

REQUEST FOR STATEMENTS OF INTEREST WITHIN THE COOPERATIVE ECOSYSTEM STUDIES UNIT

INTEREST #N62473-18-2-0012

PROJECT TO BE INITIATED IN 2018

Project Title: Ocean-Side Subtidal Marine Vertebrate and Invertebrate Inventory at Naval Base Point Loma

Responses to this Request for Statements of Interest (RSOI) will address measures in support of subtidal surveys at Naval Base Point Loma. Approximately \$80,325.00 is expected to be available to support the base requirements of this project.

Type of Assistance Instrument Anticipated: Cooperative Agreement

Authority: Cooperative Agreement under 16 USC §670c-1

Eligible Applicants: Any Cooperative Ecosystem Studies Unit Californian cooperative partner who qualifies under the DoDGARS Part 34 or 2 Code of Federal Regulations 200 is eligible to apply.

Cost Sharing: Not required

Background:

Naval Base Point Loma (NBPL) is home to a variety of terrestrial and marine natural resources that are managed by installation staff and other partners. The purpose of this project is to characterize the subtidal marine habitat at NBPL ocean-side to evaluate the health of two Species of Concern, the Green and Pink Abalone. This project will be to characterize subtidal marine habitat for species such as marine fishes, invertebrates, sea urchins and the kelp forests. The classification of subtidal habitat off of NBPL has little formalized or cited structure and is an area of interest among marine biologists and resource managers worldwide.

In 2012/2013, surveys were under Cooperative Agreement (CA) Award W9126G-12-2-0030. The goal for this project was to produce a quantitative baseline characterization of the structure of kelp-forested rocky reefs along the coastal ocean-side of NBPL. Such assessments over a sufficient time period may provide temporal trends in the general abundance of species and their size distributions that are important for resource management. For this reason, conducting surveys every five years to monitor changes in species assemblages on rocky reefs, within NBPL, is recommended in order to detect changes over time. This year, surveys will require the use of scientific diving techniques to census algae, invertebrates, and fishes in three regions of NBPL: north, central, and south. The Recipient will also determine the size structure of abalone and sea urchin species by conducting random searches of large areas within each region. This project is in support of the NBPL Integrated Natural Resources Management Plan under the authority of the Sike's Act.

Brief Description of the Anticipated Work:

The Department of the Navy (DoN) is seeking statements of interest that address the Navy's monitoring requirements for marine vertebrates and invertebrates at NBPL. Generally, the Navy's BASE monitoring requirements include: (1) survey of subtidal habitat for invertebrates, (2) survey of subtidal habitat for fishes, and (3) draft and final reports.

Please see enclosure 1 for full scope of work and enclosure 2 for applicable terms and conditions.

Period of Performance:

The period of performance covered by this agreement is 18 months upon award. The exact period of work performance will be determined upon award. The end date is the anticipated date that the Final Report is accepted by the Government.

Materials Requested for Statement of Interest/Qualifications:

Please provide the following via e-mail attachment to: Reagan Pablo (reagan.s.pablo@navy.mil).

- 1) SF 424 (Enclosure 3)
- 2) Research & Related Senior/Key Personnel Form (Enclosure 4). Please see Factor 1 for additional submittal requirements.
- 3) Research and Related Budget Form (Enclosure 5)
- 4) SF-LLL Disclosure of Lobbying Activities (Enclosure 6). If applicable, complete SF-LLL. Applicability: If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the grant/cooperative agreement, you must complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying."
- 5) Research & Related Senior/Key Personnel Form (Enclosure 7). The Federal Government has a continuing commitment to monitor the operation of its review and award processes to identify and address any inequities based on gender, race, ethnicity, or disability of its proposed PDs/PIs and co-PDs/PIs. To gather information needed for this important task, the applicant should submit the requested information for each identified PD/PI and co-PDs/PIs with each proposal. Submission of the requested information is voluntary and is not a precondition of award. However, information not submitted will seriously undermine the statistical validity, and therefore the usefulness, of information received from others. Any individual not wishing to submit some or all the information should check the box provided for this purpose. Upon receipt of the application, this form will be separated from the application. This form will not be duplicated, and it will not be a part of the review process. Data will be confidential.

Reimbursement of pre-award costs will not be allowed.

Please note, that some of the forms functionality may be lost. Please visit <https://www.grants.gov/web/grants/forms/r-r-family.html#sortby=1> to retrieve the forms directly from the Grants.gov website.

Review of Statements Received: Proposals will be evaluated based on the following three

factors: 1) Credentials of Key Personnel, 2) Scientific Approach, and 3) Reasonableness of Cost

NOTE: All requirements listed are minimum requirements. Offerors will be assessed on their ability to adhere to the listed requirements, provide complete of responses, follow directions, comply with restrictions and provide quality control on their submittals. All page limits refer to 12-point font and single spaced one-sided pages.

