

HR pArtNeRs

For information regarding [ANR Staff Personnel](#) and [ANR Academic Personnel](#) visit our webpages!

ONBOARDING NEW EMPLOYEES

Congratulations on recently hiring a new employee. Before searching for your old checklist and other HR resources to make sense of the orientation process, check our new guide.

ANR Learning & Development just published "[Onboarding New ANR Employees: Supervisor's Guide](#)" to help onboard new staff and academic employees.

In addition, currently underway, is a guide for new ANR employees. ANR L&D will also develop an onboarding buddy guide for employees to help new colleagues.

If you have any additional information or comments, please contact me, Jodi Azulai, at jlazulai@ucanr.edu.

COOKING ACADEMY VISIT



Several members of the HR Staff Personnel Unit would like to thank the UC CalFresh team at the CCMCP location for allowing us to attend their Cooking Academy at a local elementary school.

We got a healthy taste of their community

education delivery to some young and eager attendees. We observed chefs-in-the-making learned how to read a recipe, distinguish between a griddle and a skillet, and safely handle knives. They generously gave us helpings of menu creations such as Black Bean and Veggie Quesadilla and Crisp Asian Tofu and Veggie Stirfry. We shared mealtime discussions about nutrition and life as 5th and 6th graders. Special thanks to Bailey Rose, Lisa Gonzales, and Marcel Horowitz for facilitating our visits. We truly appreciate the opportunity to learn more about our important Community Educator positions.

Patricia Glass, HR Business Partner

INTERNATIONAL VISITORS

Academic Human Resources (AHR) is managing the processes to appoint Junior Specialists and Visitors for short term projects. Please contact Karen Ellsworth four months ahead of your intended appointment start date to discuss your interests and intentions. You will find applicable forms and guidelines at this web link: http://ucanr.edu/sites/anrstaff/Personnel_Benefits/Academic_Personnel/Academic_resources/

Karen Ellsworth
Academic HR Business Consultant

SPOTLIGHT-SCOTT LEAF



How long have you been with the UC and what do you do?

Almost two years working on the UCPath project implementation for UC ANR.

Have you ever won anything?

At a casino yes, but then I end up losing it later.

How many days could you live in solitary confinement?

As long as it takes, I've seen too many prison escape movies.

Favorite beverage?

Cream soda, definitely price inelastic where I'll try a new brand no matter the cost.

Favorite topic to discuss?

Classic movies or Stallone movies. Though, I believe his movies *are* classics.

Do you get your taxes done asap or wait until April?

ASAP, get it out of the way.

What would be your superpower for one week?

I would want super speed. I could sleep in later and make it to work in a flash and I could travel anywhere in the world.

Preferred forms of exercise?

Walking all over to explore a city without taking public transportation. It's good exercise, especially with the hills in SF, and you get to see way more.

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Jodi Azulai, Learning and Development Coordinator

NON-DISCRIMINATION STATEMENT

Just a reminder from UCOP that all job ads, including newspaper ads, must include a nondiscrimination statement.

The official statement from UCOP is:

"The University of California is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, age, protected veteran status or other protected categories covered by the UC nondiscrimination policy."

If necessary because of per word cost, the shortest that can be used is:

"UC ANR is an equal opportunity provider and employer."

This would comply with USDA rules. If you have any questions or concerns, please contact me at your convenience.

John Sims
Affirmative Action Compliance and Title IX Officer
jsims@ucanr.edu; 530-750-1397

CONTACT US

Mailing list updates: email pglass@ucanr.edu.

Questions or comments? Contact us at [HR Help Center](#).



FAMILY MEMBER VERIFICATION

To balance the demands of escalating health care costs while maintaining high quality benefits for our members and their families, Secova, Inc., working with UC Human Resources, will begin reaching out in April to re-verify the eligibility of some dependents for health and welfare benefits. For more information, please go to: <http://ucnet.universityofcalifornia.edu/news/2017/03/uc-to-begin-reverifying-the-benefits-eligibility-of-some-family-members-in-april.html>

TIMESHEET REMINDERS

Biweekly Employees:

Submit: **Approval:**

04/08/17 04/10/17

04/22/17 04/24/17

05/06/17 05/08/17

05/20/17 05/22/17

Monthly Employees:

04/05/16 04/12/17

05/03/16 05/10/17

Ann Pohl, Payroll Asst

SELECT CELEBRATIONS

APRIL

1—Int'l Fun at Work Day

6—CA Poppy Day

7—Walk to Work Day

14—Pecan Day

20—Volunteer Recognition Day

26—Admin Professionals Day

MAY

8—Iris Day

16—Love a Tree Day

19—Bike to Work Day

20—Pick Strawberries Day

25—Brown Bag It Day

29—Learn Composting Day