***Instructions:*** Project leaders fill out this form and email to their Community Club Leaders prior to their first project meeting. Community Club Leaders review, approve, and email to the Butte County 4-H Office ([cebutte@ucdavis.edu](mailto:cebutte@ucdavis.edu)). Once approved, the 4-H Office will post to the 4-H website, <http://cebutte.ucanr.edu/4-H_Program/4-H_Clubs/>

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| CLUB: | [Type here] | | | | | | | DATE: | | [Type here] | | |
| NAME: | | [Type here] | | PHONE: | | | [Type here] | | PROJECT: | | [Type here] | |
| I plan to hold | | | [Type here] | | | (#) project meetings beginning on | | | | | | [Type here](date) |
| and completing the project by | | | | | [Type here](date). | | | | | | | |

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| --- |
| DATES, TIMES & LOCATIONS OF MEETINGS: [Type here] |

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| --- |
| TOPICS TO BE COVERED: [Type here] |

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| SKILLS TO BE TAUGHT: [Type here] |

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| SUPPORTING ACTIVITIES: [Type here] |

By typing in your name, you acknowledge having filled out and/or approved this form.

|  |  |  |  |
| --- | --- | --- | --- |
|  | [Type here] |  | [Type here] |
|  | Project Leaders |  | Community Leader |