, #3: Toward an Interculturally Connected 4-H, #4: Abuse Risk Management for Volunteers, and #5: Reporting Child Abuse & Neglect – 1 Lesson + Acknowledgement Questionnaire) – approximately 3 hours.
  4. Additional screening requirements for New Adult Volunteer applicants:
    - a. Complete the online [4-H Volunteer Interest Survey](#).
    - b. Create an adult volunteer profile in [4-H Online](#).
    - c. Complete a [Live Scan](#) background check with the California Department of Justice and receive DOJ clearance.
  5. Complete the required [COVID-19 training](#). If an adult volunteer does NOT complete the COVID-19 training, he/she will have a limited appointment which would only allow them to conduct virtual project meetings and activities. The training is REQUIRED in order to have in-person 4-H meetings and activities.
- D. Shooting Sports Program at Club Level
1. Club must have a [4-H Shooting Sports Risk Management Plan](#) in place if Shooting Sports projects are offered.
  2. All Shooting Sports project leaders must be on the CA 4-H Shooting Sports Volunteer List; [Tulare County List as of 8/25/2021](#).
  3. Shooting Sports leaders should attend the Shooting Sports Committee meetings; next meeting Thursday, November 18, 2021, @ 6 pm.
  4. Shooting Sports leaders should subscribe to the [California 4-H Shooting Sports Mailing List](#), and the [California 4-H Shooting Sports Facebook page](#) for timely updates and information.

5. [California 4-H Applications](#) for the [2022 4-H Shooting Sports National Championships](#), June 26 – July 1, 2022, in Grand Island, Nebraska – Online applications are due October 1, 2021.
6. Upcoming California 4-H Shooting Sports Leader Trainings – check under the Workshops & Events section of the [CA Shooting Sports webpage](#). The [CA 4-H Shooting Sports Program Training Request and Registration Form, 7/2019](#) – must be completed and signed by County 4-H Staff and given to the instructor or registrar prior to training course. After completion of the course the participant must complete the [CA 4-H Shooting Sports Program Application for Certification as a Shooting Sports Adult Volunteer, 7/2021](#) – must be turned into the County 4-H Office.
  - a. October 9 & 10, 2021 (8 am – 6 pm) – [Rifle Training](#), River Oaks Range, Winton, CA; no cost to attend.
  - b. November 13 & 14, 2021 (8 am – 6 pm) – [Shotgun Training](#), River Oaks Range, Winton, CA; \$30 registration fee.
  - c. November 20 & 21, 2021 (8 am – 6 pm) – [Rifle Training](#), UCCE Kern County, Bakersfield, CA; no cost to attend.
- E. [2021-2022 Beginning of Year Club Checklist](#) – items due by October 11, 2021.
- F. 2021-2022 Record Books – new forms for 2021-2022 will be uploaded soon, after the website transfer to UC Davis is completed.
  1. Project leaders should be working with their project members to complete the Annual Project Report form throughout the year.
    - a. In order to register for the Porterville Fair, APR form(s) must be up to date showing that the youth will complete the project (minimum 6 hours of project instruction)
    - b. In order to register for the Tulare County Fair, APR form(s) must be completed and turned into the Club Leader at the end of the previous 4-H year (June or July).
- G. National 4-H Tech Changemakers Program with \$25,000 donation from Land O' Lakes – teens as teacher approach to learn digital skills and teach them to adults; target 300 adults by March; need a team of teens that would be trained to deliver lessons that have been created by National 4-H.
- H. California Service Dog Academy – Partnership to raise and train future service dogs for veterans and first responders; CSDA provides all necessary supplies and regular guided training. Yolanda Borges from Elbow Creek 4-H has agreed to lead this project as a county-wide effort.
- I. Upcoming Events (Statewide)
  1. National 4-H Week – October 3-9, 2021; “Find Your Spark” – toolkit will be on the Brand Toolkit of the CA 4-H website.
  2. Tractor Supply Paper Clover Drive – October 6-17, 2021; There will not be a display contest like the one held during the Spring. As a whole youth are not allowed to be present in the store selling clovers, however you may work directly with your local TSC manager to see if they will allow members to set up in store and/or outside displays or be present outdoors during the TSC Paper Clover campaign.
  3. [4-H Zoom Workshop: Husbandry Series for Poultry](#) – [Register](#) for the following workshop topics dates: Intro to Poultry: Breeds and Housing: October 21, 2021, 6-7 pm; Buying vs. Incubating + Hatching Your Own: December 11, 2021, 10-11 am; Nutrition: February 17, 2022, 6-7 pm; and Disease, Predators, and Prevention: April 9, 2022, 10-11 am. This can serve as project instruction hours for Poultry projects.
  4. 2021 National 4-H STEM Challenge: Galactic Quest – explores the history of humans in space, the technology and resources needed for mission, and the obstacles humans encounter in orbit; see [STEM Challenge Toolkit](#) for more information; [order](#) from Shop 4-H.
  5. California 2021 Make it With Wool Contest – Entry deadline is October 30, 2021; all garments must be constructed using fabric or yarn containing a minimum of 60% wool, see specific details at [MakeltWithWool.com](#).
  6. [4-H STEM Shark Tank](#) – youth will present at State 4-H Field Day 2022 (May); Submit written proposal by 12/20/21.