Factor 1 - Credentials of Key Personnel

A. Principal Investigator: The Recipient shall designate one person as responsible for ensuring that provisions are in place and project and personnel supervision, quality control and meeting of reporting requirements are met on a daily basis. This person shall have, at the minimum:

- i. A PhD in Biology or related science.
- ii. Experience and knowledge of kelp forest ecosystems on the U.S. west coast in relation to evaluating patterns of biodiversity as demonstrated by at least 10 years of previous work or research experience.

B. Research Associate: The Recipient shall designate one or more people as responsible for assisting the principal investigator. The person(s) shall have, or have immediate access to personnel that have, at the minimum:

- i. A Bachelor's Degree in Biology or related science.
- ii. At least 1 year of experience with surveys of kelp forest ecosystems on the U.S. west coast.

Factor 2 – Scientific Approach

Not to exceed 3 pages, the Offeror shall develop an outline for their approach to addressing the anticipated work stated above. The Offeror shall be evaluated as to the soundness of the overall approach and use of any innovative techniques to accomplish project objectives.

Factor 3 - Reasonableness of Cost

After technical evaluation of the proposal, the Offers shall be analyzed to determine whether they are materially/mathematically balanced with respect to prices or separately priced items, and for fair and reasonable pricing. A clear cost breakdown of work elements to be accomplished detailing quantities for the various work items, unit, unit prices and extended prices will be required and will be evaluated. Evaluation will include an analysis to determine the Offeror's comprehension of the requirements of the proposed agreement as well as to assess the validity of the Offeror's approach. Please be sure to provide a proposal for the optional work years as listed within the statement of work.

Please provide your proposed budget on the provided pdf titled, "Research and Related Budget" form* (Enclosure 5). Please submit one budget form for the base year of work and separate budget form for each of the options specified in the Statement of Work.

***Form: RESEARCH AND RELATED BUDGET**

Complete the Research and Related Budget form in accordance with the instructions on the form. You must provide a detailed cost breakdown of all costs, by cost category, by the funding periods described below, and by task/sub-task corresponding to the task number in the proposed Statement of Work. You may request funds under any of the categories listed as long as the item and amount are necessary to perform the proposed work and meet all the criteria for allowability under the applicable Federal cost principles. The budget should adhere to the following guidelines:

The budget should be driven by program requirements. Elements of the budget shall include:

- Direct Labor - Individual labor category or person, with associated labor hours and unburdened direct labor rates.
- Indirect Costs - Fringe benefits, overhead, G&A, COM, etc. (must show base amount and rate). Justify in Field K.
- Travel - Number of trips, destination, duration, etc. Justify in Field K (on the form).
- Subcontract - A cost proposal as detailed as the applicant's cost proposal will be required to be submitted by the subcontractor. If applicable, include in Research & Related Subaward Budget Attachment Form.
- Consultant - Provide consultant agreement or other document that verifies the proposed loaded daily/hourly rate. Include a description of the nature of and the need for any consultant's participation. Strong justification must be provided, and consultants are to be used only under exceptional circumstances where no equivalent expertise can be found at a participating university. Provide budget justification in Field K.
- Materials - Specifically itemized with costs or estimated costs. An explanation of any estimating factors, including their derivation and application, shall be provided. Include a brief description of the applicant's procurement method to be used (competition, engineering estimate, market survey, etc.). Justify in Field K.
- Other Directs Costs - Particularly any proposed items of equipment or facilities. Equipment and facilities generally must be furnished by the cooperator/recipient (justifications must be provided when Government funding for such items is sought). Include a brief description of the applicant's procurement method to be used (competition, engineering estimate, market survey, etc.). Justify in Field K.

Budget Justification (Field K on the form): Provide the required supporting information for the cost elements as shown above (see Research & Related Budget instructions) and listed as follows: indirect cost, travel, consultant, materials, and other direct costs.

Provide any other information you wish to submit to justify your budget request.

NOTE: Every deviation from the scope of work requirement must be identified. Proposer must identify the paragraph in the scope of work that is applicable and provide sufficient information to justify why the deviation is in the best interest of the government.

RELATIVE IMPORTANCE OF EVALUATION FACTORS – Factor 1, 2, and 3 are of equal importance.

Timeline for Review of Statements of Interest:

We request that Statements of Interest be submitted by August 7, 2018 2:00 PM local standard time. This Request for Statements of Interest will remain open until an investigator team is selected. Statements of Interest received after August 7, 2018 2:00 PM local standard time is considered “late” and may not be considered.

Please send electronic responses and questions to:

Mr. Reagan Pablo, Contract Specialist Environmental Acquisition Core
Reagan.s.pablo@navy.mil

Point of Contact Information:

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