

## HR pArtNerS

For information regarding [ANR Staff Personnel](#) and [ANR Academic Personnel](#) visit our webpages!

### RETIRING IN 2016?

Thinking about a July 1<sup>st</sup> retirement date? Retirement is a significant event, and it's important that you start the process three to four months in advance by contacting the UC Retirement Administration Service Center (RASC). You'll be assigned a retirement counselor who will assist you throughout the process. You can reach RASC at 800-888-8267 or request an appointment with a retirement counselor through the At Your Service Online Portal.

Go to <https://atyourserviceonline.ucop.edu/ayso/> and under "Stay Connected," select "Contact Retirement Administration Service Center." Complete the request form for a phone consultation. Retirement counseling is not available through the UCD Benefits Office.

You can find more information, including modeling tools and a step-by-step description of the retirement process on UC Net: [What to do if you're Preparing for Retirement](#).

<http://ucnet.universityofcalifornia.edu/compensation-and-benefits/roadmaps/retiring.html>

Karen Ellsworth, Academic HR

### W-2 DOCUMENT INFORMATION

Tax time is here again! The deadline to file 2015 tax returns is Mon., April 18, 2016. The 2015 W-2 forms are available now. If you have not received your W-2 and cannot access it on the At Your Service Online website (<https://atyourserviceonline.ucop.edu/ayso/>), please see the following link to Central Payroll [http://afs.ucdavis.edu/our\\_services/payroll-services/employee-resources/w-2-information.html](http://afs.ucdavis.edu/our_services/payroll-services/employee-resources/w-2-information.html). The information found there applies to both current and former employees. You may also contact payroll directly at (530) 752-7750 or by email at [ppshelp@ucdavis.edu](mailto:ppshelp@ucdavis.edu). If you need additional assistance please contact the E Service at [ANRStaffPersonnel@ucanr.edu](mailto:ANRStaffPersonnel@ucanr.edu).

UCOP based ANR employees will receive **two** W-2s for 2015. One will be from the previous UCLA system for January through November 2015 paychecks, and the other will be from UCPath for December 2015 paychecks. For more information, see the [UCOP Link](#) article. Here's the full URL:

<http://link.ucop.edu/2016/01/11/news-about-w-2s-exemptions-fica-and-supplemental-disability/>

Mary Roberts, Employee and Labor Relations  
and John Fox, HR Executive Director



John Fox, HR Executive Director

### HR SPOTLIGHT—JOHN FOX

How long have you worked for UC and what do you do?  
*I've been working for UC since 1990. I've basically spent my career with the University. I started as an administrative assistant processing disability claims for the UC Retirement System. That was followed by a series of different roles at the Office of the President. I joined ANR in October 2015 as the Executive Director of Human Resources.*

What are your hobbies?

*I enjoy swimming, bicycling and home brewing.*

Name a few of your favorite books? *Midnight's Children by Salman Rushdie.*

*Confederacy of Dunces by John Kennedy Toole. And just about everything written by John McPhee.*

Have you ever done anything to push yourself to your physical limit? *A few years ago we added a second-floor to our house, and I painted the exterior myself. I have a fear of heights, and the toughest part was balancing on scaffolding and long ladders. It's not something I'd do again.*



## MINIMUM WAGE CHANGE

UCANR's minimum wage has changed from \$12.25 an hour to \$12.55 an hour, effective 01/012016, due to an increase in the City of Oakland's minimum wage. This change impacts the salary scales for our student assistants; all other ANR salary scales are above the new minimum. UCANR HR is currently processing wage increases for the employees affected by the change in the minimum wage. Should you have any questions, please contact [anrstaffpersonnel@ucanr.edu](mailto:anrstaffpersonnel@ucanr.edu).

Bethanie Brown, Compensation and Employment Manager

## FIDELITY HELP



*Rand Erickson  
Fidelity Representative*

President Obama recently announced that Americans are not saving enough money for retirement. Fidelity Investments is the University's Retirement Plan partner, providing retirement options and employee counseling. The Northern California Consultant is Rand Erickson (916 292-1069 or [Rand.Erickson@fmr.com](mailto:Rand.Erickson@fmr.com)). The Southern California Consultant is Cesar Cap (805-603-3426 or [Cesar.Cap@fmr.com](mailto:Cesar.Cap@fmr.com)). They are available to attend your location staff meetings, schedule group workshop time and/or individual counseling consultations and refer additional UC Fidelity representatives and resources. UC employees may contact Fidelity to discuss, initiate, and modify investment options at 800-558-9182 or 866-682-7787 or on the web at [www.ucfocusonyourfuture.com](http://www.ucfocusonyourfuture.com).

Aside from Fidelity Investments, UC members may wish to contact the Social Security Administration at 800-772-1213 and on the web at [www.ssa.gov](http://www.ssa.gov).

Karen Ellsworth, Academic HR

## CONTACT US

To update yourself on our mailing list, please [click here](#). Questions or comments? Email us at [ANRStaffPersonnel@ucanr.edu](mailto:ANRStaffPersonnel@ucanr.edu).

Name one of your favorite things about someone in your family. *I had a favorite aunt Pam when I was growing up. She was a single woman, and was very loving to all her nieces and nephews. As I got older I learned that she had built an amazing career for herself, rising from a bank teller to bank vice president at a time when it was extremely rare for a woman to be in an executive position in that industry. Sadly, she passed away a few years ago after a short struggle with cancer. She continues to be an inspiration for me.*

## TIMESHEET REMINDERS

### Biweekly Employees:

**Submit:**      **Approval:**

02/13/16      02/16/16

02/27/16      02/29/16

03/12/16      03/14/16

03/26/16      03/28/16

### Monthly Employees:

02/03/16      02/10/16

03/03/16      03/11/16

Ann Pohl

Payroll/Personnel Assistant

## SELECT CELEBRATIONS

### FEBRUARY

5—Wear Red Day

15— Presidents Day (holiday)

16—Almond Day

22—Sweet Potato Day

27—Strawberry Day

### MARCH

4—Employee Appreciation Day

13—Return of Daylight Savings

15—Ag Day

25—Caesar Chavez Day (hol)