**Mendocino Executive Council Meeting  
AGENDA**  
January 8th, 2022  
Zoom Link:    
 <https://ucanr.zoom.us/j/91401742278?pwd=UUY0bC9BU3ErUGFldys3aVJYcFNHZz09>

Meeting ID: 914 0174 2278

Passcode: 505251

One tap mobile

+16699006833,,91401742278# US (San Jose)

**Officers**: President: **TBD**; Vice President:  Jami Vallejo ; Secretary: **TBD**; Treasurer: **TBD**; Member at large: Barbara Nordin-Elmer; Member at large: Cathy Haas

* **Call to order**
* **Flag Salute and 4-H Pledge: lead by youth members (if present)**
  + **Kaden Comstock**
* **Introductions Changing of officer positions**
  + **Amy Adams- Candidate for Treasurer Position 2022-23**
  + **Cynthia Coupe- Possible Candidate for Council Position**
    - **No longer available**
  + **Abigail Comstock is stepping in as interim President and leading this meeting**
* **Approval of minutes from September 8th, 2021**
  + **Jami proposed the approval of minutes**
  + **Abigail motioned**
  + **Barbara second this motion for approval**
  + **No opposes in council**
* **Reports by 4-H Youth (if applicable)**
* **Treasurer’s Report:** 
  + County Council Current Budget Review
* **Proposed 2021-22 presented with three changes made:**
  + **Incentives & Recognitions: Achievement Pins to be increased by $200 for a total of**

**$1,000 budget. Proposed by Abigail and 2nd by Barbara. Passed unanimously.**

* + **Fundraising Events: Annual Donations from Clubs Income to be reduced to show the current 7 clubs at $250 each for a total of $1,750. Barbara and 2nd by Abigail. Passed unanimously.**
  + **Outreach/ 4-H Week Window Display: Reduce by $50 to total of $400.00 as fewer clubs. Proposed by Abigail and 2nd by Barbara. Passed unanimously.**
* **2021-22 Budget as amended be adopted. Proposed by Barbara, 2nd by Levine.**
* **Passed unanimously.**
* **Budget amounts on the unadjusted proposed 2021-22 be approved for the final 2020-21 budget. Proposed by Barbara and 2nd by Hannah Gunn. Passed Unanimously.**
  + Funds allocated for 4-H Events?
    - **$500 for each Presentation Day and Extravaganza Events**
  + Funds for Pins/Stars/Seals?
* **Staff Report: Jessica**
  + 4-HOnline 2.0
    - Reminder: making profile changes for members
      * **When a member has submitted their enrollment application and has not yet been approved, no changes to their projects or application can be made until they are approved.**
  + Staff Assistant Update
    - Position still opening up again shortly
  + County Building Access
    - **No access yet.**
  + Changes to the Staff Assistant/ Treasurer duties
    - **Reverting back to Council Treasurer having full duties versus the proposed split with office staff assistant.**
  + Other
* **Committee and Other Reports**
  + Governance Committee & Incentives and Recognition (I and R) Committee
    - Need Committee Chairs for when the committees reconvene
  + Executive Committee
    - Need a treasurer and President as soon as possible
    - One Member at Large position open
  + MCJLAC Report
    - Jennifer matching 4-H deadline
* **Need to revisit at July Meeting to make sure there are no issues for 2022-23 year**
* **Old Business**
  + Project Proficiencies
    - Due Date reminder: Application List : April 30th / Completion list: August 15th
  + Cross Clubbing
    - Forms are required-reminder!
  + Facility Use Agreements
    - Procedure Reminder
    - **Any more than 3 meetings in one place is considered regular and will need a facilities use agreement.**
  + Market Animal Deadline: January 10th, 2022
    - Check In/ Feedback
    - **Possibly moving it back to October deadline- will touch base again to plan for 22-23 program year.**
  + Other
* **New Business**
  + CA Youth Summit 2022
    - Hybrid virtual/in-person youth leadership conference [Jan 28-29 & Feb 4-5]
  + State Field Day 2022 March 4-5, 2022
  + Russell Preston Scholarship Due Date: April 15th
  + State Record Book 2020-2021 Update
    - **TBD per SWO**
  + Presentation Day 2022
    - Feb 5th
  + Extravaganza
    - **Aprill 22nd Potential Day**
  + Other

* **Meeting Dates**
  + 2021-22 County Council : April 2nd, July 9th
    - Virtual until further notice
    - 9am
  + 2021-22 Exec Council: March 9th, June 8th
    - Virtual until further notice
    - 6pm
* MCJLAC: 2nd Monday of every Month at 6:30pm
  + Contact for Zoom Info: Megan Tunzi mtunzi@fbusd.us (Ft. Bragg)
* Club Reports
  + Ft. Bragg
    - **Natalie West- Did not meet in Dec as a club. Did meet with WAA, VFW, Coast Guard. Winter celebration followed, catered breakfast and had a gift exchange activity. Next Club meeting in Jan and unsure if it will be in person due to covid numbers on the rise. Hoping for in person meeting in Feb. Projects have not gotten off of the ground yet, but starting soon in Jan/Feb**
  + Long Valley
    - **Andrea Firks- Did not have a December meeting. November meeting consisted of making gift baskets for some families in need with healthy start. January 17th is next Club Meeting. Most projects have had 1-2 meetings. Late animal market deadline enrollment has caused a delay in project meetings. Overall new enrollment process has slowed things down.**
  + Mendocino
    - **No one present**
  + Potter Valley
    - **Lovina Penry-December was a first in person meeting and it was low attendance. Did offer it as a hybrid and did have some members participate online. WAA, Swags for veterans on Dec 12th at the cemetery. Very successful as a fundraiser and community event. Served at an A to Z foundation event, 4-H members served, cleaned, etc. and received a donation from foundation. New projects: Disc Golf (11 yrs + and accepting cross clubbers) and Dog (open to cross clubbers). New project Leaders for sheep and meat goats. Honoring Johnson family at their March 7th Club Meeting.**
  + Redwood Valley/ Calpella
    - **Abigail Comstock- 1st meeting in November and had a Dec meeting. New community service leaders who had members send cards to senior centers in town. Next meeting is Tuesday with new officers. Elected officers at December meeting. RV/ Calpella had a float at the Ukiah Parade of Lights event. WAA ceremony did not happen due to cemetery project, wreaths were laid down. Looking forward to merging with Ukiah to plan ahead for the upcoming program year.**
  + Round Valley
    - **No one present**
  + Ukiah
    - **Jami Vallejo-Ice skating fundraiser/ members event/activity at Ukiah on Ice. WAA project will be starting again after Presentation Day in March to join and start the planning for next year’s ceremony in order to have alternatives for COVID protocols. The project is not over, still active to have members enroll in for 21-22.**
  + Willlits
* **Motion to adjourn**
* **Natalie made motion to end the meeting**
* **Barbara Second motioned: 11:32am**

**In attendance:**

**Jami Vallejo, Abigail Comstock, Barbara Elmer-Nordin, Lindsey Whitcomb, Andrea Firks, Lovina Penry, Hannah Gunn, Natalie West, Kelli Cosman.**