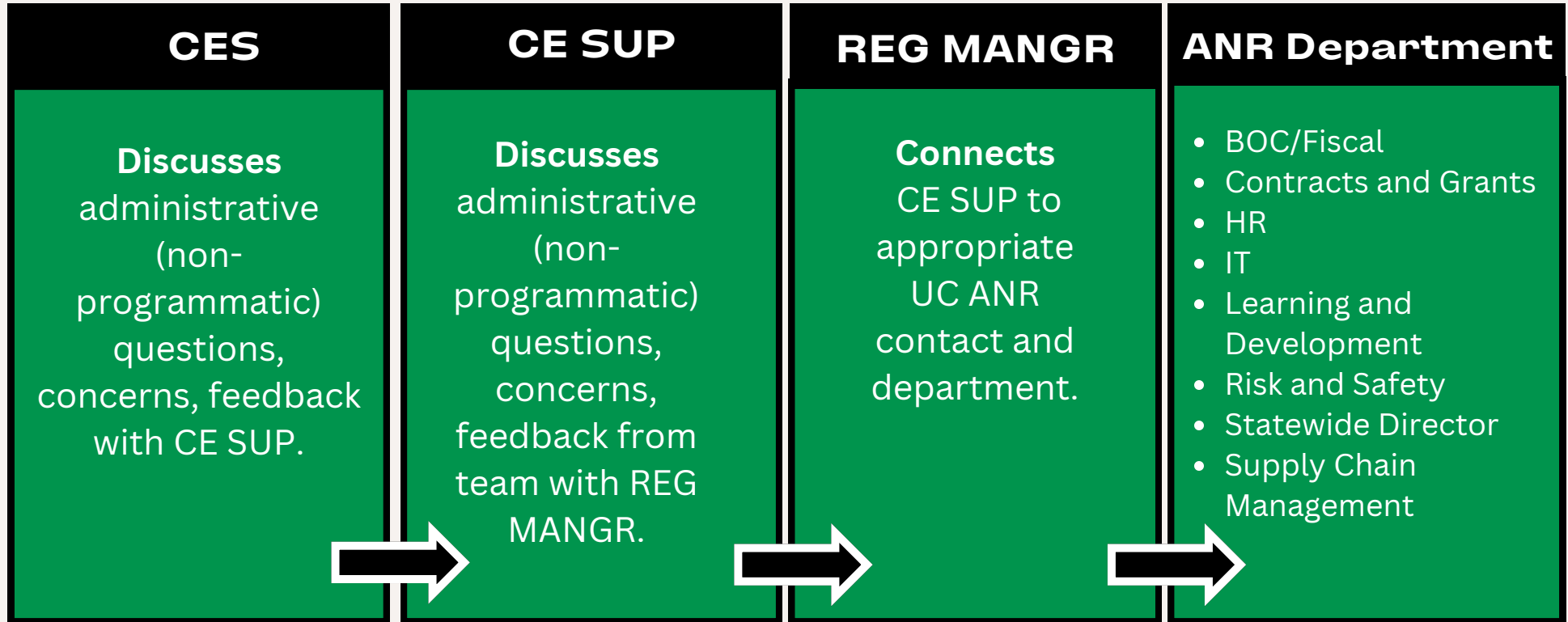


# UC ANR Communication Workflow

Purpose: To illustrate how to navigate administrative questions with different UC ANR departments



Statewide Director, County Director and CN&H Advisor informed by CE SUP and REG MANGR on relevant administrative and program related matters.

CalFresh State Office informed by CE SUP and REG MANGR on program related matters.

# UC ANR Department Contact List

Updated 5/14/2024

Addressing personnel issues, **open a HR ticket in the ANR portal, Ian Smith will be assigned to assist.**

Medical or extended leave issues for staff, **open a HR ticket in the ANR portal Jodi Rosenbaum** (disability) and/or **Thang Martin will be assigned to assist.**

Safety related issues and concerns, including injuries and workman's comp, contact **Brian Oatman**. For workman's comp injuries, **cc Jodi Rosenbaum.**

Development or modification of local MOUs or other agreements (i.e. lease agreements, license agreements, facilities use agreements, research access agreements, volunteer/internship agreements), contact **Ryan Harms, Rachel Lloyd** and **cc Robin Sanchez.**

Guidance on fiscal and business operation matters, please reach out to your assigned business partner as referenced on the **UC ANR BOC website** and **cc Leslie Lipman.**

Laptop, computer program and software, security, and other technology related issues, please contact **help@ucanr.edu** or **open a ticket through the ANR IT portal.**

Supply Chain Management issues for AggieExpense, AggieEnterprise, AggieLogistics, AggiePrint, AggieShip, use the **helpdesk contact list.**

Payroll inquires and TRS approvals, please contact **Anne Marie Scott** at **anrpayroll@ucanr.edu.**

Statewide program administration issues and concerns, please contact **Amira Resnick** and **cc Leslie Lipman.**

Learning and Development resources please contact, **Jodi Azulai.**