

**URGENT – PURCHASING CARD TRANSACTION DETAIL**

<b>TO: BUSINESS OPERATIONS CENTER - KEARNEY</b>	<b>(559) 646-6041</b>
<b>CARDHOLDER NAME:</b>	<b>COUNTY UCCE OFFICE</b>

<b>VENDOR/MERCHANT NAME:</b>	
<b>DATE OF TRANSACTION:</b>	
<b>AMOUNT OF TRANSACTION:</b>	
<b>IF APPLICABLE, DID VENDOR INCLUDE SALES TAX:</b>	<b>YES, _____ (AMT OF TAX)      NO</b>
<b>DaFIS ACCOUNT TO CHARGE:</b>	
<b>DESCRIPTION OF ITEMS PURCHASED:</b>	
<b>BUSINESS PURPOSE:</b>	

**SUPERVISORY REVIEWER SIGNATURE:** \_\_\_\_\_ *(date)*

**NUMBER OF PAGES INCLUDING THIS COVER:**

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