



Volunteer Role Description

Equine Event Team Member

General Description

California 4-H strives to provide healthy and positive environments that helps members reach their full potential. The role and performance of an Equine Event Team Leader can significantly influence the positive outcomes of youth participation at these events.

Event Team Members are expected to serve as a representative and partner of the University of California 4-H State Office and participate in all scheduled activities as prescribed by their selected role. Event Team Members consist of youth and adult volunteers ages 14 and up who are responsible for planning and operating one of the 4-H statewide annual events. Each event team will serve under the direction of members of the Equine Planning Team for one specific event or area of the equine program (Hippology, Horse Judging, Presentation Day, Field Day, Horse Classic, or Marketing & Promotions).

Qualifications

4-H adult volunteer, youth member, or program partner at least 14 years old, in good standing with their county, who has:

- Knowledge of the 4-H Youth Development Program (4-H YDP), its mission, core values and policies.
- Ability to plan, organize, and execute tasks under a youth-adult partnership model.
- A passion to increase accessibility, opportunities, and quality of statewide equine events for all California 4-H members.
- The ability to work as a member of a team to complete all agreed upon duties and assignments according to an established timeline.
- Basic understanding and ability to use current technology communication tools (Zoom, Text, Email, Phone).

Essential Functions

Team Members must have the physical, emotional, and cognitive ability plus strength and endurance to:

- Move long distances without taking breaks.
- Interact verbally with adults and youth in a variety of situations.
- Assist adults and youth in emergency (fire, injury, etc.) situations.
- Perform in large groups of people.
- Perform in loud working environments.

Duties

The Team Member:

- Ensures that 4-H youth are safe (both emotionally and physically) for the entire event.
- Ensures that 4-H youth have a fun, educational experience that supports the ongoing development of members.
- Participates as part of a diverse team of individuals to plan and operate event details and aspects.
- Participates in scheduled event team meetings as needed to accomplish goals and meet deadlines.
- Takes responsibility for enforcing 4-H policy.
- Communicates regularly with all members of the team.
- Emails & Phone/text communication as needed.

Relationships

The 4-H Equine Event Team Member builds relationships with:

- California 4-H State Office staff.
- California 4-H families.
- 4-H County YDP staff.
- 4-H Statewide Equine Planning Team
- Community partners, vendors, and venues.

Time required (30-40 hours per program year)

The 4-H Equine Event Team Member allows sufficient time for:

- Completion of all required tasks by prescribed due dates.
- Participation in all scheduled event planning meetings.
- Onsite presence for the duration of the assigned event (including setup and cleanup).

Length of Service

- Youth members – 1-year term with opportunity to renew for one additional term.
- Adult members – 2-year term.

The University of California Division of Agriculture & Natural Resources (UC ANR) is an equal opportunity provider.