VII. Unfinished Business

- A. 2021-2022 Leader's Council/[Management Board Applications](#)/Nominations and Election – Rochelle said that the position of [Vice-President/Assistant Executive Director](#) could be a rotating position allowing Senior 4-H youth members and Adult Volunteers to step up and serve as the VP for a specific meeting. Julie Hawes and Michelle Dempsey said they are willing to rotate through the position. A motion was made by Julie Hawes and seconded by Natalie Mederos to elect Scott Scheer as [President/Executive Director](#), Amanda Farquharson as [Secretary/Administrative Director](#), and Cammra Bettencourt as [Treasurer/Finance Director](#). Motion passed. Due to the newly elected officers, the outgoing officers that are currently on the bank accounts as signers will be removed (Natalie Mederos, Vice-President, Phyllis Harmon, Treasurer, and Brook Dempsey, Secretary). Newly elected officers: Amanda Farquharson, Secretary/Administrative Director and Cammra Bettencourt, Treasurer/Finance Director will be added as signers to the accounts.

VIII. New Business

- A. Tulare County Fair Fundraiser Top O' The Morn booth – Rochelle thanked everyone for their help with the booth. It was a lot of work and if the opportunity to continue the booth in the future is available, it will take a team of volunteers to run/manage the booth. Once all of the financial numbers are available a committee can review the information and determine what items to have on the menu and decide if we want to accept the booth offer. It looks like we should make at least \$5,000 from this year's booth.
- B. Tulare County Fair Livestock and Indoor Report – Overall everyone thought that the Fair was great! We are thankful to have Dena as the CEO building back relationships that have been broken in the past. Comments for recommendations include: (a) the sheep/goat barn ground is not ideal for fitting, the show ring is quite a distance from the pens, and they could not hear the class calls from the barn, (b) handing out passes was a very slow process that only had one person in the office, 4-H volunteers would have helped out if they would have known help was needed, (c) the swine area seemed to be really spaced out compared to the sheep/goat area, (d) safety was of concern during the beef/dairy sale since there was not any sort of pen/fence between the animals and the people, and (e) load out on Sunday night having the trucks there at the same time that was posted for exhibitors to load out causing everyone to wait hours until the trucks were out before exhibitors could go in and load out.
- C. Countywide Events for 2021-2022
1. County Awards Night – Due to COVID and the low number of Record Books and Officer Book submissions and not receiving any nominations for the adult awards, we will once again get yard signs to recognize the County Winner recipients and adult volunteers for their years of service.
  2. (Livestock) Judging Day – Due to COVID-19 restrictions COS is not able to host or participate this year. Discussion included hosting either an in-person or virtual event that would include other judging categories, not just livestock. We will need a committee of adult volunteers and youth members to organize an event. It was also suggested that we may inquire about a livestock judging event during the Porterville Fair.
  3. Favorite Foods Day – Discussion included being more mindful of food safety, especially in light of COVID, and most likely our format would need to be altered in order to ensure that food safety guidelines are met for hot and cold foods that are being sampled. Also discussed was possibly changing the format from a competitive event to more of a learning workshop event where youth could participate in hands-on activities related to various projects regardless of their enrollment in the project, maybe even open the event to include bringing a friend as an outreach event. The ultimate goal would be for 4-H members to build skills so that they can create projects for the Porterville and Tulare Fairs for the Indoor exhibits.

IX. Other Items/Announcements

- A. Porterville Chuckwagon Breakfast has been postponed/moved to March 26, 2022, due to the Windy Fire.

X. Next Meeting will be Tuesday, November 30, 2021, at 6:00 pm.

XI. A motion was made by Stacey Farquharson and seconded by Julie Hawes to adjourn the meeting. Motion passed. The meeting was adjourned at 7:41 pm.

**Tulare County 4-H Leader's Council  
Budget 2021-2022, Approved 9/27/21**

<b>Account #</b>	<b>Account Description</b>	<b>Income</b>	<b>Expense</b>
4000/5000	Facility Rental	\$0.00	\$250.00
4100/5100	Livestock Department	\$0.00	\$0.00
4102/5102	Indoor Department	\$0.00	\$0.00
4103/5103	Supplies & Outreach	\$0.00	\$150.00
4104/5104	Adult Volunteer Conferences	\$0.00	\$0.00
4105/5105	County Awards	\$0.00	\$1,500.00
4106/5106	Leader's Council & Committee Mtgs.	\$0.00	\$750.00
4108/5108	Disbanded Clubs	\$0.00	\$0.00
4109/5109	Fashion Revue	\$0.00	\$200.00
4110/5110	Favorite Foods Day	\$125.00	\$250.00
4111/5111	Enrollment Fees	\$0.00	\$0.00
4112/5112	Fundraising	\$20,000.00	\$10,000.00
4113/5113	Youth Conferences	\$1,000.00	\$1,200.00
4116/5116	Presentation Day	\$0.00	\$150.00
4117/5117	Livestock Judging Day	\$150.00	\$150.00
4118/5118	Miscellaneous	\$0.00	\$200.00
4122/5122	Sponsoring Committee	\$5,000.00	\$0.00
4123/5123	Camp	\$15,000.00	\$15,000.00
4125/5125	Shooting Sports	\$3,000.00	\$3,000.00
4129/5129	Horse Program	\$100.00	\$100.00
4130/5130	Educational Aides	\$0.00	\$200.00
4134/5134	Ambassador Program	\$0.00	\$500.00
4136/5136	Leader Workshops	\$0.00	\$100.00
4138/5138	Interest	\$5.00	\$0.00
4141/5141	Scholarships	\$0.00	\$2,600.00
	<b>Total</b>	<b>\$44,380.00</b>	<b>\$36,300.00</b>