



Internet Café Workshop

The ORB Internet Café is provided to give staff and volunteers both individualized and group instruction on using California 4-H's Online Record Book System. The café is designed as a 3-hour workshop that combines presentation, hands-on practice and group discussion. Participants will need to bring a laptop or tablet with them to the café. The following topics will be covered:¹

- ❖ Overview of the Features & Functions in the Online Record Book (Record Book, Social Media, Evaluation)
- ❖ Navigating the forms in the Online Record Book (PDR, APR, 4-H Story)
- ❖ Project & Club Leader Functions and Approving Forms
- ❖ Maximizing your ORB experience—How to use ORB to be efficient and save time



¹ Logging into the Online Record Book will not be covered in this training, please work with your county office prior to the training to secure your login information for the Online Record Book if you currently have not accessed the system.

ORB INTERNET CAFÉ REGISTRATION INFORMATION

WHEN: SATURDAY, JANUARY 16, 2016

TIME: 9AM-NOON

LOCATION: BUTTE COUNTY LIBRARY 1820 Mitchell Ave, Oroville, CA 95966

COUNTY CONTACT: NICK BERTAGNA , nabertagna@ucanr.edu

REGISTER: <http://ucanr.edu/survey/survey.cfm?surveynumber=16544>