

4-H Adult Volunteer Initial Appointment

For 4-H Program Year: July 1, 2020 – June 30, 2021

For Napa County. Revised July 1, 2020

University of California
Agriculture and Natural Resources



Thank you for your interest in becoming a 4-H adult volunteer. As a volunteer, you will play an important role in the development of young people, helping them to identify their spark and develop the skills and positive outcomes that lead to thriving. We look forward to working with you as a valuable asset to the 4-H Youth Development Program. Volunteers must be at least 18 years old.

Napa County 2020-2021 New 4-H Adult Volunteer Initial Appointment Process

- 1. Find a local 4-H Club at <http://ucanr.edu/napa4hclubs>**
Contact the 4-H Club Leader to obtain more information about 4-H.
- 2. Complete the interest survey at <http://ucanr.edu/napavolunteer>.**
- 3. Submit 4-H adult volunteer application online at <https://ca.4honline.com>.**
Create a family profile, add a new adult enrollment, enter all required information, and submit. 4hOnline adult status will show as pending.
- 4. Complete required “2020-2021 California New Volunteer Course” in eXtension.**
Go to <https://campus.extension.org/course/view.php?id=1867>. Create a new account, check your email and click on the confirmation link, log into eXtension and click “2020-21 California New Volunteer Course” and enter the code “Napa”. Courses include: (a) 4-H Volunteer Orientation (4 modules), (b) Foundations of Positive Youth Development (1 module), (c) Toward an Interculturally Connected 4-H (3 modules), and (d) Abuse Risk Management for Volunteers (1 module); Completion Time: 3 hours. (*Note: Every individual must use their own unique email address. For technical support, contact idevelopsupport@ucanr.edu). For the Spanish language course, please visit <https://campus.extension.org/course/view.php?id=1866>.
- 5. Submit \$10 payment for 4-H program enrollment fees.**
 - Online Payment: Credit card payments will be collected using an online survey at <http://ucanr.edu/napaenrollmentfee>; a service fee will be added to the payment.
 - Check Option: If you would like to pay by check instead, please make payable to **UC Regents** and drop-off or mail to: UCCE Napa 4-H, Attn: Alia Urrutia, 1710 Soscol Avenue, Suite 4, Napa, CA 94559-1315 (no service fee charged for checks).
- 6. Complete fingerprint background check – Live Scan – with the California Department of Justice.**
Complete at any location that provides Live Scan. Fees vary between \$20 and \$60 depending on the provider. Ask your 4-H Club Leader or Volunteer Enrollment Coordinator which location they recommend.
Napa County locations: <https://oag.ca.gov/fingerprints/locations?county=Napa>
Complete and bring this form with you: <http://cenapa.ucanr.edu/files/274670.pdf>.
- 7. The application is reviewed by the county director.** If approved, notification will be sent from 4hOnline. If there are any limitations on the appointment, a subsequent letter will be sent. If not approved, a letter will be sent to you from the county director.

Until your enrollment is approved, you are not authorized to conduct any 4-H meetings or activities, transport 4-H members, or perform other 4-H adult volunteer duties.

University of California Cooperative Extension, Napa County
(707) 253-4221 or alia.urrutia@countyofnapa.org
<http://ucanr.edu/napa4H>
Volunteer policies: <http://4h.ucanr.edu/Resources/Policies/Chapter6/>

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